

## Explanation of variances – pro forma

Name of smaller authority: **Hittisleigh Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
	RE-STATE	RE-STATE					
1 Balances Brought Forward	5,641	7,324				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	Re-stated balance brought forward amount to account for unrepresented cheques £6796 + £528
2 Precept or Rates and Levies	1,950	1,950	0	0.00% 0	NO		
3 Total Other Receipts	0	3,500	3,500	#DIV/0! #	#DIV/0!	#DIV/0!	Village Hall transfer £3K & DCC Locality Fund £500 for defibrillator purchase & training costs
4 Staff Costs	528	528	0	0.00% 0	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00% 0	NO		
6 All Other Payments	267	3,045	2,778	1040.45% 1	YES		Purchase of defibrillator £2436 ; donations to Citizens Advice £25, Mid Devon Mobility £25 & CHAT £24; St Andrews
7 Balances Carried Forward	6,796	9,201			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	6,796	9,201				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	53	53	0	0.00% 0	NO		
10 Total Borrowings	0	0	0	0.00% 0	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable