

WITHERIDGE PARISH COUNCIL

NOTICE OF MEETING



A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 2nd March 2023 19:30**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

A handwritten signature in black ink, appearing to read 'Peter Dunn'.

22/02/23

* Cllrs:	Harvey (Chairman)	Richardson
	Dorrow	Searles
	Goodwin	Smith
	Martin	Wells
	Northam	Yabsley

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment by cheque payable to Witheridge Parish Council the clerk can provide documents by post.

AGENDA

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
2. **To Approve Apologies for Absence.**
3. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to the clerk to circulate to councillors prior to the meeting):-**
 - 3.1. **Police update – <https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>.**
 - 3.2. **District and County.**
4. **Minutes.**
 - 4.1. **02/02/23.** To sign if approved, minutes of the Council.
5. **To consider Code of Conduct Matters:-**
 - 5.1. **Written councillor dispensation requests arising.**
 - 5.2. **Declarations of Interests not declared in the Register of Interests.**
(Members should leave for any item where they have a Pecuniary or Prejudicial Interest).
6. **To consider the following Planning Matters.**
 - 6.1. **Planning applications received following agenda publication.**
 - 6.2. **Enforcement Issues Arising.**
7. **To consider the following Finance & Policy matters:-**
 - 7.1. **Finance update circulated to councillors' for review.**
 - 7.2. **Sanction payment schedule appended & instruct signatories.**
 - 7.3. **Parish Council 2023/24 Precept Referendum Principles.**
 - 7.4. **Insurance Claim against Parish Council.**
 - 7.5. **Section 106 Open Space Contribution Projects.**

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8. To consider the following Property/Environment matters:-

8.1. Highways, Drainage & Public Rights of Ways Issues.

<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

(P3 Survey submission outstanding).

8.2. Willow Rise Northern Public Open Space (NPos) Transfer & Partial Leaseback.

- Solicitor appointment.
- Roadside hedge cutting.
- Playground access path across NPos.

8.3. Playgrounds.

8.3.1. Adventure Playground Refurbishment.

- Kompan JCT Contract Response.
- Kompan Method Statement & Risk Assessment.

8.3.2. Parish Hall Playground Railings.

8.3.3. Skateramp repairs – update.

8.4. Public Toilet Block.

8.4.1. Wallgate – Service engineer report.

8.4.2. Minor repair works update.

8.5. Drayford Green – Tree Survey & Works.

8.6. Noticeboards – maintenance requirements.

8.7. Parish Clock – works update.

8.8. Recycling & Refuse Collection Issues.

8.9. Village Litter Pick 11/03/23 to include 1st Aider Training consideration.

9. Correspondence / Consultations Received for consideration:-

9.1. Resident – Fence maintenance to rear of Drayford Lane properties.

9.2. Resident – Hedgerow maintenance open space opposite Medical Centre.

9.3. Resident – Defibrillator access.

9.4. DCC – Devon Resilience Innovation Programme response to river monitoring.

9.5. NDC – May 2023 Parish Council Elections.

10. Dates of Next meetings recommended:-

10.1. Annual Parish Meeting – 06/04/23 19:00

10.2. Parish Council – 06/04/23 19:30 – agenda deadline noon 24/02/23.

10.3. Agenda Items for consideration by the next meeting.

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	Source for Business	Toilet Block – Water & Sewerage Charges	97.10
7.2.2.	Wetheridge Rest A While Centre	Grant	300.00
7.2.3.	S Sandland	Toilet Management & Cleaning Contract	300.00
7.2.4.	Staff Salaries & Expenses		TBC
To Ratify:-			
7.2.5.	The Community Heartbeat Foundation	Annual Support Costs 2023 - *091	151.20
7.2.6.	Amazon	Printer Toner - *AEUI	55.90
7.2.7.	Information Commissioner	Data Protection Annual Registration Fee - 2023	40.00