

Minutes of the meeting of Silverton Parish Council
held Monday 7th July 2022 at 7.30 p.m. in the Silverton Community Hall

Present: Parish Cllrs S Cross, K Faulhaber, J Wright (also as District Cllr), V Maylan, E Trebble, S Hedges & O Kennard

Minute 113543 **To note any Declarations of Interest**

None received

Minute 113544 **To note any apologies**

Apologies were received from County Cllr M Squires and the Chairman.

In the absence of the Chairman, Vice-Chairman Cllr Cross chaired the meeting.

Minute 113545 **Meeting open to any questions from members of the public – 10 mins**

Mr Wise pointed out car parking in the Square remains a problem at times and asked if maybe a Herringbone method could be implemented? District Cllr Deed stated in all probability Devon County Council would not have the funds to provide this.

Mr Wise also pointed out that Old Tiverton Road was dangerous as vehicles use it both ways. It was agreed to pass this observation to Devon County Council. Cllr Maylan reiterated that the County Council have no funds to additional signage which was confirmed at a recent meeting between the Parish Council and the County Council.

Minute 113546 **Minutes of the meeting held on the 6th June 2022**

The Vice Chair proposed the Minutes be accepted as a true record. Cllr Maylan seconded the proposal. A vote was taken with all Councillors present in favour.

Minute 113547 **Review of Action Plan**

Bank – the Clerk reported that she had spoken with Lloyds Bank who had confirmed that despite what she had been told at Branch level, the Bank would not permit anyone to have on-line access or print Bank statements if they were not a signatory. It was agreed to ask other Clerks how they manage with on-line banking. After discussion the Vice Chair proposed that the Council remain with NatWest. Cllr Wright seconded the proposal. A vote was taken with all Councillors present in favour.

Facebook page –Cllr Hedges confirmed the Facebook page had been created and Cllr Wright was to make the necessary arrangements in order that the Clerk could use the page.

No Dogs Signage – Cllr Wright stated he had attempted to draft signs which he will need to bring to a future meeting to get the approval of the Parish Council. 4 signs would be required and it was agreed this would be an Agenda item for August. After discussion the Vice Chair proposed that our Contractor be asked to provide further “no dog” signage on the footpath of the Little Rec. Cllr Maylan seconded the proposal. A vote was taken with all Councillors present in favour.

Goalposts – Cllr Wright had prepared a video which the Clerk had sent to the Contractor in order they could see the “wobble” of the goalposts. It was agreed to await a response and thereafter maybe also forward the video to Ke Pring.

Minute 113548 **Discussion with District Councillor J Wright on any relevant issues**

District Cllr Wright – With regard to the proposed development at Silverdale, he had had a long chat with the Officer overseeing the application. The landowners had put in amendments to conditions which come as separate applications. He stated these are technicalities. There are issues relating to the site including surface water, sewers which will be adopted by SWW and other issues re the site construction plan and in particular the tight entrance to the site from Tiverton Road although an alternative access would be via Silverdale. Cllr Wright stated he had also queried the number of large lorries which will be using the road and the possibility this may cause damage to properties in Tiverton Road. The main application is as it stood previously. Cllr Wright confirmed he had called the application in to enable residents to attend the meeting and have their final say. He believes the application will be discussed at Committee either during August or September and when the date is known he will publish this on the internet.

District Cllr Deed advised that any conditions imposed on the Silverdale consent must be complied with and he suggests District Cllr Wright speaks to the Enforcement Officer to see if they are happy with the conditions on the site.

Minute 113549 **Planning**

Cllr J Wright took no part in the following planning discussions as he is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent parishioners if asked

(a) Applications:

22/01222/HOUSE - erection of single storey rear extension - **The Laurels, 4E Old Butterleigh Road, Silverton**

Cllr Faulhaber proposed the Parish Council supports the above application. Cllr Kennard seconded the proposal. A vote was taken with 5 Councillors in favour and 2 abstentions

22/00969/MOUT – Removal and/or variation of Conditions, 5, 6, 7, 8, 9 & 10 of Planning Permission 18/02019/MOUT – **outline for the erection of 20 dwellings on land at Silverdale**

Cllr Faulhaber proposed the Parish Council does not support the above application on the grounds of highway safety and in particular the Council is not happy with the construction plan nor with the number of lorries which will be attending the site and the traffic generation during construction due to high levels of traffic. There is also a potential hazard as the Parish Council believes the sewers would not be able to cope with both additional sewage surface water. Cllr Maylan seconded the proposal. A vote was taken with 6 Councillors in favour and 1 abstention

22/001088/HOUSE – erection of single storey extension and decking to rear, replacement of flat roofs with pitched roofs, erection of garage with new driveway and vehicular access onto Applemede, Silverton - **7 King Street, Silverton**

Cllr Faulhaber proposed the Parish Council support the above application. The Vice Chair seconded the proposal. A vote was taken with 2 Councillors in favour and 4 abstentions – the proposal was carried.

(b) Approvals / Refusals by MDDC

FULL PLANNING PERMISSION – erection of single storey extension and creation of balcony area above garage – **The Cube, 4B Old Butterleigh Road, Silverton**

CHANGE OF USE PRIOR APPROVAL – change of use of an agricultural building to a dwelling under Class Q – **Land and buildings at Greenslinch Barton, Silverton**

NO OBJECTION – fell one Ash tree and trim 3m from overhanging branches from one Oak tree within a Conservation Area – **Bycott, School Road, Silverton**

(c) Any other Planning matters

None

Minute 113550 **Finances**

(a) Monthly invoices

Chq 002647 Cancelled
Chq 002648 Mr D Marsden – Contractor’s monthly invoice - £300.00
Chq 002649 Ms S Cross – Vice-Chair expenses re Queens Platinum Jubilee celebrations - £903.00
Chq 002650 E-On – electricity re Air Ambulance landing site - £18.23
Chq 002651 Cancelled
Chq 002652 Cancelled
Chq 002653 Rhino Play (SW) Limited – VAT payment re Phase 1 - £5,100.60
Chq 002654 Mrs S Woodland – Clerk’s wages (£691.36) + expenses (£11.28) = £702.64
Chq 002655 HMRC – Clerk’s NI and Tax – 1st Quarter - £430.15
Chq 002656 Mrs J Isaac – bouncy castle for Queen’s Jubilee celebrations - £100.00
Chq 002657 Parsons Landscapes Limited – June grass cutting - £917.60
Chq 002658 Parsons Landscapes Limited – May invoice re grass cutting - £784.80
Chq 002659 Rhino Play (SW) Limited – Phase 2 payment - £9,204.60

The Vice-Chair explained Bradninch Town Council will be contributing in due course 50% of the cost in relation to the Beacon Celebration.

Cllr Maylan proposed the above invoices be accepted for payment. Cllr Wright seconded the proposal. A vote was taken with all Councillors in favour.

(b) Other financial matters

- (i) To note Clerk has submitted AGAR and supporting paperwork to External Auditor re Annual Audit for year ended 31st March 2022

Noted

- (ii) Consider request from Bradninch Youth Club for grant funding as per email circulated 21.6.2022

Cllr Wright pointed out that there was a successful Youth Group in the village which was run by the Evangelical Church. He stated that in his view if only a small number of children from the village attend Bradninch Youth Club then he does not feel it is appropriate to contribute to the running costs of this club. He felt that parents of children who attend Bradninch Youth Club should perhaps be asked to contribute towards its running costs. Cllr Maylan confirmed the Silverton Evangelical Church Youth Club is very success and they don't have sufficient helpers currently and therefore if there are funds available she felt these should be kept within the village. village.

After discussion the Vice Chair proposed the Parish Council does not have surplus funds for a project outside the Parish. Cllr Maylan seconded the proposal. A vote was taken with all Councillors present in favour.

(iii) Consider cost of replacement liners for litter bins in Square, on the Bury and Skate Park Area

The Clerk had circulated costings for the replacement liners prior to the meeting. 2 round galvanised liners were required for the litter bins in the Skate Park Area at a cost of £113.06 + delivery. 3 square galvanised liners for the litter bins in the Square and the litter bin by the Church at a cost of £251.97 + delivery. The Vice Chair proposed the relevant bin liners be purchased. Cllr Wright seconded the proposal. A vote was taken with all Councillors present in favour.

Minute 113551 **Update by Chairman of Big Rec Project**

Cllr Maylan reported that the Viridor element of the project had finished and Rhino Play had been paid with the Parish Council in the process of reclaiming the VAT element of the payment which will be refunded to the Project. Viridor had provided a plaque which would need to be erected in the Recreation Field in due course.

With regard to Phase 2, 50% of the cost had been paid. This Phase included the Breeze and the accessible seat for the swing.

The Working Party has not as yet ordered the Broadclyst Tractor nor Basket Ball back and hoop

The Working Party were organising a Fun Day launch which was to take place on 21st August. This will include races, 5 a side football together with tennis and table tennis tasters. Refreshments will be made available. All proceeds will go to the Big Rec Project. In order to organise the Fun Day Cllr Maylan proposed the Parish Council contribute £250. Cllr Wright seconded the proposal. A vote was taken with all Councillors present in favour. It was agreed that this sum would be taken from funds available in the earmarked Community Fund.

Cllr Maylan reported that she had spoken with the grass contractor (Mark Parsons) who had raised two enquiries. One was cutting the area of brambles by the stream and secondly, he had asked if he could spray next to fences to protect strimmer blades. After discussion Cllr Maylan proposed the Parish Council agrees to the area next to the fences being sprayed provided Glyphosate is used. Cllr Hedges seconded the proposal. A vote was taken with all Councillors present in favour.

Minute 113552 **May Play Area site inspection by MDDC**

It was agreed the items highlighted in the play area inspection report were being addressed.

Minute 113553 **Update by Chairman of Sub Committee re Old Fire Station**

Cllr Wright confirmed he had spoken to the Scouts who confirmed there are currently a few items stored in the Old Fire Station which they plan to remove. There are no plans to use the Old Fire Station in the future as the group has folded and they are currently storing all the equipment they have off site for a fee.

Cllr Wright stated most comments received from parishioners confirmed they wanted to see the Old Fire Station used as a community group and he felt interested parties now need to provide the Parish Council with proposals for its use. It was agreed to review this item at the October meeting.

Minute 113554 **To consider draft Press & Social Media Policy prepared by Cllr Wright**

Cllr Wright confirmed this would be drafted in the near future.

Minute 113555 **Buddleia at Pond Site**

Cllr Kennard stated she had been shocked to see length of grass at Pond Site which she felt was too short but she appreciated the grass cutter is being praised for his work, so she feels no further action is required. Cllr Trebble confirmed the contractor has improved the look of the Pond Site since taking over the grass cutting.

With regard to the Buddleia and the complaint from a parishioner it was overgrown and affecting light to her property it was agreed this was the responsibility of Devon County Council. Cllr Kennard will advise the parishioner accordingly and point out this can be reported on the County Council "report a fault" website.

Minute 113556 **Mini Market Report for July**

An E-mail had been received regarding the possibility of providing wildflowers in the Recreation Field. It was agreed this involved a lot of work with the topsoil having to be taken away, nutrients are depleted, harvesting at the correct time and the cuttings have to be removed. Providing wildflowers was high maintenance and it was generally felt this was not appropriate at this time.

It was agreed to chase Devon County Council regarding the overgrown vegetation in Coach Road which was a danger as it which was obscuring children leaving the Recreation Field.

Minute 113557 **Annual Review of Risk Assessment**

It was agreed to defer this item to the September meeting.

Minute 113558 **Correspondence**

- (a) **Email from Adrian Boldy re request to scatter his brother's ashes on Football Field**

Cllr Faulhaber proposed the Parish Council agree to this request. The Vice Chair seconded the proposal. A vote was taken with all Councillors present in favour.

Minute 113559 **Matters brought forward by the Chairman**

Cllr Hedges informed the meeting that the Neighbourhood Plan Committee will be discussing Community Land Trust projects. The Head of Forward Planning Group will be attending a meeting to discuss housing and community land trust and would also like Parish Councillors to attend. It is anticipated the meeting will take place on Thursday 14th July but this has not been formally agreed as yet. Details will be circulated to Councillors once date is confirmed.

The Clerk had omitted to include the monthly report from the Neighbourhood Plan Committee and Cllr Kennard reported the parking survey letters to be posted through doors as suggested at the last meeting was not carried out as a Neighbourhood Plan committee member had found data on the DCC site relating to the number of vehicles in Silverton which gave a pretty accurate picture of cars per household. It was therefore decided that photographic evidence of the parking problems in Silverton and Ellerhayes was a better option, and these will be added to the Evidence Statement which accompanies the Neighbourhood Plan. To add a note of reassurance, visible number plates will be blanked out.

Changes are still to be updated in the Plan following the consultation which have been more complicated than anticipated and therefore the hope of finalising the Plan by June/July will now not be accomplished.

The Committee have also obtained a grant for AECOM to undertake a Heritage Impact assessment on the potential development sites which appear in the Plan.

Cllr Trebble reported that the email circulated by the Clerk re the Mini Market rota brings up a recipe page and not the rota – Clerk apologised and will recirculate

Meeting closed at 9.05