

Minutes of the Council Meeting held 01/12/22, 19:30 at Witheridge Parish Hall

7.3. Approve FGP Committee reviewed & recommended 2023 Grounds Maintenance Schedule.

RESOLVED: Cllr Martin proposed, the Chairman seconded and all were in favour approval. **Clerk to action.**

7.4. SAAA - Option to opt out of the SAAA central external auditor appointment arrangements.

Noted, agreed change to the parish council arrangements.

7.5. Devon Pension Fund - 2022 Actuarial Valuation.

Noted.

7.6. The Pensions Regulator – Re-Declaration of Compliance.

Noted.

7.7. NALC - Adoption of National Salary Award 2022/23.

RESOLVED: Cllr Martin proposed, Cllr Northam seconded and all were in favour ratification adoption. **Clerk to action.**

8. To consider the following Property/Environment matters:-**8.1. Highways, Drainage & Public Rights of Ways Issues.**

<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

To include:-

- **DCC - W221550931 Update - Flooding & Blocked Drains, Blocked Drains.**
Update Response: Road from Rackenford Road to Pilliven Cross - currently a work request with the contractor waiting for funding resource to become available for the gullies at this location.
- **DCC - W221550920 Update - Redundant Pavement Tree Inset Trip Hazard.**
Update Response: Church Street, Witheridge - The problem has been identified at the location you provided but does not meet the criteria for a safety problem and no action has been taken. Details of when we will take action are available on our website. However, we do not ignore the information that we receive. We will use this information to measure, benchmark and analyse our performance and to help plan our future works programmes and determine our priorities.
The approach that we take to manage our highway network is detailed in our Highway Asset Management Plan which is available to view on our Website.
- **Vehicular Weight Restriction on Mill Lane update (raised 03/12/20 Council, chased 08/12/21 Council with no response to either).**
Cllr Yabsley to followup.

8.2. Leased Room.**8.2.1. Request to hang Christmas Wreath outside room.**

RESOLVED: Approved. **Clerk to action.**

8.2.2. Update on electric boiler relocation from council storeroom to leased room.

It was reported the boiler had been relocated and wiring completed.

8.3. Adventure Playground.**8.3.1. Willow Rise Northern Open Space (NPos) Update & Proposed Transfer to Parish Council.**

The Site Meeting with Allison Homes 09/11/22 reviewed:-

- Outstanding work requirements
- Hollow / Water logging
- Subsoil/stone
- Sales Office footprint

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- Road hedge
- Land transfer

Principles for the transfer were agreed for consideration by the parish council and reported.

RESOLVED: Cllr Northam proposed, Cllr Dorow seconded and all were in favour delegating progression of the land transfer to contract signing by Spring 2023 to the clerk in liaison with the Chairman and Vice-Chairman subject to:-

- Mitigation of any evidence water-logging prior to transfer.
- Road boundary hedge height reduction to 2m and sides cut back hard.
- Up to a five year lease back of the Willow Rise sales office footprint, details to be agreed, after transfer of the NPos to the parish council.

8.3.2. NDC - Adventure Playground S106 Funding Pre-Requisites Approval.

Correspondence dated 10/11/22 was noted. **Clerk to action drawdown of funding in the new year.**

8.3.3. Kompan – Update and Considerations re. NPos Update & Tender Queries Raised.

Cllrs considered possible equipment substitutions.

RESOLVED: Cllr Searles proposed, Cllr Northam seconded and all were in favour:-

- Accepting the Tender as submitted with no equipment substitutions with a request the layout be spread out if achievable at no extra cost and relocation of the new dog waste bin to the junction of the new playground path to the junction with the Willow Rise pavement entrance. **Clerk to action.**
- Obtaining a quote to plant and nurture until established (to include replacement of failed stock) a new hedge. The new hedge to run along the old field fence line on the boundary of the BMX track & Skate-ramp park parallel to the new Willow Rise pavement at the Adventure Playground. **Clerk to action.**

8.3.4. Charity Commission – Registration No. 301018 Adventure Playground - Annual Return 2022 - confirmation of receipt CRM:0523731.

Noted.

8.4. Parish Clock - Cumbria Clock works update.

Correspondence dated 15/11/22 acknowledging acceptance by the council of additional costs was noted.

8.5. Parish Council Website - MDDC Town & Parish Web Hosting T&C and Records Update.

RESOLVED: Cllr Northam proposed, Cllr Martin seconded and all were in favour acceptance. **Clerk to action.**

8.6. DCC - Annual Parish Paths Partnership Surveys Autumn 2022.

Cllrs Dorow, Harvey and Martin to undertake surveys. **Clerk to action.**

8.7. NDC - Refuse Collection Issues – Cllr Smith.

Re-agenda next meeting. **Clerk to action.**

9. Correspondence / Consultations Received for consideration:-**9.1. NDC - Six Month Rule - Local elections May 2023.**

Correspondence dated 03/11/22 noted.

9.2. NDC - Planning New Joint Local List - Torridge District Council and North Devon Council.

Correspondence dated 04/11/22 noted.

9.3. DCC - Devon Electric Vehicle Charging Strategy Consultation.

Correspondence dated 10/11/22 noted.

WITHERIDGE PARISH COUNCIL

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10.1. Parish Council - 05/01/23 – agenda deadline noon 23/12/22.

Noted.

10.2. Agenda Items for consideration by the next meeting.

None.

Meeting closed 21:20.

Planning

Application No.	Description
76283	Alterations to existing drive & erection of garage/store at Colleton Hall Rackenford Tiverton Devon EX16 8DX Grid Ref: 285337; 116300 Recommendation: No objection

Payments

Item	Ref	Payee	Purpose	£
7.2.1.	OB	Source for Business	Toilet Block Water & Sewerage 05/08-09/11	161.58
7.2.2.	OB	S Sandland	Toilet Management & Cleaning Contract	300.00
7.2.3.	2686	South West Heritage Trust	Records Office Funding Grant	100.00
7.2.4.	OB	Witheridge Parish Hall (Tot: £210)	Hall Fees May-Sept *35	120.00
7.2.5.	OB		Hall Fees Oct-Dec *54	90.00
7.2.6.	OB	J Harvey	Mileage to select/order Square Christmas Tree	25.65
7.2.7.	CC	Easily Ltd	Domain Name Reg. Renewal *9153	18.00
7.2.8.	CC	Tesco	A5 Envelopes + Ream Paper	7.25
7.2.9.	CC	Giffgaff	Mobile Credit *3763	10.00
** Staff Salaries & Expenses **				
7.2.10.		Redacted under GDPR	Total:	1098.72
7.2.11.				
7.2.12.				
7.2.13.				
7.2.14.				
7.2.15.				
To Ratify:-				
7.2.16.	OB	J Harvey	Parking + Mileage Barnstaple Planning Committee	29.60

Invoices Received after Agenda compilation - To Be Ratified

SO – Standing Order | DD – Direct Debit | OB – Online Banking* | CC – Charge Card

Receipts

Tenant	Dec Rent	191.66
Tenant	Utilities	187.28

Signed:

Chairman.

Date:

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