

WITHERIDGE PARISH COUNCIL

NOTICE OF MEETING



A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 1st June 2023 19:30**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

25/05/23

* Cllrs: Harvey (Chairman)
Dorrow
Fox
Northam

Richardson
Smith
4 Vacancies

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment by cheque payable to Witheridge Parish Council the clerk can provide documents by post.

AGENDA

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
2. **To Approve Apologies for Absence.**
3. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to the clerk to circulate to councillors prior to the meeting):-**
 - 3.1. **Police update - <https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>.**
 - 3.2. **District and County.**
4. **Minutes.**
 - 4.1. **18/05/23.** To sign if approved, minutes of the Council.
5. **To consider Code of Conduct Matters:-**
 - 5.1. **Written councillor dispensation requests arising.**
 - 5.2. **Declarations of Interests not declared in the Register of Interests.**
(Members should leave for any item where they have a Pecuniary or Prejudicial Interest).
6. **To consider the following Planning Matters.**
 - 6.1. **Planning list (appended).**
 - 6.2. **Planning applications received following agenda publication.**
 - 6.3. **Enforcement Issues Arising.**
 - 6.4. **NDC - Application 73742 Completed Section 106 Agreement.**
7. **To consider the following Finance & Policy matters:-**
 - 7.1. **Finance update circulated to councillors' for review.**
 - 7.2. **Sanction payment schedule appended & instruct signatories.**
 - 7.3. **DCC LGPS – Completion of Key Decision Form.**
8. **To consider the following Property/Environment matters:-**
 - 8.1. **Highways, Drainage & Public Rights of Ways Issues.**

<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

- 8.2. **Adventure Playground.**
 - 8.2.1. **Refurbishment Update & Post Installation Report.**
 - 8.2.2. **Refurbishment Payment Approval.**
 - 8.2.3. **Refurbishment Opening Event.**
- 8.3. **Willow Rise Northern Public Open Space update.**
- 8.4. **Village Litter Pick 10/06/23.**
- 9. **Correspondence / Consultations Received for consideration:-**
 - 9.1. **Peninsula Transport - Road Investment Strategy (RIS) period (2025-2030) Consultation.**
 - 9.2. **Resident – Lakelands Trees representations.**
 - 9.3. **Resident – Cannington Road / Drayford Lane Open Space representations.**
- 10. **Dates of Next meetings recommended:-**
 - 10.1. **Parish Council - 06/07/23 – agenda deadline noon 23/06/23.**
 - 10.2. **Agenda Items for consideration by the next meeting.**

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	Hoopers (SW) Ltd	Grounds Maintenance 0047	606.00
7.2.2.	S Sandland	Toilet Management & Cleaning Contract	300.00
7.2.3.	Wetheridge Voice	Full Page Advert 4 Editions	119.00
7.2.4.	Staff Salaries & Expenses		TBC
	To Ratify:-		
7.2.5.	The Play Inspection Co. Ltd	Post Installation Report 61050	420.00
7.2.6.	Mid Devon District Council	Trade Waste Bin Service 01/04-30/09 *3736	114.42
7.2.7.	D Williams	Salary Balance – April (Living Wage Increase)	5.98
7.2.8.	C Richardson	British Red Cross Emergency 1sr Aid at Work	198.00
7.2.9.	PHS Group	Hand Sanitiser Contract Invoice *7424 less Credit Note *3793	86.56