

The members of Morebath Parish Council are summoned to a Parish Council Meeting of

Morebath Parish Council
on Tuesday, 11 January 2022 by Zoom at 7.30pm.

This is because of the high Omicron infection rate at present and for the safety and protection of all.

Joining Details:

<https://us06web.zoom.us/j/81595727003?pwd=bWlQc3M0YTRBekFMUWRrMjFNRnF1Zz09>

Meeting ID: 815 9572 7003

Passcode: 631769

Or dial by your location

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

Meeting ID: 815 9572 7003

Passcode: 631769

Find your local number: <https://us06web.zoom.us/u/kcObO06T1A>

MEMBERS: Councillors A Wilson (Chairman), T Conway, Mrs P Reed, Mrs L Veltink, Mrs S Shaw, Mrs S Shipperley, J Wescott.

Clerk: Sue Squire

Invited

Cllr Richard Chesterton - County Council Representative

Cllr Ray Stanley - District Council Representative

Cllr Andrew Moore - District Council Representative

Members of the public are also invited to attend and have the opportunity to speak in Item 8 only.

Sue Squire
Parish Clerk
6 January 2022

AGENDA

1. Apologies.

2. Declarations of Interest

3. Dispensation to Councillors

4. Minutes of the Parish Council Meeting held on 23 November 2021

To be agreed as a correct record at the next in person meeting.

5. Actions Arising / Updates:

5.1 Picnic Bench and Seat. Councillor Wilson is continuing to make enquiries about a Lease and [the item is deferred until the next in person meeting.](#)

5.2 Webpage on MDDC website

The Clerk will advise that the webpage is up to date as at the end of November 2021.

5.3 DCC Neighbourhood Highways Officer.

The Clerk has obtained clarification that Mr Stephen Leigh retired at the end of December 2021.

Mr Russell Hookway has been appointed from February 2022.

5.4 Snow Warden Training for Councillor Wilson.

The Clerk has requested DCC Highways with County Councillor Chesterton copied in, to follow this up.

5.5 Communications including quotations for a new website for consideration

Councillor Mrs Shaw has not had opportunity to carry out research on this.

She and the Clerk have liaised regarding a quotation for a new website and the Clerk will provide figures from Croyde Media (currently constructing a website for another of her Parishes) and will recommend that the Parish Council proceed on the basis given.

5.6 Grass Cutting

Councillor Conway has advised the new contractor (Mr N Page) verbally that the contract has been awarded to him, and the Clerk has followed this up in writing.

5.7 Overgrown vegetation at The Round House, Exebridge

To note that the Clerk requested a site meeting with DCC Highways.

Councillors have been advised that an officer is willing to meet Parish Councillors on Tuesday, 11 March 2022 at 2pm.

5.8 Buildings at Risk Survey and Register.

MDDC has been advised that the Pack Horse Bridge should be added to the Register and a reply received that the Conservation Officer had visited the site. The bridge (mid/late 19th century) is of sufficient architectural and historic interest to be a non-designated heritage asset. It has suffered some inappropriate cement mortar pointing and shows some movement in the stone work but it would not appear at this stage to be a building that could be considered at risk.

The structure is to be added to the list with the photos taken at the site visit and added to the record to keep a watch on it, but there is no evidence of any actions required at this time.

6. Open Forum: Members of the public are limited to three minutes per item.

7. Reports.

7.1 County Councillor R Chesterton.

7.2 District Councillors A Moore and R Stanley

8. Planning.

8.1 To consider the following Application:

- **22/00015/FULL – Removal of condition 7 planning permission 05/01589/FULL relating to holiday occupancy to allow full residential use – Conversion of barns to 2 units of holiday accommodation – The Old Granary, Wilsons Farm, Exebridge.**

Planning Correspondence: To note the following MDDC Decision Notice:

Approval for:

- **21/00817/HOUSE** – Erection of two storey side extension at Fern, Morebath

Planning Training. Thursday, 20 January at 2pm via Zoom. The subject to be covered is Material Planning Considerations. Details were included in the Town and Parish Newsletter December 2021 circulated on 1 December 2021.

The Clerk is booked to attend.

9. Finance.

9.1 Balances to be tabled.

Reserves as at the end of December 2021 will be circulated to Councillors.

9.2 Request for donations from:

Citizens Advice

CHAT – Churches Housing Action Team (Mid Devon)

A letter of request and a copy of the latest set of accounts has been supplied to meet the criteria laid down for Parish Councils to follow, and will be circulated separately to Councillors.

9.3 Payments to approve:

- Mrs S Squire Salary and Expenses £227.91
This includes £16.98 for sending laptop to MDDC for crushing
- HMRC £51.60
- S J Kelland 2021 Grass Cutting £420.00
- Citizens Advice £Subject to 9.2
- CHAT £Subject to 9.2

9.4 2020/21 Audit.

Asset Register – revised document has been circulated to Councillors to note the deletion of the seat at Chilthorne and the laptop

9.5 Bank Account. The Clerk is continuing to arrange for the Bank's system to be updated with new signatories and will ask Councillors to consider internet banking in place of cheques.

9.6 Resurfacing of the Parish Council car park.

[This item is deferred until an in person meeting takes place.](#)

9.7 Parish Paths Partnership (P3).

The Survey forms have been forwarded to the local co-ordinator for completion and return to DCC Public Rights of Way Department by mid February.
The Clerk has completed and returned to expenditure form to DCC.

9.8 To set the 2022/23 Budget and Precept.

9.9 Parish Council Reserves to invest.

A reply has been received from the DALC who sought advice from The Parkinson Partnership, the details of which were circulated to Councillors on 24 November 2021.

[This item is deferred until an in person meeting takes place.](#)

9.10 Weeding.

Councillor Mrs Shipperley is to give the Clerk details of three contractors and a map to approach for a quotation, along with the specification.

10. Correspondence.

10.1 Airband. To note an email regarding Broadband in the Parish from the local co-ordinator.

10.2 DCC Highways – road closures:

- From 31 January to 11 February, 24 hour closure. Road from Hukeley Head Cross to Shillingford Garage and road from South View to The Old Chapel, Shillingford for safety access for BT to install new fibre cabling on behalf of Openreach.

- From 14 – 25 February, 8am to 6pm. Road from Hukeley Bridge to Hukeleyhead Cross, Shillingford for safety access for BT to install new fibre cabling on behalf of Openreach.

11. Items raised by Councillors / Clerk:

11.1 Clerk's Leave. Thursday 17 – 27 March 2022 inclusive.

12. Date of next meeting: Tuesday, 29 March 2022 at 7.30pm in Morebath Village Hall. Decisions made at this meeting will be ratified at this meeting, subject to the Covid-19 situation.

Sue Squire (Clerk) Dated: 6 January 2022.