

**Minutes of the meeting of Silverton Parish Council**  
**held Monday 3<sup>rd</sup> October 2022 at 7.30 p.m. in the Silverton Community Hall**

**Present:** Parish Cllrs A Melville, S Cross, S Hedges, K Faulhaber, J Wright (also as District Cllr), V Maylan, E Trebble & District Cllr B Deed

**Minute 113581**            **To note any Declarations of Interest**

None received

**Minute 113582**            **To note any apologies**

Apologies were received from County Councillor Margaret Squires & Cllr Kennard

**Minute 113583**            **Meeting open to any questions from members of the public – 10 mins**

No members of the public attended the meeting

**Minute 113584**            **Minutes of the meeting held on the 5<sup>th</sup> September 2022**

It was noted that Cllr M Squires was present at the meeting although this was not reflected in the Minutes. Subject to this amendment the Chairman proposed the Minutes be accepted as a true record, Cllr Maylan seconded the proposal. A vote was taken with 6 in favour and 1 abstention.

**Minute 113585**            **Review of Action Plan**

Item 1 -Internet banking – NatWest had indicated that an application for on-line banking should be made on-line. The Chairman and Clerk will meet prior to the November meeting to make the necessary application.

Item 4 - Press/Media Policy – A draft Social Media Policy had been circulated to Councillors prior to the meeting by Cllr Wright and thanks were expressed to him for drafting the Policy. After discussion Cllr Wright proposed the draft Policy be adopted by the Parish Council. Cllr Trebble seconded the proposal. A vote was taken with all members present in favour.

Item 8 – Litter bins for Recreation Field - agreed this item to be removed

Item 10 – “No Dog” signs. Cllr Maylan reported she had a site meeting with our Contractor as to the siting of the signs and it was anticipated these would be erected shortly. The Contractor had suggested he would erect the signs on the old wooden signs he had prepared previously but it was generally agreed this would not be appropriate.

11 – Parish Council Facebook Page – Cllr Wright confirmed he would visit the Clerk shortly to enable this page to be used.

13 – “20 is Plenty” signs. Cllr Wright informed the meeting that he had sent a draft sign to County Cllr Squires and this had been forwarded to DCC who had indicated they could not support it. Cllr Wright stated the sign was non-controversial and therefore he felt it was not

likely the Parish Council would be asked to take them down. Cllr Wright will contact TwentyTwenty Property and come up with an action plan.

With regard to "Park Rules", it was agreed these were not necessary and this particular item could be removed from the Action Plan.

Item 14 - MH Goals had not responded and the Clerk will contact them by telephone

Item 15 – Bradninch Town Council refund re Jubilee/Beacon costs. Cllr Cross confirmed she would chase.

Item 18 –A design for the proposed seat and confirmation of siting had been provided by the RBL and circulated to Councillors prior to the meeting. After discussion Cllr Maylan proposed the design and location be accepted. Cllr Trebble seconded the proposal. A vote was taken with all Councillors present in favour.

With regard to the Licence to the RBL to site the seat on the Little Rec, Cllr Cross confirmed she would draft this and it would be in a similar format to the Licence granted for the siting of the Book Swap. It was agreed that if the RBL chose to have flagstones under the seat the Parish Council would have no objections.

**Minute 113586**      **Discussion with County Cllr M Squires and District Councillors J Wright & B Deed on any relevant issues**

Cllr Deed reminded the meeting a new waste regime would be in force from next week. He also stressed that Local Authorities have a legal requirement to balance budgets and staffing, electricity costs etc will increase during the year and MDDC need to find an additional £1,000,000 for the remainder of the current financial year. It is looking at fees and charges and what income can be generated and will then look at costs generally and decide if there is any need to reduce services. Cllr Deed pointed out that MDDC have mandatory services which must be provided and discretionary services. Cabinet are attempting to put together a package this month.

The 3 Rivers Development had experienced some problems and additional funding of £2,500,000.00 had to be approved.

District Cllr Wright stated that there are 38,000.00 householders in Mid Devon and to raise the required additional funds this could mean maybe an additional £2 per month per householder which was less than a price of a takeaway coffee.

District Cllr Wright confirmed he had received notice that the Silverdale application is going to the Planning Committee on the 2<sup>nd</sup> November 2022 and he will upload the details onto social media. He re-iterated that the application will proceed as it already has Outline Consent but it is the finer details which have to be agreed. Members of the public may make comments at the meeting provided they inform MDDC prior to the meeting of their wish to do so. He had been informed that SWW had agreed to take on responsibility for the sewers.

With regard to bus services to the village the new schedule/timetable is only being released, he believes, 2 weeks prior to the changes taking place. It is believed there will be evening and weekend cuts to the village. Cllr Wright suggested any complaints should be forwarded to him and he will copy these on to County Cllr Squires and our Local MP.

An Email from Mr G Knowles was read by Chairman in which he raised various concerns regarding the bus cuts to the village and suggested the Parish Council should arrange a public meeting.

After discussion Cllr Wright proposed the Parish Council holds a public consultation on the Silverton bus reductions planned by Stagecoach. Cllr Hedges seconded the proposal. A vote was taken with all members present in favour.

It was agreed the meeting would be held on Thursday 20<sup>th</sup> October and commence at 7.30 p.m. This will be an open meeting to consider the impact the reduced services will have on the village and it was agreed to invite our County and District Councillors, Devon Live, Stagecoach, press/newspapers, Spotlight etc.

It was agreed the Clerk to contact media, Cllrs Deed and Squires. Cllr Wright will upload the information to the various social media posts. Cllr Cross will contact Thorverton PC, Stagecoach and our local MP. The Chairman agreed he would Chair the meeting.

**Minute 113587**      **Discussion with representatives of Silverton Scouts as to its current status**

Cllr Cross stated she had heard that the Silverton Scouts were back up and running and had invited them to the meeting but unfortunately no representatives had attended. She thought this would have been an opportunity for them to say what they were doing and also would have been an opportunity for the Parish Council to confirm its support for community groups.

**Minute 113588**      **Planning**

*Cllr J Wright took no part in the following planning discussions as he is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent parishioners if asked*

(a) Applications:

22/01813/HOUSE – Erection of single storey rear extension and first floor side extension – **13 Livinghayes Road, Silverton**

Cllr Faulhaber proposed the Parish Council supported the above application. Cllr Cross seconded the proposal. A vote was taken with all member present, save Cllr Wright who did not vote, in favour.

22/01668/TPO – various works to Oak Tree protected by TPO 94/00008/TPO – **land at Wyndham Road, Silverton**

Cllr Maylan indicated that she had been informed that as the oak is on MDDC land and is an application by the MDDC Tree Officer this application needs to go to Committee. The Parish Council had already confirmed its support for the application.

22/01838\TPO – application to remove 1 Oak tree protected by TPO 79/00001/TPO – **22 Church Road, Silverton**

Cllr Maylan declared a personal interest prior to this application being discussed.

Cllr Faulhaber proposed the Parish Council supported the above application. Cllr Hedges

seconded the proposal. A vote was taken with all Councillors present in favour save Cllr Wright who did not vote.

(b) Approvals / Refusals by MDDC

**FULL PLANNING PERMISSION** –erection of single storey rear extension – **The Laurels, 4E Old Butterleigh Road, Silverton**

**FULL PLANNING PERMISSION** – erection of side extension – **2 Davies Close, Silverton**

**FULL PLANNING PERMISSION** – replacement of roofing materials from corrugate profile 6 cement fibre to manmade slate following **21/02337/PNCOU**

**REFUSED CONSENT** – to remove 1 Turkey Oak tree protected by Tree Preservation Order 92/00004/TPO – **Clyst Farm, Strathculm Road, Hele**

(c) Any other Planning matters

- (i) Consider any comments re Masterplan Supplementary Planning Document for East Cullompton

The above was noted with the Parish Council not wishing to make any comments.

- (ii) Consider email from East Devon District Council re Broadclyst Neighbourhood Plan consultation

The above was noted with the Parish Council not wishing to make any comments.

**Minute 113589**      **Finances**

(a) Monthly invoices

Chq 002672 Mrs S Woodland – Clerk’s wages (£691.36) + expenses (£22.99 – Ink, £11.26 monthly Microsoft charge & “No Dog” signs £37.00) = £762.57  
Chq 002673 Mr D Marsden – Contractor’s monthly invoice - £300.00  
Chq 002674 HMRC – Clerk’s NI + Tax - £363.88  
Chq 002675 PKF Littlejohn LLP – Annual Audit - £240.00  
Chq 002676 CANCELLED  
Chq 002677 E-On – electricity re Air Ambulance landing site - £18.25

The Chairman proposed the above cheques be passed for payment. Cllr Cross seconded the proposal A vote was taken with all Councillors present in favour.

(b) Other financial matters

- (i) To note VAT refund of £10,885.35

Noted

- (ii) Consider removal/re-siting of Dog Bin in Little Rec

Cllr Wright confirmed MDDC will support the Parish Council’s decision to either move the bin or remove it completely. A suggestion was put forward to re-site the bin in Park

Road by the footpath.

After discussion Cllr Cross proposed the Dog Bin be removed and placed in storage in the old Fire Station whilst the Parish Council monitor the position. Cllr Maylan seconded the proposal. A vote was taken with all Councillors present in favour.

(iii) Consider email received from Silverton Street Market Committee re possible funding, representation and request for storage

- (1) Representative – Cllr Cross confirmed she would be happy to be the Parish Council representative for the current year. The Chairman proposes Cllr Cross as the Parish Council representative. Cllr Trebble seconded the proposal. A vote was taken with all Councillors present in favour.
- (2) Funding – Cllr Cross proposed that any decision with regard to possible funding to the Street Market Committee be deferred to the Budget Meeting in January 2023. The Chairman seconded the proposal. A vote was taken with all Councillors present in favour.
- (3) Storage – See Minute 113392 below

(iv) Consider email from Development Manager at The Meads re possible funding towards a defibrillator for the building

Cllr Hedges declared a personal interest prior to this item being discussed.

After discussion it was agreed that any possible funding towards a defibrillator had not been included in this year's budget and would therefore have to be deferred to the Budget Meeting in January 2023. It was agreed more details were required and Cllr Hedges confirmed he would contact the Development Manager and ask (a) where would it be sited (b) estimated cost (c) would it be accessible to the public or solely for the use of the The Meads and (d) would The Meads be responsible for the defibrillator's on-going costs.

(v) To note conclusion of Annual Audit

The successful conclusion of the annual audit was noted

(vi) Consider recommendation from Cllr Faulhaber as to tree to commemorate the late Queen Elizabeth II's Platinum Jubilee

Cllr Faulhaber recommended a Ginkgo Biloba as an appropriate tree to commemorate the late Queen Elizabeth II's Platinum Jubilee and suggested it could be sited between the bandstand and the old half-pipe. He estimated the cost of providing the tree would be in the region of £200.00 + £100 for stakes. Cllr Faulhaber proposed the Parish Council proceed with the purchase of the Ginkgo Biloba and stakes at an estimated total cost of £300.00. Cllr Cross seconded the proposal. A vote was taken with all Councillors present in favour. Cllr Faulhaber confirmed he would source the tree.

(vii) Consider quotations re clearance of rubble from behind Old Fire Station

It was agreed this item be deferred to the November meeting

**Minute 113590**      **To discuss condition of historic cobbled path in Newbarn Lane**

The Clerk gave a brief history of the cobbles. It was agreed that Cllr Maylan would ask her husband, who is an archaeologist, to carry out a site meeting and give his opinion on the condition of the cobbles.

**Minute 1135791**      **Update by Chairman of Big Rec Project**

Cllr Maylan reported that the breeze and accessible seat was still awaited but hopefully this would be received on the 17<sup>th</sup> October along with replacement wall and repairs being carried out. The Committee were investigating plaques to be erected which will publicise the donors. A request had been received to place matting under the gym equipment. Bonded rubber mesh had been recommended and a quotation received, which would also include under the table tennis table, in the sum of £8,780 + VAT. The Committee believe there is sufficient funds to carry out this work if the Broadclyst Tractor is not provided. On the 18<sup>th</sup> October the Committee had been invited to the Lamb Inn to pick up their cheque from Street Market proceeds.

Cllr Maylan proposed that the Broadclyst Tractor be removed from the Scheme and in its place all weather surface be provided under the Gym Equipment and Table Tennis Table subject to funding being available. Cllr Cross seconded the proposal. A vote was taken with all Councillors present being in favour.

**Minute 113592**      **To consider options available re future use of the Old Fire Station**

Cllr Wright stated he had placed on social media a form for parishioners to complete with their suggestions for the future use of the Old Fire Station and he had emailed everyone who had originally responded. Only one official proposal had been received from a local resident to use the building for private storage which was not in line with Parish Council ethos. Cllr Wright stated he felt the building should be used for community use for foreseeable future although there were no services to the building.

Cllr Hedges proposed the Parish Council keep the Old Fire Station for community use. Cllr Cross seconded the proposal. A vote was taken with all Councillors present in favour.

Cllr Cross proposed that any requests for use of the building will be agreed by the Parish Council and will be subject to a Licence. Cllr Trebble seconded the proposal. A vote was taken with all Councillors present in favour.

Cllr Wright proposed that the Parish Council agree the Silverton Street Market can use the Old Fire Station subject to a Licence being agreed. Cllr Hedges seconded the proposal. A vote was taken with all Councillors present in favour.

**Minute 113593**      **Neighbourhood Plan Update**

Cllr Hedges stated that the report had been received from the ACON assessment. The issue of possible housing development on the Glebe will need to be referred to Historic England. All updates are anticipated to be completed by the 20th October.

**Minute 113594**      **Mini-Market report for October**

Cllr Maylan had attended the October Mini-Market and the following items had been raised=:

- (a) Mr Bill Croome had suggested the Old Fire Station be used as a public toilet and drainage may be available. It was agreed this would be cost prohibitive.
- (b) Joan Povey is the Digital Social Subscriber employed by Wyndham House Surgery
- (c) Mr Brian Bartlett queried if there is a plan of the public footpaths in the Parish. It was pointed out MDDC have copies and it is also available on-line
- (d) Mrs Rosemary Miles reported that cars were parking on the green area opposite the flats and making a mess of the grass and she wondered if this could be tarmacked over. Cllr Maylan had confirmed this land belonged to MDDC.

**Minute 113595**

**Correspondence**

- (a) To note email received from Mr Peter Kidds and reply from Chair of The Big Rec Project  
  
Noted
- (b) To note report of recent antisocial behaviour in Children's Play Area/Recreation Field  
  
Noted
- (c) To note email received from Devon Communities Re Devon Community Resilience Forum virtual event 14-16 November 2022  
  
Noted

**Minute 113596**

**Matters brought forward by the Chairman**

No matters were brought forward

Meeting closed at 9.20 p.m.