

# WITHERIDGE PARISH COUNCIL



## NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 3<sup>rd</sup> November 2022 19:30**. All members\* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

25/10/22

* Cllrs:	Harvey (Chairman)	Richardson
	Dorrow	Searles
	Goodwin	Smith
	Martin	Wells
	Northam	Yabsley

### Peter Dunn

Clerk to the Parish Council

(Contact:- 07922 926017, E-mail:- [parishclerk@witheridgepc.org](mailto:parishclerk@witheridgepc.org), Web:- [www.witheridgepc.org](http://www.witheridgepc.org) \*)

**Members of the public are welcome to attend.**

**Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website\*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment by cheque payable to Witheridge Parish Council the clerk can provide documents by post.**

**A printed copy of the latest minutes following the posting of this notice will be available to read during coffee mornings at the Rest A While Day Centre.**

## AGENDA

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
2. **To Approve Apologies for Absence.**
3. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to the clerk to circulate to councillors prior to the meeting):-**
  - 3.1. **Police update - <https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>.**
  - 3.2. **District and County.**
4. **Minutes.**
  - 4.1. **06/10/22.** To sign if approved, minutes of the Council.
5. **To consider Code of Conduct Matters:-**
  - 5.1. **Written councillor dispensation requests arising.**
  - 5.2. **Declarations of Interests not declared in the Register of Interests.**  
(Members should leave for any item where they have a Pecuniary or Prejudicial Interest).
6. **To consider the following Planning Matters.**
  - 6.1. **Planning list (appended).**
  - 6.2. **Planning applications received following agenda publication.**
  - 6.3. **Enforcement Issues Arising.**
  - 6.4. **NDC Planning Committee 19/10/22 Report – Chairman.**
7. **To consider the following Finance & Policy matters:-**
  - 7.1. **Finance update circulated to councillors' for review.**
  - 7.2. **Sanction payment schedule appended & instruct signatories.**
  - 7.3. **Sports Field Management Committee – Council Appointee.**

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8. To consider the following Property/Environment matters:-
- 8.1. Highways, Drainage & Public Rights of Ways Issues.  
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
- 8.2. Parish Clock Repairs Update / Additional Costs.
- 8.3. Playgrounds Oct Qtly Reports & 2023 Qtly Reports Order Confirmation.
- 8.4. Cannington Road Open Space Grounds Maintenance.
- 8.5. Street Signage Cleaning – Cllr Wells.
- 8.6. Litter Pick Saturday 26/11/22 – Cllr Northam.
- 8.7. The Square – Annual Christmas Tree Arrangements Update – Cllrs Harvey & Northam.
9. Correspondence / Consultations Received for consideration:-
- 9.1. DCC - Stagecoach Bus Service Changes wef 30/10/22.
- 9.2. South West Heritage Trust – 2023 Records Office Funding Request.
10. Dates of Next meetings recommended:-
- 10.1. Finance & General Purposes Committee - 17/11/22 2023 Budget Meeting.  
 (Committee Members:- Chairman, Vice-Chairman, Cllrs Martin, Searles & Wells).
- 10.2. Parish Council - 01/12/22 – agenda deadline noon 18/11/22.
- 10.3. Agenda Items for consideration by the next meeting.

**Planning List** (Cllrs can access the Local Plan [here](#) , applications [here](#) )

Application No.	Description
73816	<b>Erection of a single dwelling (amended description) at Land Opposite the Old Market Field Industrial Estate Church Street Witheridge EX16 8AE Grid Ref:280207; 114695</b>

### Payment Schedule

Item	Payee	Purpose	£
7.2.1.	S Sandland	Toilet Management & Cleaning Contract	<b>300.00</b>
7.2.2.	Wicksteed Leisure Ltd	Oct Qtly Playgrounds Inspection ***581	<b>206.40</b>
7.2.3.	EDF Energy Customers Ltd	Toilet Electricity Supply *8026	<b>221.15</b>
7.2.4.	North Devon Council	Dog Waste Bin Service 07/22-09/22 *351	<b>218.40</b>
7.2.5.	North Devon Council	Lease Room Rates 18/04-24/07	<b>0.00</b>
7.2.6.	Vritish Legion Poppy Appeal	Poppy Wreath	<b>TBC</b>
7.2.7.	Dropbox	Annual Renewal Cloud Storage ***PGF1	<b>95.88</b>
7.2.8.	iNet Telecoms	Virtual No Rental (Oct) ***0090	<b>3.60</b>
7.2.9.	Staff Salaries & Expenses		<b>TBC</b>
<b>To Ratify:-</b>			
7.2.10.	Hoopers (SW) Ltd	Grounds Maintenance 6334	<b>1224.00</b>
7.2.11.	S Smith (Tot: £75.65)	Mileage attendance Police Advocate Seminar Plymouth 157 miles	<b>70.65</b>
7.2.12.		Parking	<b>5.00</b>
7.2.13.	Mid Devon District Council	Trade Waste 01/10-31/03 ***2800	<b>111.06</b>