

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 5th January 2023 19:30**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

20/12/22

* Cllrs:	Harvey (Chairman)	Richardson
	Dorrow	Searles
	Goodwin	Smith
	Martin	Wells
	Northam	Yabsley

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment by cheque payable to Witheridge Parish Council the clerk can provide documents by post.

AGENDA

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
2. **To Approve Apologies for Absence.**
3. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to the clerk to circulate to councillors prior to the meeting):-**
 - 3.1. **Police update - <https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>.**
 - 3.2. **District and County.**
4. **Minutes.**
 - 4.1. **17/11/22.** To sign if approved, minutes of the Finance & General Purposes Committee.
 - 4.2. **01/12/22.** To sign if approved, minutes of the Council.
5. **To consider Code of Conduct Matters:-**
 - 5.1. **Written councillor dispensation requests arising.**
 - 5.2. **Declarations of Interests not declared in the Register of Interests.**
(Members should leave for any item where they have a Pecuniary or Prejudicial Interest).
6. **To consider the following Planning Matters.**
 - 6.1. **Planning list (appended).**
 - 6.2. **Planning applications received following agenda publication.**
 - 6.3. **Enforcement Issues Arising.**
7. **To consider the following Finance & Policy matters:-**
 - 7.1. **Finance update circulated to councillors' for review.**
 - 7.2. **Sanction payment schedule appended & instruct signatories.**
 - 7.3. **Ratify recommendations of the 17/11/22 Finance & General Purposes Committee.**
 - 7.4. **Set the Precept for year ending 31/03/2024.**
 - 7.5. **Internal auditor Appointment Year Ending 31/03/2023.**
 - 7.6. **SAAA - External Auditor Appointment.**
 - 7.7. **2023 Meeting Dates & Venue(s).**

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8. To consider the following Property/Environment matters:-
- 8.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
- 8.2. Grounds Maintenance Costings for 2023.
- 8.3. Adventure Playground Refurbishment.
- 8.3.1. Kompan Sales Order Confirmation Queries/Responses.
- 8.3.2. Kompan Utility Searches.
- 8.3.3. Minor Works Contract Requirements.
- 8.4. Drayford Green – Tree Survey / Works.
- 8.5. Recycling & Refuse Collection Issues – Cllr Smith.
- 8.6. Note 26/11/22 Litter Pick Risk Assessment.
9. Correspondence / Consultations Received for consideration:-
- 9.1. EDF - Energy Bill Relief Scheme.
- 9.2. Resident – Snow Warden Scheme.
- 9.3. Resident – Grit Bin Provision.
10. Dates of Next meetings recommended:-
- 10.1. Parish Council - 02/02/23 – agenda deadline noon 20/01/23.
- 10.2. Agenda Items for consideration by the next meeting.

Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

Application No.	Description
76340	Retrospective listed building consent to open up doorway combining two dwellings into one at 1 & 2 Penford Cottages Witheridge Tiverton Devon EX16 8PU Grid Ref: 280159; 114771

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	Hoopers (SW) Ltd	Grounds Maintenance 6391	1614.00
7.2.2.	S Sandland	Toilet Management & Cleaning Contract	300.00
7.2.3.	EDF Energy Customers Ltd	Toilet Block Electricity Charges 28/11/22	412.27
7.2.4.	The Festive Lighting Company Ltd	Replacement power supply & adapter for tree lights	136.44
7.2.5.	N Stevens	Supply & Deliver Christmas Tree	480.00
7.2.6.	Staff Salaries & Expenses		TBC
	To Ratify:-		
7.2.7.	J Harvey	Parking + Mileage Barnstaple Planning Committee	29.60