

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 6th July 2023 19:30**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

A handwritten signature in black ink, appearing to read 'Peter Dunn'.

27/06/23

* Cllrs: Harvey (Chairman)
Dorrow
Fox
Northam

Richardson
Smith
4 Vacancies

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
2. **To Approve Apologies for Absence.**
3. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting):-**
 - 3.1. **Police update - <https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>.**
 - 3.2. **District and County.**
 - 3.3. **Parish Groups with Council Representatives.**
4. **Minutes.**
 - 4.1. **01/06/23.** To sign if approved, minutes of the Council.
 - 4.2. **27/06/23.** To sign if approved, minutes of the Council.
5. **To consider Code of Conduct Matters:-**
 - 5.1. **Written councillor dispensation requests arising.**
 - 5.2. **Declarations of Interests.**
(Code of Conduct available on website under Finance & Policy*).
6. **To consider the following Planning Matters.**
 - 6.1. **Planning applications received following agenda publication.**
 - 6.2. **Enforcement Issues Arising.**
7. **To consider the following Finance & Policy matters:-**
 - 7.1. **Finance update circulated to councillors' for review.**
 - 7.2. **Sanction payment schedule appended & instruct signatories.**
 - 7.3. **Note LGPS Annual Allowance Declaration.**
 - 7.4. **Note Bank FSCS Protection.**
 - 7.5. **Note EDF Deemed Energy Tariff.**
8. **To consider the following Property/Environment matters:-**
 - 8.1. **Highways, Drainage & Public Rights of Ways Issues.**

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<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

- 8.2. Review & Note Litter Pick Risk Assessment.
- 8.3. Approve NDC Concessionary Green Waste Bin Application.
- 8.4. Review Knights of Witheridge Adventure Playground BBQ pre-requisites.
- 8.5. Adventure Playground Refurbishment Project Post Installation Report Update.
- 8.6. Parish Clock Update.
9. Correspondence / Consultations Received for consideration:-
 - 9.1. 20s Plenty Campaign.
 - 9.2. Parish Hall open day - table top presentation.
10. Dates of Next meetings recommended:-
 - 10.1. Parish Council - 03/08/23 11:00 - recess meeting if required TBC.
 - 10.2. Parish Council - 07/09/23 – agenda deadline noon 28/08/23.
 - 10.3. Agenda Items for consideration by the next meeting.

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	Hoopers (SW) Ltd	Grounds Maintenance 30/05 0064	1194.00
7.2.2.	S Sandland	Toilet Management & Cleaning Contract	300.00
7.2.3.	EDF Energy	Electricity charges 01/06/23 28/02-31/05	373.49
7.2.4.	Source for Business	Water & Sewerage charges 03/02-31/05	149.49
7.2.5.	The Community Heartbeat Trust (Solutions) Ltd	Defib Adult Pads	73.14
7.2.6.	Wetheridge Parish Hall Committee	Meeting Venue Bookings Apr/May/Jun 095	90.00
7.2.7.	Tesco	Stationary – A4 Pockets/Paper	10.00
7.2.8.	C Richardson	Mileage Tiverton Cllr Training – 24 miles	10.80
7.2.9.	W Fox	Mileage Tiverton Cllr Training – 24 miles	10.80
7.2.10.	Staff Salaries & Expenses		TBC
To Ratify:-			
7.2.11.	S Sandland	Youth Shelter Cleaning	60.00
7.2.12.	The Play Inspection Co. Ltd	Post Installation Report (2) 61466	360.00