

## UPLOWMAN PARISH COUNCIL

Clerk to the Council : Robert Hodgson  
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11/11/22

All Parish Councillors

Dear Councillors,

### UPLOWMAN PARISH COUNCIL - NOTICE OF MEETING

**THURSDAY 17<sup>th</sup> Nov. 2022**, starting at 7.30pm **IN UPLOWMAN VILLAGE HALL**

The next meeting of this Council will be on **THURSDAY 17<sup>th</sup> November 2022 IN THE VILLAGE HALL, UPLOWMAN**, starting at 7.30pm.

The main business at this meeting will be a preliminary look at budgeting for next year. I attach the usual summary of recent expenditure and likely future expenditure. If you have any projects to add to the budget for next year then please talk about them and they can be costed and added.

UPC will have an election next May. If this is uncontested (ie there are no more than 7 candidates) then the cost will probably be about £150. I have allowed £200. If it is contested then the cost is likely to be over £1000, which can be covered from our reserves.

I attach a list of updates and proposals for decision, which I hope will be useful.

I have confirmed with Lynne the following dates for 2023: 19<sup>th</sup> Jan, 16<sup>th</sup> March, 18<sup>th</sup> May, 20<sup>th</sup> July, 21<sup>st</sup> Sept, and 16<sup>th</sup> November (all Thursdays).

Yours sincerely,

Robert

Robert Hodgson (Clerk to Uplowman Parish Council)

**UPLOWMAN PARISH COUNCIL**  
**AGENDA FOR MEETING on THURSDAY 17<sup>th</sup> NOVEMBER 2022**  
**To be held in Uplowman Village Hall, starting at 7.30pm**

*The meeting will start with an open session, when parishioners may raise matters of concern.*

1. Attendance & Apologies for absence:
2. Reports from DCC and MDDC.
3. Minutes of last meeting (21<sup>st</sup> July 2022).
4. Matters arising from Minutes of previous meetings not covered elsewhere.

5. Finance and procedures

5.1 Current position :

Bank balance at last meeting :		<b>£7,199.05</b>
Income since last meeting		£0.00
Expenditure authorised on 21 <sup>st</sup> July:		£160.00
<b>Current balance:</b>		<b>£7,039.05</b>

5.2 Payments for approval:

Redwoods Inn, grass cutting (£200.80) and tree removal (£200)  
 R Hodgson, Clerk's salary (£725.00) + expenses (£11.76)  
 R Adcock, reimburse for Defibrillator battery (£204.00) & approval for new pads (£120)  
 Proposed contribution of £200 for Parish Social in December

5.3 Draft budget for 2023-4

6. Planning

- 6.1 22/00748/Full, Hill Farm, Change shepherd hut to holiday let. UPC no objection, Approved by MDDC
- 6.2 22/00753/Full, Land at Stonebridge, replace shed with 2 dwellings, UPC objected, Awaiting decision.
- 6.3 22/01013/FULL. Beer Down, Ag workers cott. UPC Supported, MDDC approved
- 6.4 22/01345/FULL: Chamberlains, relocate equestrian building. UPC no object, decision awaited
- 6.5 22/1918/F: Hill Farm: Ag storage building: UPC no object, decision awaited
- 6.6 22/2102/F: Bycott Fm, Halberton. AD plant

7. Community Projects and matters.

- 7.1 Village signs update.
- 7.2 Dead tree on the green – removed
- 7.3 Grass maintenance arrangements
- 7.4 Broadband update
- 7.5 Village Christmas party
- 7.6 Play Area update

8. Environment & Healthy living

- 8.1 Reducing Uplowman's carbon footprint update

9. Correspondence (See attached list plus any correspondence received after this notice)

- 9.1 Environment, SWW, etc:
- 9.2 Local Plans and Surveys.
- 9.3 General Correspondence
- 9.5 Village projects

10. Hall & Recreation Association Report

11. Emergency Planning & Neighbourhood Watch

- 11.1 Update on emergency planning

12. Parish Roads/Paths.

- 12.1 Whitnage Lane to be repaired Jan 9-11th

13. Date of next meeting (Thursday 19<sup>th</sup> January 2023).

## CORRESPONDENCE SINCE LAST MEETING (21 July 2022)

### 5. Finances

Ser No	Date received	From/to	Subject	Date replied/sent
969	10/08/22	SAAA Ltd	Opting out of limited audit regime. No action needed	
<b>970</b>	<b>12/08/22</b>	<b>Clerk Willand PC</b>	<b>DCC Locality budget suspended</b>	
971	08/09/22	Cllr Adcock	Cost of repairs to defibrillator approx £290 + VAT	
972	08/09/22	P Hayman	Cost of removing dead tree on green £200. Inv for grass £85.00	
973	20/09/22	Cllr Adcock	Defib battery, £204 inc VAT	
974	08/10/22	Nat West	Statement, bal = £7039.05	
975	13/10/22	P Hayman	Grass cutting (£60.80)	
976	17/10/22	UHRA	Cost of meeting room hire to rise from 01/11/22 to £9 per hour.	
977	01/11/22	MDDC	Request forms for Precept, required by 25/01/23	
988	10/11/22	P Hayman	Grass cutting, (£55.00)	

### 6. PLANNING & LICENSING

Ser No	Date received	From/to	Subject	Date replied/sent
959	01/08/22	MDDC	22/01345/FULL: Chamberlains, move shed.	22/08/22
960	25/08/22	MDDC	22/00748/FULL: Hill Fm shepherd's hut, approved	
<b>961</b>	<b>06/09/22</b>	<b>MDDC</b>	<b>Application call-ins to be within 21 days of registration</b>	
962	06/09/22	Ms L Carpenter	E Mere application re-submitted. Circulated to PC	06/09/22
963	28/09/22	MDDC	22/1013/F: Beer Down: workers cottage approved	
964	10/10/22	MDDC	22/1918/F: Hill Farm: Ag storage building: UPC no object	27/10/22
965	09/11/22	MDDC	22/2102/F: Bycott Fm, Halberton. AD plant	

#### 7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers, Healthy living

Ser No	Date received	From/to	Subject	Date replied/sent
387	01/09/22	DCC	Devon Climate Emergency newsletter	

#### 7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
332	23/08/22	MDDC	Parish boundary review consultation – Uplowman no change?	

#### 7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1704	03/08/22	DALC	Notice of AGM, circulated to councillors	
1705	22/08/22	MDDC	Mid Devon Matters news	
1706	30/08/22	C&CD	Clerks & Councils Direct magazine	
1707	16/10/22	WW coordinator	Mid Devon Wildlife Warden scheme	
1708	07/11/22	C&CD	Clerks & Councils Direct mag	

#### 7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
351	31/07/22	Mr C Rowley	Introducing Exeter Community Energy	
352	24/08/22	Airband	Update on broadband plans – summer 2023	
353	06/09/22	Lucy Hull	Interest in children's play area.	

Plus about 655 incoming emails.

## UPDATES AND DECISIONS NEEDED

### Items 7.1: Village signs

Cllr Branton has arranged for two village name signs to be made in oak at the same size and font as the present metal ones are, to be funded by the Parish Magazine donation. Highways have said that, provided the signs are the same size as the standard ones, they have no particular requirements.

### Item 7.2: Dead tree

Removal of the dead tree on the Green has been arranged by P Hayman of the Redwoods at a cost of £200.

**UPC to agree on reimbursement of this expense.**

### Item 7.3: Grass maintenance

John Veen now understood to be back to full health.

**UPC to agree best way to take this forward:** revert to JV as principal grass-cutter, keep PH as things are, or discuss a joint venture between them.

### Item 7.4: Broadband Update

Airband are expecting to start work on fibre broadband provision in most of Uplowman during mid-late 2023. They have provided the following information. **Should UPC invite them to address a regular meeting in March or hold a separate meeting for interested parishioners?**

*Having registered interest, this will definitely help. When the network is ready for release, the slae team who will arrange connection, will already have your contact details. They will be able to contact direct and discuss the installation, and the available packages to suit your requirement. (I think that there were a lot of issues when BT decided not to continue their contract with CDS)The surveying for E4 will have been completed. For E2 this will start after the High Level Design is completed and Low Level design in process. **So this should commence Summer 2023.***

*As this network is joint funded from CDS and ourselves, and due to our financial investment (we add this, alongside funding from Government) to build a brand new network, we wouldn't as a matter of course just open the network up to other providers. They will need to approach us to utilise our network etc. Most emails can be accessed from any computer, so should not be dependent on who is providing the network.*

*We will not be removing any copper lines. This is a completely new network, and the copper lines are BTs responsibility. The BT copper lines will be eventually phased out over the coming years, so a digital system will be required. We do have a VOIP system that is compatible with our network, and this is also capable of transferring the phone number, so people can keep their number. The sales team will be able to run through this or other solutions.*

*I would absolutely like to come and speak with the Parish Council and community. We can arrange this for perhaps Spring 2023? I will also be able to put on a Webinar (online presentation) as well.*

### Item 7.6: Play area, for info.

About 6 families expressed interest in a play area for pre-teen children but have not yet met to discuss. Contact made with UHRA, which has not ruled out a play area on the playing field. Neighbours have raised concerns. Estimates being sought for equipment and approaches to potential sponsors.

## UPC: Actual Annual Expenditure 2021-23 (to nearest £) and Budget 2023-24

Figures for current year are estimated	2021 to 2022	2022 to 2023	2023 to 2024
Item	Actual	Estimate	Budget
Precept	3200	3300	3500
Grants and other income	5508	40	
HM Customs, VAT rebate	1569		
Clerks' Salary		1400	1500
Clerk's expenses / admin		110	60
Chairman's/other's expenses			
Hall Hire for regular meetings		221	90
Admin (m'rmojo, Zoom, training)		291	75
Insurance		182	190
Commun Projects ++		979 5	320
Parish Social		889	250
Devon Ass of Parish Councils sub+		81	87
Grass cutting/wasps		484	650
Election (next due May 2023)		0	200
Churchyard support		350	350
Support local charities		105	75
<b>TOTAL</b>	<b>10277</b>	<b>13908</b>	<b>3527</b>

+ DAPC subscription was deducted at source since 2000-2001. These figs adjusted as if it were not.

++ Community projects exp in 2021-22 include paint bus shelter (£995), DAAT light (£7526), and no parking signs (£33)

**Current year is estimated.** There is now no charge for Annual Audit.

**NOTE : A PRECEPT OF £1000 IS EQUIVALENT TO A COUNCIL TAX OF £6.28 ON A BAND 'D' PROPERTY IN UPLOWMAN.**

*This estimate predicts cash in hand at year-end March 2023 to be £4191 (120% of planned reserves, including no designated funds).*