

The members of Morebath Parish Council are summoned to a Parish Council Meeting of

Morebath Parish Council
on Tuesday, 23 November 2021 in Morebath Village Hall at 7.30pm.

The meeting had been amended from 16 November 2021 with the agreement of the Chairman and Councillors due to the unavailability of the Clerk.

Please read the important information below so that the meeting is conducted in safety.

- ◆ This in-person Parish Council Meeting will be subject to the Parish Council's Risk Assessment which will be displayed on the main door.
- ◆ Hand sanitiser will be available and all attendees should use this on entering the Hall.
- ◆ Members of the public are requested to wear face coverings.
- ◆ As far as practicably possible, this will be a paperless meeting to promote safety of all present, to avoid numerous people touching various pieces of paper.
- ◆ It should be noted that no spare Agendas, copies of Minutes will be available at the meeting.
- ◆ Similarly, no copies of Planning Applications, if applicable, will be available to view or pass around. Councillors are requested to view the details online before the meeting to acquaint themselves with the details.
- ◆ Members of the public are eligible to attend the meeting. It should be borne in mind that space is limited in the Hall when complying with social distancing.
- ◆ It is requested that representations are sent to the Clerk before the meeting for Councillors to study to avoid members of the public having to speak at the meeting and bring notes with them.

MEMBERS: Councillors A Wilson (Chairman), T Conway, Mrs P Reed, Mrs L Veltink, Mrs S Shaw, Mrs S Shipperley, J Wescott.

Clerk: Sue Squire

Invited

Cllr Richard Chesterton - County Council Representative
Cllr Ray Stanley - District Council Representative
Cllr Andrew Moore - District Council Representative

Members of the public are also invited to attend and have the opportunity to speak in Item 8 only.

AGENDA

- 1. Apologies.** Councillor Mrs S Shaw.
- 2. Declarations of Interest**
- 3. Dispensation to Councillors**
- 4. Minutes of the Parish Council Meeting held on 21 September 2021**
To be agreed as a correct record.
- 5. Actions Arising / Updates:**
 - 5.1 S106 funding - Picnic Bench and Seat.**
 - 5.2 Webpage on MDDC website**
Further paperwork has been sent to MDDC for inclusion.
 - 5.3 Communications including quotations for a new website for consideration**
Councillor Mrs Shaw to advise on her research by way of a Report circulated to Councillors ahead of this meeting.

5.4 Grass Cutting

Councillor Conway to confirm that a written quotation has been received.

5.5 Overgrown vegetation at The Round House, Exebridge

As a result of the Clerk contacting DCC Highways, the following reply has been received:

“Our most experienced officer attended site and checked all approaches to the junctions at the roundhouse, he reported that there was no significant issue at the Roundhouse and no further action will be taken”.

5.6 Buildings at Risk Survey and Register.

The Clerk has advised MDDC that the Pack Horse Bridge, Skilgate Wood should be on the Register.

5.7 Provision of grit salt for residents. Councillor Wilson has ordered a further supply of grit salt and will confirm if Snow Warden Training has taken place.

5.8 Asset Management Checks. A diary note has been made for March 2022 for the next check to take place.

5.9 Litter Picking events around Morebath. Councillor Mrs Shipperley to follow up on her enquiries. The Clerk has sent an article for inclusion in the Signpost Magazine.

6. Open Forum: Members of the public are limited to three minutes per item.

7. Reports.

7.1 County Councillor R Chesterton.

7.2 District Councillors A Moore and R Stanley

8. Planning. To consider the following Planning Application:

21/00817/HOUSE – Erection of two storey side extension – Fern, Morebath

8.2 Planning Correspondence: To note the following: **Planning Permission granted for 21/01462/HOUSE – Erection of rear and side extension at Jays Lodge, Morebath.**

Change of use Approval of Prior Approval granted for 21/01480/PNCOU – prior notification for the change of use of offices (Class B1 (a)) to 2 residential dwellings (Class C3) under Class) – Loyton Estate Offices, Morebath.

Application 20/01151/FULL – Change of use of agricultural land to a mixed agricultural and equestrian use to include the erection of a stable block / shed and formation of new vehicular access – 1 West Timewell Hill Cottage, Morebath. To note this Application has been withdrawn.

8.3 Introduction from new Planning Development Management Manager. Angharad Williams wishes to engage with everyone regarding any training that it is considered would be helpful in the consideration of planning applications.

The Clerk is booked into the introductory Parish Council Planning event on Thursday, 25 November (details circulated to Councillors on 28/10/21).

9. Finance.

9.1 Balances to be tabled. Reserves as at the end of October will be circulated to Councillors.

9.2 Replacement Defibrillator Pads. Under the Scheme of Delegation, Councillors approved the purchase of these on the grounds of health and safety. The cost of £36.00 to be approved under the next item.

- 9.3 Payments to approve:**
- Mrs S Squire Salary and Expenses £255.85
 - HMRC £ 47.80
 - Hire of Morebath Village Hall for the July and November Meetings £ 40.00
 - Cllr J Wescott. Reimbursement for defibrillator pads £ 36.00

9.4 2020/21 Audit.

The External Auditor has acknowledged receipt of documents under the exempt status.

To address the items raised in the internal auditor's report.

- ◆ Asset Register. This totals £11,514.30 where the Annual Return notes £9,559. To agree the correct amount. Councillors to be circulated with the Asset Register to study ahead of the meeting.

9.5 Parish Council Reserves. The Clerk has ascertained that Folk2Folk deal with Parish Councils. The DALC is expected to have replied with its thoughts by the time of the meeting.

9.6 To discuss the resurfacing of the Parish Council car park.

9.7 P3 Grants. To note that the sum of £500 was credited to the bank account on 24/9/21 to bring the grant situation up to date.

9.8 Specification for weeding work to be agreed.

10. Correspondence.

10.1 Arrangements for a beacon or bonfire to celebrate the Queen's Platinum Jubilee on 2 June 2022.

10.2 Business Info Point. Leaflet regarding future farming resilience. Free, tailored one to one advice, webinars and business skills development workshops to help farmers and land managers navigate the changes brought about by the Agricultural Transition.

10.3 Free Trees for Planting Projects. The link to this is <https://eforests.co.uk/freetrees>

10.4 MDDC. Bulb planting. Allies Mid Devon is a community group based in Tiverton and they are planning to co-ordinate a project across the whole of Mid Devon to plant 130k + of mixed daffodils as a way of remembering those people who have been lost to Covid 19. This is a project that could include small patches of land, or large swathes. Could this be a community activity? Allies Mid Devon will be happy to supply collecting tins for donations towards the costs and would then supply the bulbs to benefit from bulk purchasing.

11. Items raised by Councillors / Clerk:

11.1 Clerk's Training. Report Writing for Councils on 15/11/21. The tabling of written reports to accompany agenda items is an increasingly common method of ensuring that Councillors not only take fully informed decisions, but also that there is an audit trail showing that they have acted properly when taking such decisions. Reports also provide a snapshot of the Council's thinking at the time that proposals were considered and are also a useful tool for considering confidential matters properly.

11.2 To discuss changing the dates of future Council meetings.

12. Next meeting: To be agreed.

Sue Squire (Clerk) Dated: 19 November 2021.

