

POUGHILL ANNUAL PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Poughill Parish Council to be held in the Village Hall at 7:30pm on Thursday 18th May 2023 following the Annual Parish Meeting
Members of the public are welcome

Clerk: D Kingdon. Email: Poughillparishclerk@gmail.com

Agenda Items

1. Election of Chair and signing of Declaration of Office

2. Election of Vice Chair and signing of Declaration of Office

3. Democratic Period - Public Questions

4. Apologies

5. Declaration of Interests

6. Minutes of Previous Meeting held on 16th March 2023

6.1 Approval of Minutes from previous meeting – copies circulated prior to the meeting

6.2 Update on actions from previous meeting: –

6.2.1 Street Name request

6.2.2 Welsbere Bridleway

7. Finance

7.1 Annual Governance and Accounting Return 22/23

7.1.1 Approval of Certificate of Exemption – AGAR

7.1.2 Approval of Annual Internal Audit Report

7.1.3 Approval of Annual Governance Statement

7.1.4 Approval of Accounting Statements

7.1.5 Approval of Bank Reconciliation

7.1.5 Approval of Explanation of Variances

7.1.5 Approval of Exercise of Public Rights Notice

7.2 Internal Audit Report

7.2.1 To note the recommendations from the Internal Audit Report

7.3 Notification of payments and receipts since the last meeting and current financial status.

7.3.1 FY 2022/23- The Cash Book balance at 31/03/2023 was £1,399.88, plus £1,639.21 in the Instant Access Savings Account.

Date	Details		Receipt	Payment
13-Mar	Opening Balance	£1,612.78		
13-Mar	CF Community Shop – Newsletter Sales		£4.21	
13-Mar	Thornes Farmshop – Newsletter Sales		£1.89	
20-Mar	D Kingdon – Mar Wages			£129.00
27-Mar	Poughill Recreation Ground			£90.00
31-Mar	Closing Balance	£1,399.88		

7.3.2 FY 2022/23 - The Cash Book balance at 11/05/2023 was £4,597.23, plus £1,641.18 in the Instant Access Savings Account.

Date	Details		Receipt	Payment
31-Mar	Opening Balance	£1,399.88		
11-Apr	MDDC Precept		£3,434.00	
17-Apr	J Rice Newsletter Sub Invoice 92		£6.00	
17-Apr	Best Chimney Clean Newsletter Ad		£15.00	
18-Apr	A Cheriton			£45.00
19-Apr	Fursdon Newsletter Ad		£15.00	
19-Apr	R Hobbs Newsletter Sub		£6.00	
20-Apr	Orchard End Newsletter Ad		£15.00	
20-Apr	DALC – Membership			£86.45
20-Apr	D Kingdon			£103.20
20-Apr	Four Seasons Newsletter Ad		£15.00	
20-Apr	Ring of Bells Newsletter Ad		£15.00	
27-Apr	A Holland Newsletter Sub		£6.00	
2-May	Sandford Gate Newsletter Ad		£15.00	
2-May	A Cheriton			£45.00
09-May	Mrs P Clapham – Internal Audit			£65.00
09-May	Closing Balance	£4,597.23		

7.4 Poughill Village Hall Trust Grant Application

7.4.1 To approve a grant of £200 to Poughill Village Hall Trust for a Coronation Event

8. Governance

8.1 To confirm membership of the Governance Working Group

8.2 To confirm membership of the Finance & Risk Working Group

8.3 To confirm membership of the Assets & Amenities Working Group

8.4 To confirm membership of the Planning Committee

8.5 To nominate Julian Wilde as a member of the Poughill Village Hall Trust Committee for a period of 1 year

8.6 To agree meeting dates for 2022/2023:

20th July 2023

21st September 2024

23rd November 2024

18th January 2024

21st March 2023

9. Planning

9.1 New applications –

10.1.1 Ref No 23/00280/FULL

Proposal: Erection of a replacement dwelling following demolition of existing

Location: The Claddagh Pennymoor Tiverton

Site Vicinity Grid Ref: 285496 / 109031

Parish: Poughill 40 – 20th May

10.1.2 Ref No 22/01863/HOUSE

Proposal: Erection of a garage with home office above following removal of existing store

Location: Honey Cottage Poughill Crediton Devon

Grid Ref: 285817:108458

Parish: Poughill 40 – 23rd May

9.2 Determined applications –

10.2.1 Ref No 23/00388/FULL

Proposal: Erection of an agricultural building to form covered washbay and animal handling system (742 sq. m.)

Location: Land and Building at NGR 284930 108594 (Park Farm) Poughill Devon

Mid Devon District council hereby grants full planning permission for the above development

10.3 Enforcement – Update on Enforcement Issues -

10.3.1 Stabling at Crediton Cross

10.3.2 Summerwell Farm

10. District Councillor/County Councillor Report

11. Correspondence

General correspondence emailed to Councillors

12. Chair's Report

Next meeting – **X July 2024**

Future dates for the diary

Parish Council Meetings: To be agreed