

Minutes of Morebath Parish Council Meeting held on Tuesday, 21 September 2021 in Morebath Cricket Club Pavilion at 8pm.

Covid-19 Risk Assessments had been carried out.

Present: Councillors A Wilson (Chairman), Mrs P Reed, Mrs S Shipperley, Mrs L Veltin, J Wescott.

Also present: County Councillor R Chesterton
2 members of the public
Mrs S Squire, Parish Clerk

The Chairman expressed the Parish Council's thanks to the Cricket Club for its hospitality.

- 2122 – 033 Apologies.** Councillors T Conway and Mrs S Shaw, District Councillors A Moore and R Stanley.
- 2122 – 034 Declarations of Interest.** None.
- 2122 – 035 Dispensation to Councillors** None
- 2122 – 036 Minutes of the Parish Council Meeting held on 20 July 2021**
Approved and signed as a correct record.
Proposed by Councillor Mrs Reed, seconded by Councillor Wescott and unanimously agreed.
- 2122 – 037 Actions Arising / Updates:**
- 2122 – 037.1 Picnic Bench and Seat.** Three full quotations had been obtained to meet the requirement from MDDC. The price was significantly more than those previously obtained.
Councillor Wilson continues to negotiate with MDDC that the land on which the picnic bench and seat is to be sited is not registered with the Land Registry, and confirmation is awaited as to whether MDDC will accept a letter provided by the landowner that he has no objection to the bench and seat being placed there.
Action: November Agenda.
- 2122 – 038.2 Webpage on MDDC Website.** The website had been brought up to date with just the account details to be included.
Agenda: Final updates to be done.
- 2122 – 039.3 Communications including quotations for a new website for consideration.**
Councillor Mrs Shaw was not present to update the meeting and the matter was deferred to the November meeting.
Action: November Agenda.
- 2122 – 039.4 Grass Cutting.** When sending his apologies, Councillor Conway advised he had obtained a quotation from a local contractor amounting to £75 per cut for 6 or 7 times a year. He is ascertaining the price if this included the area which has been cut in the past by another contractor should they wish to give up.
Councillor Conway has suggested that the Parish Council could consider allowing £100 per cut for all the grass cutting in the Parish.
The item to be on the November Agenda when it was expected that the quotation will have been received in writing.
Action: November Agenda.

2122 – 039.5 Overgrown vegetation at The Round House, Exebridge.

This was creating a barrier around the house and having a significant effect on motorists visibility, causing near misses.

Action: The Clerk to contact Steve Short at Highways, providing historic correspondence with the Neighbourhood Highways Manager from the previous time there was a similar problem, requesting that Highways arrange with the householder to cut the vegetation down to an acceptable level to make it safer for motorists.

2122 – 039.6 Buildings at Risk Survey and Register. MDDC had given updated details via the Parish Councils Newsletter to clarify the situation and the reason why they had requested the details.

Action: The Clerk to advise that the Pack Horse Bridge, Skilgate Wood, Grid Ref: SS 9669 2594 should be on the Register.

2122 – 040 Open Forum: No items raised.

2122 – 041 Reports

County Councillor Chesterton. Details were given of the Rebuild Recovery Fund and there is useful information on DCC's website as to who can apply and the criteria for doing so.

It is recommended that potholes are reported via the DCC interactive website and if not repaired, advise County Councillor Chesterton. Highways has funding for pothole repairs which is being discussed at a Corporate Scrutiny Committee.

2122 – 042 Planning

The following Planning Application had been considered between meetings under the Scheme of Delegation:

21/01462/HOUSE – Erection of rear and side extension at Jays Lodge, Morebath. A response of 'no objections' had been submitted to MDDC.

Planning Correspondence: The following was noted:

- **Application 20/01789/FULL** – Change of use of hall solely for use by holiday makers to public use – Duvale Priory, Bampton. This application is the subject of an Appeal and Councillors were advised on 31/7/21. Any comments were requested by 12/8/21 which had to reach the Planning Inspectorate by 1/9/21. None were received.
- **Application 20/00969/FULL** – Widening of gate entrance and provision of access track – Fourwinds, Hukeleyhead Cross, Morebath. Planning permission granted.
- **Application 21/0112/LBC** – Listed Building Consent for internal layout alterations, alterations and replacement of ground floor window timber casement on North East façade and external alterations to the design of the stair access to upper terrace – Holwell Farm, Bampton. Planning permission granted.
- **Application 21/01012/PNCOU** – Prior notification for the change of use of an agricultural building to 1 dwelling under Class Q – South Combe Farm, Shillingford. Planning permission granted.
- **Application 21/00671/HOUSE** – Erection of orangery – Velthams Court, Morebath. The Application has been withdrawn.

2122 – 043 Finance

Balances: NatWest Current Account as at 1/9/21: £22,771.03
NatWest Business Reserve Account as at 1/9/21: £6,229.96

Action: The Clerk to ask DALC if Parish Councils can invest in an account named Folk2Folk, based in Launceston.

Reserves as at the end of August had been circulated to Councillors.

It was advised that the defibrillator on the outside of the Village Hall requires replacement batteries.

Action: To be an item on the November Agenda.

2122 – 043.1 Payments. The following payments were approved and authorised. Proposed by Councillor Mrs Shipperley, seconded by Councillor Mrs Reed and unanimously agreed.

		Ch.No.	
Mrs S Squire Salary and Expenses		601	£255.85
This included an amount of £23.65 as reimbursement for an MDDC invoice in respect of getting the webpage up to date due to a delay in NatWest sending a replacement cheque book, triggering a letter from MDDC threatening legal action			
HMRC	PAYE	602	£47.80

2122 – 043.2 2020/212 Audit

The external auditor had acknowledged receipt of documents under the exempt status.

Councillors considered the items raised in the internal auditor's report:

◆ **Asset Register.** This totals £11,514.30 whereas the Annual Return notes £9,559.

The bench on Chilthorne Corner can be deleted.

HGV sign to be included and the Bench on the Church path.

Action: The document to be expanded at the next meeting.

◆ **Depreciation of items.** Parish Councils must maintain an asset register to ensure fixed assets are appropriately safeguarded. Once recorded on the asset register at acquisition cost, the value of assets must not change from year to year until disposal. Concepts of depreciation and impairment adjustments are not appropriate for local councils.

◆ **Assets no longer held by the Parish Council can be deleted from the Register.**

2122 – 043.4 Bank Account. This has not yet been progressed.

2122 – 043.5 Resurfacing of the Parish Council car park. Discussed later in the meeting.

2122 – 043.6 Information Commissioner's Office – Renewal of Data Protection Fee. The fee of £35.00 has been collected and the Certificate for the coming year received.

2122 – 043.7 P3 Grants. The Clerk continues to investigate the reason why no grants have been received for 2020/21 and 2021/22.

2122 – 044 Correspondence

2122 – 044.1 DCC – Devon Free Tree Scheme. Email dated 24/8/21 refers. Noted.

2122 – 045 Items raised by Councillors / Clerk:

2122 – 045.1 Councillor Mrs Shipperley

✚ Review of the Grounds Maintenance Programme.

The plastic covering a pile of old grit salt is disintegrating.

Action: Cllr Wilson to remove

Action: The Clerk to order 1 pallet of grit salt in small bags, to be delivered to Cllr Wilson

Action: Specification for weeding work to be on the November Agenda.

✚ Asset Management Checks.

Action: Councillors to check on a rota basis. The Clerk to make a diary note for March 2022.

✚ Litter picking events around Morebath.

Action: Councillor Mrs Shipperley is willing to lead on this and make further arrangements.

The Clerk to put an item in the Signpost magazine.

2122 – 045.2 Clerk's Annual Leave. 25 September to 3 October inclusive.

2122 – 046 Next Meeting. Tuesday, 16 November 2021 at 7.30pm in Morebath Village Hall. This will incorporate the budget setting meeting for 2022/23.

The meeting ended at 9.35pm.

Summary of Decisions:

- Minutes of 20 July 2021
- Payments

Chairman

Date