

## PUDDINGTON PARISH COUNCIL MEETING

Parish Clerk: Katie Vallance Email: [puddingtonpc@gmail.com](mailto:puddingtonpc@gmail.com)  
Website: <https://middevonparish.co.uk/Puddington>

### Minutes of the Puddington Parish Council Meeting held in the Village Hall on Tuesday 7th March 2023.

**In attendance:** Chairman Cllr. R Price (RP), Cllr. K Keatley (KK), Cllr. S Brick (SB), Cllr. S Folland (SF), Cllr. M Squires (MS), Clerk, Katie Vallance (KV), Cllr. R Keeble (RK), 2 Members of Public

- 1) **Public Session** – 1 member of the public requested update on 20 is plenty of signage. RP Advised them of Agenda Item 9c
- 2) **Apologies** - Cllr. E Lloyd (EL)
- 3) **Declarations of Interest** - Cllr. R Price, Cllr. S Brick, declared an interest in item 9a, the Shipping Container.
- 4) **Minutes** - The minutes were approved, adopted, and signed off by all Councillors
- 5) **Planning Updates** - All councillors updated on Proposed Diversion of Public Footpath No.10, Puddington – Logged our full support via email – 21/02/2023.
- 6) **Correspondence** - 22/02/ 23 - #08 2023 E-bulletin – Reporting Highways Concerns – Discussion around how to promote this to residents.

It was discussed and agreed MS would draft up some wording for KV to then share around the village of how to report issues to the council. We would share this via Facebook Page/ WhatsApp/ Nextdoor and the Village Bell.

**ACTION - MS to draft up wording - Completed**

**ACTION - KV to upload via Facebook Page/ WhatsApp/ Nextdoor and the Village Bell.**

- 7) **Annual Insurance** - Two quotes were provided to the councillors for consideration.
  - a) Hiscox (current Issurer) - £679.83
  - b) Zurich - £235

It was agreed by all councillor to proceed with the Zurich quote

**ACTION - KV to make necessary arrangements**

- 8) **Clerks Salary Review/ Appraisal** - Clerks Pay Review discussion.

RP has requested KV to research clerks pay for discussion at next meeting  
All councillors are happy with work to date.

**ACTION - KV to research clerks salary**

## 9) Matters arising from previous minutes

- a) Shipping Container - Update - The council are still actively working on this matter
- b) Salt Bin Updates - Update - Requested replacement bin has been replaced. A member of the public has requested an additional salt bin with-in the village due to their house situated within a valley with hills either side and not being able to get around in the snow. The closest bin is currently located in the centre of the village.

This matter was discussed. We would look into the cost of a new bin for approval at the next meeting and talk to the highways team regarding location of the new bin.

**ACTION - KV to look at costs of new bins and contact the highways team.**

- c) "20 is Plenty" Signage updates - Update - A member of the village has come forward and agreed to pay for the signs throughout the village.

**ACTION - KV to follow up on the donation**

**ACTION - KV/KK to price up 4 larger signs and 6 smaller signs**

- d) Playground Inspection Report – Gap in main gate. - Update - It was agreed by all councillors to keep this as an agenda item, due to the work that needs to be carried out to be done in the drier months.

## 10) Current Business

- a) Bank Balance as of 03 Mar 2023 £3734.26.
- b) Payments for approval
  - i) Revised Clerks pay Nov/ Dec Salary (14 hrs - £10ph)
    1. PAYE – £112 - RP/KK - Agreed and approved.
    2. HMRC - £28 - RP/KK - Agreed and approved.
  - ii) Clerks pay Jan/ Feb Salary (12 hrs - £10ph)
    1. PAYE – £96 - RP/KK - Agreed and approved.
    2. Expenses - £59.99 - Office 365 Renewal
    3. HMRC - £24 - RP/KK - Agreed and approved
  - iii) Village Hall Hire (22/23) - £30 - RP/KK - Agreed and approved.

**ACTION - KV to set up payments for approval - Completed**

## 11) Councillors/Committee Reports

- a) Devon County Council to agree budget 8/03/2023 - The area with the largest increase being in social care and special needs.
- b) Elections - MS advised she will stand again in May along with Alex Monroe who attended this meeting as a member of the public.

RP/KK/SB/SF/RK to all stand again.

**ACTION - KV to send all councillors the relevant papers and instructions on what steps are required to stand again.**

**ACTION - KV to put in Village Bell regarding elections.**

- c) RP - advised MS that he reported 55 potholes within the village and just outside to the village. The majority of the potholes reported did receive attention, however, the lane to Pennymoore, close to the junction with Bakery Meadow and a risk to pedestrians after dark still requires attention.
- d) KK Advised all footpaths are clear. SB suggested putting up walk routes around Puddington.  
KK - has made a request that the village assist in trying to keep Hedgehogs off the main roads by ensuring holes in fences for them to pass through from garden to garden.  
KV - Advised the councillors that the bridleway gates in Puddington wood are all now broken and require horse riders to de-mount and then re-mount.

**ACTION - KV to contact Richard Spareways regarding getting these fixed.**

**12) Confirm Date of Next Meeting - 9th May - 7.30pm - Village Hall.**

**13) AOB**

KV sends apologies ahead of next meeting on 9th May 2023

Meeting Closed - 9pm