

DRS Reference: DRS-00006271

Dear Parties

An application has been made to the Neighbourhood Planning Independent Examiner Referral Service.

The following information has been taken from the application and details are shown below. Please check this information carefully and let me know within the next 48 hours if you believe there are any matters in the application details which you do not consider to be factually correct. This will be referred back to the applicant for clarification. If I do not hear from you within this time frame, I will presume that you are satisfied and proceed with the referral accordingly.

**Application details:**

**Contact details for the Local Authority**

Please see the attached

**Information about the Neighbourhood Plan**

Please see the attached

**Confirmation the LA is satisfied that the neighbourhood development plan meets the requirements of the 1990 Act:**

Yes

**Please provide information relating to any arrangements for appointing an examiner through other sources e.g. via an open procurement exercise:**

There will be a requirement for the council to obtain three quotes in accordance with procurement requirements

**Information about the examination**

Link to Silverton Neighbourhood Plan website: [Neighbourhood Plan \(middevonparish.co.uk\)](http://NeighbourhoodPlan(middevonparish.co.uk))

**Describe the examination:**

Non-contentious plans which will be dealt with by written representations

**Additional information:**

23 policies covering a range of topics, including natural environment, built environment, housing, businesses and jobs, traffic and travel, and community spaces and activities.  
Three site allocations

**Estimate number of days the examiner will be needed:**

TCB, March 2023

NPIERS will aim to make a referral within four weeks unless otherwise notified. Please be aware that on launching NPIERS in 2013; there has been a steady rise in referrals. Our highly qualified professional examiners completed training and assessments to meet the criteria for producing examination and health check

reports. NPIERS has gone from strength to strength. So much so; it is continually in the spotlight of Government. Due to this, NPIERS were required to collaborate with examiners to retain the standards and quality of this service to the highest calibre.

To uphold these standards, our examiners were required to come forward for an interview by a professional board experienced in the sector. This assessment underpins the quality and consistency of the service and it is vital to guarantee our users are given experienced examiners who are harmonious in the:

- Knowledge and understanding of law and regulations;
- Management of the process ; and
- Production of examination and health check reports.

Assessment interviews are standard procedure of all panels related to RICS and have been supported by NPIERS and its partnership organisations and the Board for the Expert Advisory Planning Service. Therefore, please be aware we will now supply the name of **one** examiner as a referral for consideration. If both parties are unsatisfied with the examiner referred, we can consider making an alternative suggestion.

### **Information about the examiner**

#### **Professional qualifications and experience required:**

Chartered Town Planner or equivalent  
previous experience examining NPs, knowledge of the local area

#### **Specialist skills required:**

Policy making and development  
Affordable housing and economy

Environment and energy

Viability / Deliverability

Community engagement / Communication skills  
Design

### **Information about conflicts of interest:**

**Please identify any potential examiners you are aware of that should not be considered because they may have a personal or other interest in the outcome:**

If you are not professionally represented, you may be interested to know that up to 30 minutes free advice is available from a Chartered Surveyor. If you feel you could benefit from this service, please call our helpline on 0207 334 3806.

RICS will normally pass any papers/documents enclosed with your application to the nominated examiner. Upon notification of the appointed Examiner - NPIERS, could the applicant please provide any supporting documentation relevant to the matter to the appointed Examiner - NPIERS.

Please feel free to contact me directly if you need further information.

Yours sincerely

Kimberley Payne

DRS APPOINTMENTS SPECIALIST, RICS

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