

SILVERTON PARISH COUNCIL NOTICE OF MEETING

I hereby give you notice that a meeting of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 6th JUNE 2022** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 1st of June 2022

Signed..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. To note any Declarations of Interest
2. To note any Apologies
3. Meeting open to any questions from members of the public – 10 mins
4. **Minutes** of the meeting held on the 9th May 2022
5. To confirm appointment of Mr James Blackburn as a Parish Council Representative on the Silverton Parochial Trust
6. Review of **Action Plan**
7. Discussion with County Councillor M Squires and District Councillors J Wright and B Deed on any relevant issues
8. Planning:

(a) **Applications:**

22/00900/CAT – Notification of intention to fell one Ash tree (T1) and trim 3m from overhanging branches from one Oak Tree (T2) within a Conservation Area – **Bycott, School Road, Silverton**

22/00355/HOUSE – Erection of side extension – **2 Davies Close, Silverton**

22/00755/FULL – Erection of 2 dwellings following demolition of industrial sheds – MH West & Son, The Garage, Silverton

(the above applications can be viewed at <https://planning.middevon.gov.uk/online-applications/>)

(b) **Approvals/Refusals (received from MDDC)**

FULL PLANNING PERMISSION for the erection of single storey extensions following demolition of existing lean to structure (Revised Scheme) – **32 Ellerhayes, Hele EX5 4PU**

FULL PLANNING PERMISSION for the erection of single storey extension and first floor extension above garage – 4A Old Butterleigh Road, Silverton

(c) **Any other planning matters**

9 Finances:

(a) Monthly invoices:

- (i) Mrs S Woodland – Clerk’s wages (£805.58), backpay re agreed NALC Clerk’s pay rises (£205.01), expenses (£4.77 *new defibrillator signs*, £342.00 *re 3 new sets of defibrillator pads*, £10.00 *expenses re DCC meeting*, £7.60 *re book of first class stamps & £42.00 re ink cartridges*) **Total: £1,308.64**
- (ii) Mr D Marsden – Contractor’s monthly invoice (£300.00) + weeding Square (£12.00) **Total: £312.00**
- (iii) Marbles FD Limited – internal auditor fees - **£480.00**
- (iv) Zurich – annual insurance premium - **£410.45**
- (v) Rhino Play – installation of handrails at Children’s Play Area - **£1,790.40**
- (vi) Sylvawood Agriculture Ltd – Wildflower seed packets for Jubilee - **£211.20**
- (vii) Mrs J Isaac – various items for Jubilee Celebrations (ribbon, platters, plates, flags, serviettes, decorations, paper hats, paper cups etc) - **£373.98**

Any other invoices since date of Agenda

(b) Other financial matters

- (i) To note receipt of S106 monies in the sum of £7,265.05 to be utilized towards new play equipment within the Big Rec Project
- (ii) To consider Report by Internal Auditor for year ended 31st March 2022
- (iii) To appoint Parish Councillor to carry out quarterly financial checks
- (iv) To complete:
 - (a) Section 1 of Annual Governance Audit Return for year ended 31.3.2022
 - (b) Section 2 of Annual Governance Audit Return for year ended 31.3.2022

10 Review of Policies

11. Annual Review of Statement on Internal Control

12. Request for a resident for speeding sign in Park Close to limit accidents to children and animals

13 Update by Chairman of Big Rec Project

14. Update by Chairman of Sub-Committee re Old Fire Station

15 Neighbourhood Plan update

16. Update on meeting with Neighbourhood Highway Officer and County Cllr Margaret Squires

17. Mini Market report for June

18 Correspondence

(a) None to date of Agenda

19. Matters brought forward by the Chairman

NB: The documents referred to and highlighted in red can be viewed with the Agenda on the Parish Council Website found at <https://middevonparish.gov.uk>