

MINUTES OF A MEETING OF BOW PARISH COUNCIL HELD ON 11 MAY 2022
IN THE COMMUNITY ROOM OF BOW VILLAGE HALL

Present: Mr C D Nicks in the Chair,
Mrs D M Pritchett-Farrell.
Messrs R P Edworthy, C R McAllister and T J Vanstone.
Clerk: Miss B D Ware.
Members of the Public: Nil

Apologies: Mrs L A Hamilton, Mr N P Edworthy, Cllr Letch and Cllr White.

PARISH COUNCIL

1. **To Elect Chairman.** The Clerk invited nominations. Mr Nicks was proposed by Mrs Pritchett-Farrell and seconded by Mr McAllister. Mr Nicks was willing to stand and without any other nominations forthcoming, Mr Nicks was declared elected. The Declaration of Acceptance of Office was completed and signed.
2. **To Elect Vice Chairman.** Nominations were invited. Mr Vanstone was nominated by Mr Nicks and seconded by Mrs Pritchett-Farrell. Without any other nominations forthcoming and all being agreed, Mr Vanstone was declared elected.
3. **Public Open Forum.**
No matters of the public present; nothing raised.
4. **Minutes.**
The minutes of the meeting held after the Annual Assembly on 13 April 2022, having been circulated in advance, were taken as read, approved as a complete and accurate record, and signed by the Chairman.
5. **Planning**
APPLICATIONS
Nil

MDDC DECISIONS
Nil
6. **Parish Council Meetings for Forthcoming Municipal Year.**
Monthly meetings (ex. December), on second Wednesdays, at the Community Room of Bow Village Hall, remained the preference. Meetings would therefore be held on 8 June, 13 July, 10 August, 14 September, 12 October, 9 November, 11 January, 8 February, 8 March and 12 April. Venue to be booked accordingly.
7. **Annual Audit, Annual Governance and Accountability Return (AGAR) 2021-2022 Form 2.**
The completed Certificate of Exemption had been signed (wet signatures) and submitted to PKF Littlejohn LLP in May (deadline 30 June 2022), it had also been published on Parish Council's website. Mr Weeks was content to undertake the internal independent audit which was currently being arranged. AGAR Form 2 Section 1 Annual Governance Statement required Parish Council completion and AGAR Form 2 Section 2 Accounting Statements (in hand) required Parish Council approval after the Annual Internal Audit Report had been received. The Bank Reconciliation had been completed by the Clerk/RFO. The Explanation of Variances had also been completed by the Clerk/RFO, the explanation for 'high' reserves: Box 7 (balance c/fwd) is more than twice Box 2 (annual precept) because the authority held the following breakdown of reserves at the year-end, would show Improve highway (A3072) safety, at western approach to Bow village.
8. **V.A.T. For Year 2021-22.**
A sum of £915.81 had been duly reclaimed, in April. The HMR&C refund was awaited.
9. **Notice Board (formerly at Iter Park entrance).**
After brief discussion of various possible sites, Members favoured positioning it near the hedge (leaving space for hedge maintenance) west of Bow, where the old road began to form the layby. Mr Vanstone would convey notice board size and site detail to Cllr Letch (copying to Parish Council) for DCC Highways approval.

10. **HM The Queen's Platinum Jubilee.**

Regrettably, the brazier for a lit beacon, having rusted, was no longer viable/safe for purpose.

Mr Nicks advised that Bow Village Hall and Field Management Committee was agreeable to a tree being planted at the village field and the Committee had said that a larger tree would cost £300.00 with an accompanying plaque costing £50.00 but that Parish Council would not be permitted to choose a specimen tree variety or to decide the inscription on the plaque (wording including 'Parish Council' would not be permitted by the Committee)! The Committee was creating an arboretum at the village field and had indicated that Parish Council could make a financial donation, those making donations would have their names incorporated in a to be created tree mural on an exterior village hall wall. The situation not being satisfactory, Mrs Pritchett-Farrell to pursue. Planting a tree to commemorate the platinum jubilee had become conflated with making a Village Hall donation. The Clerk suggested that, given the constraints, consideration be given to planting a tree elsewhere in the village. Further consideration would be needed.

11. **D. C.C. Highways Matters.**

Speeding A3072 western approach to village (proposed extension of 30mph limit). DCC had still not made contact.

Proposed Community Speedwatch (A3072 western approach to village, eastbound traffic). A newly appointed Community Speedwatch Administrator, Devon and Cornwall Speedwatch, had offered site meeting dates (23 or 25 May) to assist taking the long-outstanding proposed scheme forward. Members, those interested and available, (Messrs Nicks, McAllister and Vanstone) opted for 25 May (the Clerk had suggested a meeting time of 5:30/6:00pm to suit working Members).

Vehicle Activated Speed Sign (VAS). DCC SCARF meeting dates and information still awaited.

Deteriorated road surface, Station Rd junction with A3072. The failed Bow Waterworks reinstatement (sunken channel across the A3072 area, following renewal of an underground water spur pipe for The Old Malt House) in July 2020 was being investigated by DCC Network Enforcement officers, so that better patching work could follow. A further water leak, believed to be manifesting from the spur pipe serving Hillside/Richmond Cottage, some metres east of the failed reinstatement, was currently being investigated.

12. **DCC Report.**

Cllr Letch wasn't present but had commented, in advance, that no matters needed to be reported.

13. **Monitoring of Services**

D.C.C. Service satisfactory – comment would not be submitted.

M.D.D.C. Service satisfactory – comment would not be submitted.

14. **Correspondence**

Bow Recreation Group CIC. A card thanking Parish Council for the donation of £1,000 (tractor insurance and tractor initial maintenance) in February, had been received.

15. **Finance**

Bank balances brought forward: Deposit a/c £7,994.08, Current a/c £30,655.64

Current a/c 50% of precept (£11,000 less DAPC subscription) £5,210.58 credited

ACCOUNTS AUTHORISED FOR PAYMENT

EDF Energy (electricity for helipad light at village field) £27.30 (chq. issued 26/04/22)

16. **Any Other Business.**

(i) MDDC Planning training. The Clerk reminded Members of the third session of Planning training, via Zoom, entitled 'Sustainability in building and climate change going forward', on Thursday 12 May 2022 at 2.00pm.

(ii) Parish Councillor Mr Willis had tendered his resignation on 8 May 2022. The Clerk had notified the Elections Officer at MDDC. Resignation, too late for this meeting, would be an agenda item for the June meeting.

17. **Date of Next Meeting.**

Wednesday 8 June 2022 at 7.30p.m. at the Community Room of Bow Village Hall (subject to venue availability).

This concluded the business and the Chairman declared the meeting closed at 8.45p.m.