

CHERITON FITZPAINE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of this council which took place on 16th May 2023

At the Committee Room, Cheriton Fitzpaine Parish Hall

Clerk: Denise Kingdon. 6 Wordlandcross, Cheriton Fitzpaine, Crediton, Devon. EX17 4JR

01363 866602

cfitzparishclerk@outlook.com

Formal Business:

1. Election of Chair and signing of Declaration of Office – Cllr Kingdon proposed Cllr Sheldrick, seconded by Cllr Dibley.

2. Election of Vice Chair and signing of Declaration of Office – Cllr Dean proposed Cllr Kingdon, seconded by Cllr Frost.

3. Co-Option of Councillor - Richard Wortham was co-opted as councillor by Chairman, Cllr Sheldrick.

4. Present. - Cllr Sheldrick (Chair), Cllr H Kingdon, Cllr Frost, Cllr Dean, Cllr Cook, Cllr Squires, DCllr Colthorpe, Cllr Richard Wortham.

5. Apologies. Cllr Dibley.

6. Minutes.

It was agreed the Minutes for the April meeting be signed as a true and accurate record of the meeting.

7. Declarations of Interest. Cllr Sheldrick and Cllr Dean registered an interest in 12.

8. Coronation Celebration.

8.1 Working Group Report – The clerk has received receipts for £1,919.12.

9. Roads and Footpaths.

9.1 Working Group Report – It was suggested the council start a petition on the state of our roads, road from white cross past football field in dire need of attention, main road through the village needs resurfacing, notice for road closures from third parties give inadequate notice.

9.1.1 Church Steps - There is a problem with vehicles parking in front of the church steps. Discussion took place to discuss a way forward, Cllr Squires to discuss with Stephen Tucker.

10. Playing Fields.

10.1 Working Group Report – Seat at Meads Meadow is cracked, clerk to contact Rhino Play. Litter picking, bin emptying and bus shelter cleaning, clerk to contact Ian Bissett.

10.2 Quote for fencing – Accepted.

11. Burial Ground.

11.1 Working Group Report – Second spray of moss killer has been carried out, gate needs a new coat of paint, Cllr Frost to carry out works.

12. Allotments.

12.1 Working Group Report – Wire on the gate has sharp edges, Cllr Dean to remove, tenants are happy with the combination lock, Anne Nixon as the allotment representative to be invited to allotment inspections. Clerk to contact Ian Bissett to trim plot 1.

12.2 Quote for fencing – Accepted.

13. District Councillor/County Councillor Report

13.1 District Report – A large number of new councillors have been elected to Mid Devon, administration will be formed in whatever form it might be by the Liberal Democrats.

13.2 County Report – Interesting all members day was held at Devon County.

14. Finance.

14.1 Annual Governance and Accounting Return 22/23

14.1.2 Certificate of Exemption – AGAR – Approved.

14.1.3 Annual Internal Audit Report – Approved.

14.1.4 Annual Governance Statement – Approved.

14.1.5 Accounting Statements – Approved.

14.1.6 Bank Reconciliation – Approved.

14.1.7 Explanation of Variances – Approved.

14.1.8 Exercise of Public Rights Notice – Approved.

14.2 Internal Audit Report

14.2.1 No recommendations from the Internal Audit Report.

14.1 The Current Account at Lloyds bank statement dated 30.04.2023 was presented showing a credit of £17,217.13

14.3 Accounts to settle

14.3.1 Mike Smith – Grass Cutting - £915.00

14.3.2 SLCC – Membership - £101.00

14.3.3 D Kingdon – (Clerks Wages – £472.00, Office Charge - £10.00, Total AV – £149.00,) - £631.00

14.3.4 CFPH - April Hall Hire - £22.00

14.3.5 Penny Clapham – Internal Audit - £65.00

15. Planning.

15.1 New applications:

Ref No 23/00663/HOUSE

Proposal: Erection of first floor extension and porch, installation of solar panels on roof

Location: 4 Pynes Close Cheriton Fitzpaine Crediton

Site Vicinity Grid Ref: 286882 / 106159

Parish: Cheriton Fitzpaine 12 – No Objections

15.2 Determined applications:

Ref No 23/00329/TPO

Proposal: Application to pollard 1 Willow tree by approximately 3m protected by Tree Preservation Order 75/00002/TPO

Location: Land at NGR 286952 106264 (Wreylands) Cheriton Fitzpaine Devon

Site Vicinity Grid Ref: 286952/106264

MID DEVON DISTRICT COUNCIL HEREBY GRANTS CONSENT FOR THE ABOVE WORKS - Noted

Ref No 22/01799/LBC

Proposal: Listed Building Consent for the replacement of 3 timber windows to rear elevation

Location: Hayes Cottage Cheriton Fitzpaine Crediton Devon

Site Vicinity Grid Ref: 286793/106264

MID DEVON DISTRICT COUNCIL HEREBY GRANTS LISTED BUILDING CONSENT FOR THE ABOVE DEVELOPMENT - Noted

16. Correspondence

17. Chairman's Report.

This has been a difficult year. No chair would have had to deal with the death of a monarch and a coronation in living memory.

I would like to express my thanks to the Cllrs and parishioners who have helped organise the various events that we have held this year, The Parish Hall, St Matthews Church, Cheriton Fitzpaine Community Shop, Cheriton Fitzpaine Primary School, The Methodist Church, Cheriton Fitzpaine Bonfire Committee, Lucy Skinner, Anne Nixon and anyone else who helped in any way.

Congratulations to Polly Colthorpe on the re-election to the District Council and note sadness that Margaret Squire was not re-elected, both have served this local community loyally for many years.

Thank you to the Clerk and Vice Clerk and The Parish Council who have ably supported me over the last year.

Matters of immediate concern or for inclusion in the June agenda.

Date of the next Meetings

18.07.23, 15.08.23, 19.09.23, 17.10.23, 21.11.23, 12.12.23.