

Minutes of the Council Meeting held 03/11/22, 19:30 at Witheridge Parish Hall

PRESENT:

Cllr Northam	Vice Chairman	Cllr Dorow	Cllr Martin	Cllr Smith
		Cllr Goodwin	Cllr Richardson	Cllr Wells
			Cllr Searles	Cllr J Yabsley

In Attendance:

District & County Cllr J Yabsley	2 Members of the public P G Dunn - Clerk
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1. Public Session (maximum 3 mins per subject overall max. 15 minutes).

Representations made in respect of NDC Planning Committee’s consideration of planning application 73742.

2. To Approve Apologies for Absence.

RESOLVED: Apologies approved from Cllr Harvey.

3. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to the clerk to circulate to councillors prior to the meeting):-

3.1. Police update - <https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>.

Next meeting of the Cllrs Advocate Scheme scheduled for December in Barnstaple. **Cllr Smith to attend.**

3.2. District and County.

Cllr Yabsley reported:-

- The outcomes of the NDC Site Meeting held for planning application 73742 were recorded in the Site Meeting Minutes and included with the papers for the Planning Committee and available on the District website for the public to read.

Questions put to Cllr Yabsley:-

- What action was NDC taking to resolve their 5 year land supply deficit – a review was underway.
- Clarification on £20000 Highways budget for disability access measures – adjustments to access points in The Bow and the path between Broomhouse Park and Drayford Lane to allow room for mobility scooters to pass.
- Issues with potholes in the pavement at the “Narrows” in the village – the was not wide enough to be classified a pavement and its purpose was to keep vehicles clear of the buildings.

4. Minutes.

4.1. 06/10/22. To sign if approved, minutes of the Council.

RESOLVED: Cllr Wells proposed, Cllr Searles seconded and all were in favour approval.

5. To consider Code of Conduct Matters:-

5.1. Written councillor dispensation requests arising.

None.

5.2. Declarations of Interests not declared in the Register of Interests.

Agenda	Councillor	Type	Reason	Dispensation
6.1 73816	Cllr Dorow	DPI		n/a
6.1 73816	Cllr Martin	DPI		n/a
6.2 76133	Cllr Martin	DPI		n/a

6. To consider the following Planning Matters.

6.1. Planning list (appended).

See planning report appended.

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6.2. Planning applications received following agenda publication.

See planning report appended.

6.3. Enforcement Issues Arising.

None.

6.4. NDC Planning Committee 19/10/22 Report.

Noted.

7. To consider the following Finance & Policy matters:-**7.1. Finance update circulated to councillors' for review.**

RESOLVED: Cllr Northam proposed, Cllr Wells seconded and all were in favour to note 02/11/22 Report and Bank Reconciliation including online banking payments raised reviewed with no issues.

7.2. Sanction payment schedule appended & instruct signatories.

RESOLVED: Cllr Wells proposed, Cllr Northam seconded and all were in favour settlement accounts 7.2.1 through 7.2.16, clerk to setup online payments, Cllr Smith to authorise. **Cllr Smith and clerk to action.**

7.3. Sports Field Management Committee – Council Appointee.

RESOLVED: Cllr Searles proposed, Cllr Martin seconded and all were in favour appointment Cllr Dorow. **Clerk to action.**

8. To consider the following Property/Environment matters:-**8.1. Highways, Drainage & Public Rights of Ways Issues.**

<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Cllr Northam agreed to arrange the adjustment of the finger post finders on the corner of The Angel in the Square.

Road surface on B3137 near Templeton turning breaking up. **Cllr Dorow to report.**

Cllr Northam reported the running water issue in Post Office Lane had been resolved and an issue with overgrown nettles and brambles. **Cllr Yabsley agreed to report to Highways the latter.**

8.2. Parish Clock Repairs Update / Additional Costs.

Cllrs considered correspondence dated 10/10/22.

RESOLVED: Cllr Goodwin proposed, Cllr Martin seconded and all were in favour approval the additional costs. **Clerk to action.**

Cllr Wells confirmed there was an issue with birds nesting in the church bell tower and would keep the council appraised as to progress with arrangements for removal.

8.3. Playgrounds Oct Qtly Reports & 2023 Qtly Reports Order Confirmation.

The clerk reported the photos of the skateramp issues from the previous report had been copied to Leaches to organise repairs.

8.4. Cannington Road Open Space Grounds Maintenance.

Reports of issues with hedge cutting to the rear of Drayford Lane were raised. **Cllr Yabsley to raise with NDC Enforcement.**

8.5. Street Signage Cleaning – Cllr Wells.

It was agreed to obtain a quote for the cleaning of the village and street name plates. **Cllr Goodwin to action.**

8.6. Litter Pick Saturday 26/11/22 – Cllr Northam.

RESOLVED: Cllr Yabsley proposed, Cllr Wells seconded and all were in favour. **Cllr Northam to action.**

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8.7. The Square – Annual Christmas Tree Arrangements Update – Cllrs Harvey & Northam.
 Cllr Northam reported the tree had been selected and booked for delivery 30/11/22 and electrician booked to install lights. **Clerk to book grounds maintenance contractor to erect and request they liaise with tree supplier to coordinate delivery/erection and email “No Parking leaflets to Cllr Northam.**

9. Correspondence / Consultations Received for consideration:-

9.1. DCC - Stagecoach Bus Service Changes wef 30/10/22.

Cllr Yabsley advised he was liaising with DCC in respect of ongoing refinement of the revised timetable.

9.2. South West Heritage Trust – 2023 Records Office Funding Request.

RESOLVED: Cllr Northam proposed, Cllr Goodwin seconded and all were in favour a grant of £100.
Clerk to action.

10. Dates of Next meetings recommended:-

10.1. Finance & General Purposes Committee - 17/11/22 2023 Budget Meeting.

(Committee Members:- Chairman, Vice-Chairman, Cllrs Martin, Searles & Wells).

Cllr Martin gave his apologies and Cllr Goodwin agreed to substitute.

10.2. Parish Council - 01/12/22 – agenda deadline noon 18/11/22.

10.3. Agenda Items for consideration by the next meeting.

Additional Defibrillator provision.

Meeting closed 20:45.

Planning

Application No.	Description
73816	Erection of a single dwelling (amended description) at Land Opposite the Old Market Field Industrial Estate Church Street Witheridge EX16 8AE Grid Ref:280207; 114695 Recommended: Object – outside Development Boundary. Cllrs Dorow & Martin left for this item. Cllrs Yabsley abstained.
76133	Application for permission in principle for erection of dwelling at Land at Cross Park North Street Witheridge Devon Grid Ref: 280843; 114521 Recommended: Object – outside Development Boundary. Cllr Martin left for this item. Cllrs Wells & Yabsley abstained.
76152	Prior approval for conversion of agricultural building to four dwellinghouses Class Q(a)(b) at West Hilltown Rackenford Tiverton Devon EX16 8DX Grid Ref: 285177; 116528 Recommended: No objection. Cllrs Yabsley abstained.

WITHERIDGE PARISH COUNCIL

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Item	Ref	Payee	Purpose	£
7.2.1.	OB	S Sandland	Toilet Management & Cleaning Contract	300.00
7.2.2.	OB	Wicksteed Leisure Ltd	Oct Qtly Playground s Inspection ***581	206.40
7.2.3.	DD	EDF Energy Customers Ltd	Toilet Electricity Supply *8026	221.15
7.2.4.	OB	North Devon Council	Dog Waste Bin Service 07/22-09/22 *351	218.40
7.2.5.	N/A	North Devon Council	Lease Room Rates 18/04-24/07	0.00
7.2.6.	2685	RBL Poppy Appeal	Poppy Wreath	17.00
7.2.7.	CC	Dropbox	Annual Renewal Cloud Storage ***PGF1	95.88
7.2.8.	CC	iNet Telecoms	Virtual No Rental (Oct) ***0090	3.60
** Staff Salaries & Expenses **				
7.2.9.		Redacted under GDPR	Total:-	1046.63
7.2.10.				
7.2.11.				
To Ratify:-				
7.2.12.	OB	Hoopers (SW) Ltd	Grounds Maintenance 6334	1224.00
7.2.13.	OB	S Smith (Tot: £75.65)	Mileage attendance Police Advocate Seminar Plymouth 157 miles	70.65
7.2.14.	OB		Parking	5.00
7.2.15.	OB	Mid Devon District Council	Trade Waste 01/10-31/03 ***2800	111.06
Invoices Received after Agenda compilation - To Be Ratified				
7.2.16.	OB	J Harvey	Parking + Mileage Barnstaple Planning Committee	29.60

SO – Standing Order | DD – Direct Debit | OB – Online Banking* | CC – Charge Card

Receipts

Tenant	Oct Rent	191.66
North Devon Council	2 nd Half Yr Precept	18000.00

Signed:

Chairman.

Date:

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