

MINUTES OF A MEETING OF BOW PARISH COUNCIL HELD ON 12 OCTOBER 2022  
IN THE COMMUNITY ROOM OF BOW VILLAGE HALL

**Present:** Mr C D Nicks in the Chair,  
Messrs R P Edworthy, V Steer and T J Vanstone.  
DCC Rep. Cllr Letch.  
Clerk: Miss B D Ware.

Members of the Public: Seven (two part only)

**Apologies:** Mrs L A Hamilton, Mrs D M Pritchett-Farrell, Mr N P Edworthy,  
Mr C R McAllister and MDDC Rep. Cllr White.

**PARISH COUNCIL**

1. **Public Open Forum.**

Members of the public, regular bus users, raised concerns about the local bus service. Many did not have internet access, were unaware of Facebook information, etc but knew Stagecoach was ceasing its service through Bow, so were keen to learn new arrangements. Stagecoach was making changes to its services across Devon and had given notice on some services, operated under tender arrangement by Devon County Council. DCC, as the Local Transport Authority, had conducted a re-tendering process and put revised services in place. Timetables, being confirmed, were being published. Services 315 (Barnstaple) and 345 (Hatherleigh) would serve Bow. The Clerk had printed new timetables from DCC website and supplied to members of the public present and copies would also be posted on Parish Council notice board in the bus shelter at the Square. Cllr Letch would request that timetables also be published in the Crediton Courier newspaper.

2. **Minutes.**

The minutes of the meeting held on 28 September 2022, having been circulated in advance, were confirmed as a complete and accurate record and were signed.

3. **Planning**

APPLICATION

[22/01876/HOUSE](#)

*Proposal:* Erection of porch and side extension

*Location:* Hillerton House, Bow, Crediton, Devon EX17 5AD

*Site Vicinity Grid Ref:* 272312 / 98057

Information had been conveyed electronically to Bow Parish Councillors on 4 October 2022.

Parish Council approved the application.

MDDC DECISION

APPROVAL

[22/01360/HOUSE](#)

*Proposal:* Replacement of existing sheet asbestos roof with slate tiles

*Location:* 1 Rose Cottages, Water Lane, Bow, Crediton, Devon EX17 6HA

*Site Vicinity Grid Ref:* 272230 / 101754

4. **Casual Vacancy.**

Notices had been posted on notice boards, published in the Bow and Arrow and on Bow News Desk Facebook site. One expression of interest/application had been received. Co-option was anticipated at next meeting.

5. **Bow Village Hall and Village Field Management Committee, Request to Fund Pump Track Planning Application Architect's costs £400.00 and Site Location Plan (if required) £36.00.**

A request from Bow Village Hall and Village Field Management Committee had been received for Parish Council to fund architect's costs to prepare the planning application, quoted as £400.00 (no vat), plus a possible site location plan (if required) at £36.00. A copy of Bow Village Hall and Village Field Management Committee's annual accounts had been requested but a supplied document only comprised listed receipts and listed payments without reconciliation (not annual accounts). The sum which the Committee would be contributing to the project was unknown. A copy of an estimate, dated August 2021, for installing the skate board and bicycle pump track, from Forte Trailscapes, estimated cost at £50,000 to £60,000 + vat. A current quotation, with inflation, would

likely be significantly more. The Committee intended making a MDDC Sect.106 application, for which three quotations were required. The Planning application fee had been clarified as £468.00 – with the application in Parish Council’s name (Architectural Services as Agent) and with Parish Council’s entitled 50% discount the application fee would be £234.00. Architectural Services had advised the Committee that the Local Planning Authority may require a Noise survey which the Committee had advised had been quoted as £995.00 + vat and for which the Committee was also requesting Parish Council to fund (request received too late for this meeting). Mr Steer, advising that he was assisting the Committee with the project, said Parish Council’s pledged £12,000 (including Planning application fee) would be sufficient to also include the architect’s fee of £400.00 and a possible Site Location Plan at £36.00. Whether a Noise survey would be required rested with MDDC as the LPA. Parish Council’s pledged £12,000 covered the original request of £10,000, the architect’s fee of £400.00, SLP £36.00, Planning application fee £234.00 and so would be sufficient to also include a Noise survey if required.

6. **Play Areas in Bow, Specifically St Martins Close Play Area.**

Cllr Penny (ward member for neighbouring Yeo ward) enquired how much local children currently used St Martins play area, Members believed it to be little. Cllr Penny advised that if Parish Council wanted the play area, saying it could be used for seating, etc. it would be available to lease from MDDC at an annual rent of £1.00 (actual payment wasn’t understood to be exchanged), or if Parish Council didn’t want it, MDDC would be likely to retain it as grass. If the play area was refitted, Cllr Penny said that MDDC would make up the financial shortfall (full cost less sect.106 funds combined total of £7,681) of funding from MDDC’s general fund. It was understood that the play area would reach it’s ‘end of life’ in next 1-2 years.

Sect. 106. Reference the sum of £920 which, unbeknown to Bow Parish Council, MDDC had used from Bow’s sect.106 pot for Improvements to Play Areas within the Parish of Bow, Cllr Penny had obtained a copy of the relevant quotation (receipt had been requested) which related to four Prosafe gate repair kits @ £230 each, total £920 + vat. Gate repair kits had probably been necessary on Health and Safety grounds.

7. **Parish Council Budget 2023-2024.**

In order to arrive at the requested annual precept figure, town/parish councils needed to carry out budgeting and produce a written budget in a format showing anticipated receipts and payments for the forthcoming year. The Clerk had produced written budgets for previous years. Parish Council would consider at the next meeting.

8. **Local Emergency Plan.**

Parish Council’s Local Emergency Plan, produced many years previous and for which an electronic version wasn’t held, had become out of date and required updating. After preparation, it had been sent to MDDC’s relevant officer for approval but not been actioned; the officer had left MDDC’s employ, subsequently the LEP had not been traced at MDDC. The Clerk suggested starting afresh, with a new plan to be prepared using an up-to-date template. The Chairman suggested trying to update the old plan may be possible.

9. **D. C.C. Highways Matters.**

*Speeding A3072 western approach to village (proposed extension of 30mph limit).* DCC Highways approach to Parish Council still awaited.

*Proposed Community Speedwatch (A3072 western approach to village, eastbound traffic).* The Bow CSW group was planning to stage a ‘dummy’ session ahead of it’s first real session. Cllr Letch requested that the CSW co-ordinator be reminded that speedwatch sessions could not be carried out during hours of darkness.

*Vehicle Activated Speed Sign (VAS).* DCC’s advices following SCARF meetings awaited (meeting dates unknown).

*Bow Waterworks, water leaks repair work.* Works to repair two leaks and to resurface the failed reinstatement work from July 2020 had been carried out over the period 10 October to 13 October (finishing a day early).

10. **DCC Report.**

Cllr Letch reported. For the benefit of the members of the public present, Cllr Letch referred to various council services, explaining which council (county/district) had responsibility for each service.

Cllr Letch said that he would press DCC Highways to resurface the very poor area of road surface at the north end of Station Road, near junction with A3072.

DCC Scrutiny Committee would be appointing a new senior officer, responsibility to include education, health and children.

Budget. DCC would be considering it’s budget; it was anticipating an overspend of £43m (Children’s Services was running a deficit of £121m).

11. **Monitoring of Services**

D.C.C. Service satisfactory – comment would not be submitted.

M.D.D.C. Reference revised waste collection service, it was asked how an additional black bin could be acquired. (Relevant information had been contained in MDDC’s letter to all households with the new collection calendar.) MDDC had outsourced delivery of the new black bins but several properties had been missed – that failure was currently being addressed by MDDC.

12. **Correspondence**

DCC Transport Co-ordination Service, changes to Stagecoach's buses effective 30 October 2022, see

<https://www.traveldevon.info/bus/latest-news-service-updates/changes-to-bus-services-in-devon-from-30th-october-2022/> 5/5A/5B/5C Exeter – Crediton – Okehampton/Barnstaple/Chulmleigh being modified / replaced with 315 Exeter – Barnstaple and 345 Exeter – Hatherleigh (further detail/timetables awaited).

MDDC Crediton Neighbourhood Plan referendum results (813 votes cast, 88% in favour of the Plan), see <https://www.middevon.gov.uk/your-council/voting-elections/2022-elections/declaration-of-result-of-poll-crediton-npr/>

MDDC press release, Neighbourhood Plan Referendum for Tiverton to be held in November.

Devon and Cornwall Alert, Neighbourhood Watch national newsletter for England and Wales.

MDDC press release, multi-million decarbonisation works (to install ground & air source heat pumps) at Exe Valley and Lords Meadow Leisure Centres, from 4/10/22, will affect parking.

MDDC press release, Bin-It 123, non-recyclable waste to be collected every three weeks, from 10/10/22.

Devon Climate Emergency newsletter.

Healthwatch Devon E-bulletin.

13. **Finance.**

Bank balances brought forward: Deposit a/c £7,994.08, Current a/c £25,241.16

ACCOUNTS AUTHORISED FOR PAYMENT

Clerk (salary £749.00 + admin/expenses £137.27 qtr. ending 30/09/22) £886.27

H.M.R. & C. (P.A.Y.E. income tax) £187.25

14. **Any Other Business.**

No matters raised

15. **Date of Next Meeting.**

Wednesday 9 November 2022 at 7.30pm at the Community Room of Bow Village Hall.

This concluded the business and the Chairman declared the meeting closed at 8.35p.m.