

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 1st December 2022 19:30**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

A handwritten signature in black ink, appearing to read 'Peter Dunn'.

23/11/22

* Cllrs:	Harvey (Chairman)	Richardson
	Dorrow	Searles
	Goodwin	Smith
	Martin	Wells
	Northam	Yabsley

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment by cheque payable to Witheridge Parish Council the clerk can provide documents by post.

A printed copy of the latest minutes following the posting of this notice will be available to read during coffee mornings at the Rest A While Day Centre.

AGENDA

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
2. **To Approve Apologies for Absence.**
3. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to the clerk to circulate to councillors prior to the meeting):-**
 - 3.1. **Police update - <https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>.**
 - 3.2. **District and County.**
4. **Minutes.**
 - 4.1. **03/11/22.** To sign if approved, minutes of the Council.
5. **To consider Code of Conduct Matters:-**
 - 5.1. **Written councillor dispensation requests arising.**
 - 5.2. **Declarations of Interests not declared in the Register of Interests.**
(Members should leave for any item where they have a Pecuniary or Prejudicial Interest).
6. **To consider the following Planning Matters.**
 - 6.1. **Planning applications received following agenda publication.**
 - 6.2. **Enforcement Issues Arising.**
7. **To consider the following Finance & Policy matters:-**
 - 7.1. **Finance update circulated to councillors' for review.**
 - 7.2. **Sanction payment schedule appended & instruct signatories.**
 - 7.3. **Approve FGP Committee reviewed & recommended 2023 Grounds Maintenance Schedule.**
 - 7.4. **SAAA - Option to opt out of the SAAA central external auditor appointment arrangements.**
 - 7.5. **Devon Pension Fund - 2022 Actuarial Valuation.**
 - 7.6. **The Pensions Regulator – Re-Declaration of Compliance.**

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- 7.7. NALC - Adoption of National Salary Award 2022/23.
8. To consider the following Property/Environment matters:-
- 8.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
- To include:-
- DCC - W221550931 Update - Flooding & Blocked Drains, Blocked Drains.
 - DCC - W221550920 Update - Redundant Pavement Tree Inset Trip Hazard.
 - Vehicular Weight Restriction on Mill Lane update (raised 03/12/20 Council, chased 08/12/21 Council with no response to either).
- 8.2. Leased Room.
- 8.2.1. Request to hang Christmas Wreath outside room.
- 8.2.2. Update on electric boiler relocation from council storeroom to leased room.
- 8.3. Adventure Playground.
- 8.3.1. Willow Rise Northern Open Space (NPos) Update & Proposed Transfer to Parish Council.
- 8.3.2. NDC - Adventure Playground S106 Funding Pre-Requisites Approval.
- 8.3.3. Kompan – Update and Considerations re. NPos Update & Tender Queries Raised.
- 8.3.4. Charity Commission – Registration No. 301018 Adventure Playground - Annual Return 2022 - confirmation of receipt CRM:0523731.
- 8.4. Parish Clock - Cumbria Clock works update.
- 8.5. Parish Council Website - MDCC Town & Parish Web Hosting T&C and Records Update.
- 8.6. DCC - Annual Parish Paths Partnership Surveys Autumn 2022.
- 8.7. NDC - Refuse Collection Issues – Cllr Smith.
9. Correspondence / Consultations Received for consideration:-
- 9.1. NDC - Six Month Rule - Local elections May 2023.
- 9.2. NDC - Planning New Joint Local List - Torridge District Council and North Devon Council.
- 9.3. DCC - Devon Electric Vehicle Charging Strategy Consultation.
10. Dates of Next meetings recommended:-
- 10.1. Parish Council - 05/01/23 – agenda deadline noon 23/12/22.
- 10.2. Agenda Items for consideration by the next meeting.

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	Source for Business	Toilet Block Water & Sewerage 05/08-09/11	161.58
7.2.2.	S Sandland	Toilet Management & Cleaning Contract	300.00
7.2.3.	South West Heritage Trust	Records Office Funding Grant	100.00
7.2.4.	Wetheridge Parish Hall (Tot: £210)	Hall Fees May-Sept *35	120.00
7.2.5.		Hall Fees Oct-Dec *54	90.00
7.2.6.	J Harvey	Mileage to select/order Square Christmas Tree	25.65
7.2.7.	Easily Ltd	Domain Name Reg. Renewal *9153	18.00
7.2.8.	Tesco	A5 Envelopes + Ream Paper	7.25
7.2.9.	Giffgaff	Mobile Credit *3763	10.00
7.2.10.	Staff Salaries & Expenses		TBC
	To Ratify:-		
7.2.11.	J Harvey	Parking + Mileage Barnstaple Planning Committee	29.60