

The members of Morebath Parish Council are summoned to the Annual Parish Council Meeting of

Morebath Parish Council
on Tuesday, 31 May 2022 in Morebath Village Hall on the rising of the Annual Parish Meeting.

MEMBERS: Councillors A Wilson (Chairman), T Conway, Mrs P Reed, J Wescott.

Clerk: Sue Squire

Invited

Cllr Richard Chesterton - County Council Representative
Cllr Ray Stanley - District Council Representative
Cllr Andrew Moore - District Council Representative

Members of the public are also invited to attend and have the opportunity to speak in Item 11 only.

AGENDA

- 1. Election of Chairman**
- 2. Chairman to read and sign the Declaration of Acceptance of Office**
- 3. Election of Vice Chairman**
- 4. Co-option of Parish Councillors.** Emails from two residents have been received expressing interest in being co-opted onto the Parish Council.
To agree the co-options.
- 4. Annual Agreements:**
 - 4.1 Personnel.** It is proposed that all matters are dealt with by full Council
 - 4.2 Councillors remuneration:**
 - 4.2.1 It is proposed that Councillors should claim reasonable expenses for attending training but not for attending meetings**
 - 4.2.2 It is proposed that Councillors receive no expenses for carrying out their duties**
 - 4.2.3 Agreement by Councillors to receive communications by email**
- 5. Compliance and Policies.**
To review and adopt Standing Orders, Financial Regulations, General Risk Assessment, Freedom of Information Act Publication Scheme and Equal Opportunity Policy.
- 6. Apologies.**
- 7. Declarations of Interest**
- 8. Dispensation to Councillors**
- 9. Minutes of the Parish Council Meeting held on 29 March 2022.**
To be agreed as a correct record.
- 10. Actions Arising / Updates:**
 - 10.1.1 Queen's Platinum Jubilee – bonfire.** Councillor Wilson.

- 10.1.2 Picnic Bench and Seat.** To consider pursuing a s106 agreement funding application in this regard.
- 10.1.3 Website.** To note that the Clerk has supplied Croyde Media with the information required.
In the meantime, in order to bring the current website up to date, a quotation has been requested from MDDC as previously.
- 10.1.4 Overgrown vegetation at The Roundhouse, Exebridge.**
At the request of Councillor Conway, the Clerk has contacted the Neighbourhood Highways Manager and requested a site visit.
- 10.1.5 Resurfacing of the Parish Council Car Park.**
Councillors Conway and Wilson have met a contractor on site and a quotation has been provided which will be further discussed at the meeting.
- 10.1.6 Weeding.** Councillor Conway to advise the quotation for this work from the contractor who does the work in the car park.
- 10.1.7 Asset Management.** Councillor Conway to confirm he had checked the items against the Asset Register.
- 10.1.8 Fund our Tivvy High Group.** To note that the Parish Council's support has been confirmed.
- 10.1.9 Proposed merger of Morebath Parish Council with Bampton Parish Council with effect from May 2023 (next Parish Council elections).**
District Councillor Stanley has obtained information from MDDC which has been circulated.
To further consider this proposal.
- 11. Open Forum:** Members of the public are limited to three minutes per item.
- 11.1 Enquiry about the defibrillator outside Morebath Village Hall.**
A resident has asked who has access to the Village Hall and whether there is a list of first responders or of people in the village trained to use the equipment.
Alternatively if anyone can use the equipment, is there a code needed to gain access and is there a regular service contract to maintain the equipment?
- 12. Reports.**
- 12.1** County Councillor R Chesterton.
- 12.2** District Councillors A Moore and R Stanley
- 13. Planning & Planning Correspondence.**
- 13.1 To consider the following planning application:**
22/00867/HOUSE – Erection of a greenhouse – Varkhill House, 3 Whitehall Close, Morebath.
The deadline for the Parish Council's response is 9/6/22.
- 13.2 Planning Correspondence:** To note the following MDDC Decision Notice:
APPROVAL for
22/00380/HOUSE – Erection of a porch at Higher Warmore Cottage, Morebath

14. Finance.

14.1 Balances to be tabled.

Reserves as at the end of March 2022 will be circulated to Councillors.

14.2 Payments to approve:

- Mrs S Squire Salary and Expenses £216.63
 - HMRC £51.60
 - Morebath Village Hall. Hire for meetings (March & May) £48.00
 - Community First Insurance. Renewal 1/6/22 £275.20
- This figure is for one year. If the Parish Council enters into a 3 year Long Term Agreement, the premium will be £261.43 a year with a possible inflationary rise*

14.3 To approve the accounts for the year ended 31 March 2022.

14.4 2021/22 Audit

14.4.1 Approval of the Certificate of Exemption Form within the Annual Governance and Accountability Return

14.4.2 Approval of Section 1 of the Annual Governance and Accountability Return

14.4.3 Approval of Section 2 of the Annual Governance and Accountability Return

14.4.4 Approval of the 2022 Statement of Internal Control

14.5 To note that the 2022/23 Precept of £6,100 has been received.

15. Correspondence.

15.1 MDDC. Email advising that Tiverton Town Council is offering Traffic Management for Community Events Training, provided by Ideverde, in association with LANTRA. This training would be to become Chapter 8 certified, to manage community events. The training will be held at Tiverton Town Hall on Tuesday, 14 June 2022 from 9am – 3pm.

15.2 Morebath Cricket Club. Email advising that the Club is putting together a Devon Community Foundation grant funding application for a Park Bench with an engraved plaque 'It's not Weak to Speak'. The aim of the bench is to highlight the issues of loneliness, social isolation and mental health issues within the Club and the local rural community.

The application requires the Club to provide two referees and the Parish Council has been asked to provide this.

To approve that the Clerk writes a reference for this project.

Councillors are invited to see the new estate fencing.

16. Items raised by Councillors / Clerk:

17. Next meeting: Tuesday, 26 July 2022 at 7.30pm in Morebath Village Hall.

Sue Squire (Clerk) Dated: 25 May 2022.