

PUDDINGTON PARISH COUNCIL

Parish Clerk: Katie Curtis, Appletree House, Puddington, Tiverton, EX16 8

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Dear Councillors, you are duly summoned to attend the 285th Puddington Parish Council Meeting on Tuesday 7th Mar 2023 at 7.30pm, at the Village Hall, to which members of the public are invited and welcome to attend.

AGENDA

- 1) **Public Session** – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself except with the Chairman’s permission.
- 2) **Apologies** – To receive apologies and approve reasons for absence.
- 3) **Declarations of Interest** - To declare any personal interests and any prejudicial interests in items on the agenda and their nature.
- 4) **Minutes** – To consider for approval the minutes of the meeting of 10th Jan 2023. The minutes having been previously circulated.
- 5) **Planning**
Proposed Diversion of Public Footpath No.10, Puddington – Logged our full support via email – 21/02/2023.
- 6) **Correspondence**
22/02/ 23 - #08 2023 E-bulletin – Reporting Highways Concerns – Discussion around how to promote this to residents.
- 7) **Annual Insurance**
Discuss and agree on proposal from Zurich Financial Services
- 8) **Clerks Salary Review/ Appraisal**
Clerks Pay Review discussion.
- 9) **Matters arising from previous minutes**
 - a) Shipping Container,
 - b) Salt Bin Updates,
 - c) “20 is Plenty” Signage updates,
 - d) Playground Inspection Report – Gap in main gate.
- 10) **Current Business**
 - a) financial report: Receipts and Payments since last meeting, Bank Balance as of 03 Mar 2023 £3734.26.

Details	Receipt	Payment
HMRC Delayed PAYE Payment Penalty		£41.94
Mid Devon – Playground Inspection x2		£144
External Auditor		£52.50

b) Payments for approval

- i. Revised Clerks Pay - Nov/ Dec Salary (14 hrs - £10ph)
 1. PAYE - £112
 2. HMRC - £28
- ii. Clerks Pay/ Expenses – Jan/ Feb (12 hrs - £10ph)
 1. PAYE - £96
 2. Expenses – £59.99 – Office 365 Annual Subscription
 3. HMRC – £24

11) **Councillors/Committee Reports** – for information

12) **Confirm Date of next meeting** – Parish Council Meeting to be held on Tuesday 9th May 2023 at 7.30pm