

UPLOWMAN PARISH COUNCIL

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Jul 15, 2022

All Parish Councillors

Dear Councillors,

UPLOWMAN PARISH COUNCIL - NOTICE OF MEETING
THURSDAY 21st July. 2022, starting at 7.30pm IN UPLOWMAN VILLAGE HALL

The next meeting of this Council will be on **THURSDAY 21st July 2022 IN THE VILLAGE HALL, UPLOWMAN**, starting at 7.30pm.

The Exemption Certificate has been sent to the Auditors and the other papers signed at the last meeting are on the noticeboard and website.

I attach a list of updates and proposals for decision, which I hope will be useful.

The remaining meeting dates for 2022 will be: 15th September, and 17th November (all Thursdays). I will be setting up next year's meetings on the same pattern of third Thursday of each second month, starting in January 2023.

Yours sincerely,

Robert

Robert Hodgson (Clerk to Uplowman Parish Council)

UPLOWMAN PARISH COUNCIL
AGENDA FOR ANNUAL MEETING on THURSDAY 21st July 2022
To be held in Uplowman Village Hall, starting at 7.30pm

The meeting will start with an open session, when parishioners may raise matters of concern.

1. Attendance & Apologies for absence:
2. Reports from DCC and MDDC.
3. Minutes of last meeting (19th May 2022).
4. Matters arising from Minutes of previous meetings not covered elsewhere.

5. Finance and procedures

5.1 Current position :

Bank balance at last meeting :		£4,386.89
Income since Apr (First Aid fees, Precept)		£3,340.00
Expenditure authorised on 19 May:		£527.84
Current balance:		£7,199.05

- 5.2 Payments for approval:
 Redwoods Inn, grass cutting (£160.00)

6. Planning

- 6.1 21/02187/Full: Rosebank erect new shed. MDDC approved
- 6.2 Sip Shed variation of Licence resubmitted, awaiting decision.
- 6.3 22/00561/House: Shapcott, solar panels on stable. MDDC approved
- 6.4 22/00748/Full, Hill Farm, Change shepherd hut to holiday let. UPC no objection, Awaiting decision
- 6.5 22/00753/Full, Land at Stonebridge, replace shed with 2 dwellings, UPC objected, Awaiting decision.
- 6.6 22/01013/FULL. Beer Down, Ag workers cott. UPC Supported, awaiting decision
- 6.7 22/01034/NMA. Willow Barn, change roof to roman tiles, Approved without consultation.
- 6.8 22/01091/PNCOU East Mere Farm buildings convert to 4 dwellings by PN, UPC objection

7. Community Projects and matters.

- 7.1 Village signs update.
- 7.2 Dead tree on the green
- 7.3 Review of registered Community Assets
- 7.4 Developing the Community Hub/Newsletter?social media
- 7.5 Grass maintenance

8. Environment & Healthy living

- 8.1 Reducing Uplowman's carbon footprint update

9. Correspondence (See attached list plus any correspondence received after this notice)

- 9.1 Environment, SWW, etc:
- 9.2 Local Plans and Surveys.
- 9.3 General Correspondence
- 9.5 Village projects

10. Hall & Recreation Association Report

11. Emergency Planning & Neighbourhood Watch

- 11.1 Update on emergency planning

12. Parish Roads/Paths.

- 12.1 Road to Whitnage

13. Date of next meeting (Thursday 15th September 2022).

CORRESPONDENCE SINCE LAST MEETING (19 May 2022)

5. Finances

Ser No	Date received	From/to	Subject	Date replied/sent
965		PKF-Littlejohn	Certificate of Exemption from limited audit.	23/05/22
966	17/06/22	Redwoods	Invoice for grass cutting (£80.00)	
967	09/07/22	Nat West	Statement, Bal = £7199.05	
968	16/07/22	Redwoods	Invoice for grass cutting (£80.00)	

6. PLANNING & LICENSING

Ser No	Date received	From/to	Subject	Date replied/sent
954	25/05/22	MDDC	22/00561/HOUSE Shapcott solar panels Approved	
955	25/05/22	M&S Brown	Seeking support for App 22/01013/FULL	
955A	06/06/22	MDDC	22/01013/FULL. Beer Down, Ag workers cott. UPC Supp	22/06/22
955	15/06/22	Lois Carpenter	Notifying of PNCOU application at E Mere Fm, circulated	15/06/22
966	27/06/22	MDDC	22/01034/NMA. Willow Barn change roof to roman tiles apprved.	
967		MDDC	22/01091/PNCOU East Mere Farm buildings UPC objection	27/06/22
968	27/06/22	MDDC	21/02187/FULL: Rosebank, replace workshop, Approved	

7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers, Healthy living

Ser No	Date received	From/to	Subject	Date replied/sent
385	08/06/22	Cllr Slade	Would investigate any requirements for village signs	
386	01/07/22	DCC	Devon Climate Emergency newsletter	

7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
332			None this time	

7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1699	19/05/22	MDDC	Will not be doing any more Parish Newsletters	
1700	21/06/22	Mid Devon Mob	Summer newsletter	
1701	21/06/22	DALC	Invitation to Clerk's summer social - accepted	21/06/22
1702	25/06/22	Glasdon	Street furniture catalogue	
1703	07/07/22	C&CD	Clerks & Councils Direct newsletter	

7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
351			None this time	

Plus about **360** incoming emails.

UPDATES AND DECISIONS NEEDED

Items 7.1: Village signs

Cllr Branton has arranged for two village name signs to be made in oak at the same size and font as the present metal ones are, to be funded by the Parish Magazine donation. As a precaution the Clerk has enquired, via Cllr Slade, whether DCC Highways has any particular requirements for such signs and their response is awaited.

Item 7.2: Dead tree

There is a dead tree, understood to be a rowan, on the Green next to the litter bin.

Proposal: that the PC could fund removal of this dead tree and its replacement with an appropriate species. To be funded by the remainder of the Parish Magazine donation (£290) or, if that is insufficient, a request to Cllr Slade's Locality budget.

Item 7.3: Review of Community Assets

The parish currently has one registered community asset – the leat. UPC has considered adding others.

Proposal: that an annual review should be made to consider what community assets are worthy of protection in this way.

Item 7.4: Developing the Community Hub

The pandemic kick started the formation of several community mutual support structures, including the membermojo email list, a facebook page, and a WhatsApp group. It is proposed that these should be brought together under the general title of Uplowman Community Hub. A process for renaming the FB page and email address is under way.

Proposal: that the hub will continue to be supported by the PC (including the Membermojo annual subscription of £75) and will include other active members of the community who may not wish to undertake the formal duties of a parish councillor.

Item 7.5: Grass maintenance

Following John Veen's ill health, grass cutting around the green was taken over by Paul Hayman from the Redwoods. Andrew Kidley undertakes grass cutting around the Village Hall for UHRA. Between them, they have been doing a good job.

Proposal: that a sub-committee of councillors considers what maintenance is needed and hosts a discussion with Paul, Andrew and UHRA to ensure that all areas are covered and that there is no overlap of duties.

Item 11.1 Emergency planning

Emergency planning is an important function within the community. During his presentation at UPCs May meeting, Martin Rich recommended setting up a steering committee to oversee the emergency planning process. He said that this committee, while supported by the PC, was best composed of about 6-8 members of the community who were enthusiastic about community safety. Following this advice, an open invitation to participate was included in the June and July newsletters, so far without response.

Proposal: to make personal approaches to individuals who might have particular skills or interests relevant to the emergency planning process. This group may come under auspices of the Community Hub.

Item 12.1: Pot holes:

DCC has repaired several stretches of road, including the road up to Huntsham. Greengates to Whitnage remains an issue.

No further action yet on Whitnage Road.