

MINUTES POUGHILL PARISH COUNCIL ANNUAL MEETING

Held in the Village Hall at 7:30 pm on Thursday 18th May 2023

Attendees: Cllr Wellerd (Chair), Cllr Wild, Cllr Clark, Cllr English, DCllr Colthorpe

Members of Public: None

1. Election of Chair and signing of Declaration of Office - J Wild proposed K Wellerd, seconded by J Clark, all in favour. Motion carried. Declaration was signed and witnessed by D Kingdon (Clerk).

2. Election of Vice Chair and signing of Declaration of Office - K Wellerd proposed J Wild, seconded by P Colthorpe, all in favour. Motion carried. Declaration was signed and witnessed by D Kingdon (Clerk).

3. Democratic Period - Public Questions - None

4. Apologies CCllr Squires

5. Declaration of Interests – Cllr Wellerd expressed an interest in 7.4.1 and 10.1.2, Cllr Wild expressed an interest in 7.4.1

6. Minutes of Previous Meeting held on 16th March 2023

6.1 It was agreed the minutes for the March meeting be signed as a true and accurate record of the meetings

6.2 Update on actions from previous meeting: –

6.2.1 Street Name request – Clerk to contact planning again

6.2.2 Welsbere Bridleway – The Parish Council feel they have gone as far as they can.

7. Finance

7.1 Annual Governance and Accounting Return 22/23

7.1.1 Certificate of Exemption – AGAR – Approved

7.1.2 Annual Internal Audit Report - Approved

7.1.3 Annual Governance Statement - Approved

7.1.4 Accounting Statements - Approved

7.1.5 Bank Reconciliation - Approved

7.1.5 Explanation of Variances - Approved

7.1.5 Exercise of Public Rights Notice - Approved

7.2 Internal Audit Report

7.2.1 Recommendations from the Internal Audit Report – Noted - The recommendations have been actioned.

7.3 Notification of payments and receipts since the last meeting and current financial status.

7.3.1 FY 2022/23- The Current Account balance at 31/03/2023 was £1,399.88, plus £1,639.21 in the Instant Access Savings Account.

Date	Details	Interest	Savings Account	Receipt	Payment	Current Account
13-Mar	Opening Balance		£1,639.21			£1,612.78
13-Mar	CF Community Shop – Newsletter Sales			£4.21		
13-Mar	Thornes Farmshop – Newsletter Sales			£1.89		
20-Mar	D Kingdon – Mar Wages				£129.00	
27-Mar	Poughill Recreation Ground				£90.00	
31-Mar	Closing Balance		£1,639.21			£1,399.88

7.3.2 FY 2023/24 - The Current Account balance at 11/05/2023 was £4,597.23, plus £1,640.25 in the Instant Access Savings Account.

Date	Details	Interest	Savings Account	Receipt	Payment	Current Account
31-Mar	Opening Balance		£1,639.21			£1,399.88
11-Apr	MDDC Precept			£3,434.00		
11-Apr	Savings Account Interest	£1.04				
17-Apr	J Rice Newsletter Sub Invoice 92			£6.00		
17-Apr	Best Chimney Clean Newsletter Ad			£15.00		
18-Apr	A Cheriton				£45.00	
19-Apr	Fursdon Newsletter Ad			£15.00		
19-Apr	R Hobbs Newsletter Sub			£6.00		
20-Apr	Orchard End Newsletter Ad			£15.00		
20-Apr	DALC – Membership				£86.45	
20-Apr	D Kingdon				£103.20	
20-Apr	Four Seasons Newsletter Ad			£15.00		
20-Apr	Ring of Bells Newsletter Ad			£15.00		
27-Apr	A Holland Newsletter Sub			£6.00		
2-May	Sandford Gate Newsletter Ad			£15.00		
2-May	A Cheriton				£45.00	
09-May	Mrs P Clapham – Internal Audit				£65.00	
09-May	Closing Balance		£1,640.25			£4,597.23
Total Balance						£6,237.48

7.4 Poughill Village Hall Trust Grant Application

7.4.1 A grant of £200 to Poughill Village Hall Trust for Coronation Event - Approved
Cllr Wellerd (Chair), Cllr Wild, Cllr Clark, Cllr English, DCllr Colthorpe

8. Governance

8.1 Governance Working Group – Cllr Wellerd, Cllr Colthorpe

8.2 Finance & Risk Working Group – Clerk, Cllr Wellerd, Cllr English

8.3 Assets & Amenities Working Group - Cllr Wellerd, Cllr English, Cllr Wild

8.4 Membership of the Planning Committee - Cllr Wellerd, Cllr Wild, Cllr Clark, Cllr English, DCllr Colthorpe

8.5 Julian Wild has been nominated as a member of the Poughill Village Hall Trust Committee for a period of 1 year

8.6 To agree meeting dates for 2023/2024:

13th July 2023

14th September 2023

09th November 2023

11th January 2024

14th March 2024

8.7 It was agreed the clerk could send the agenda by email

9. Planning

9.1 New applications –

9.1.1 Ref No 23/00280/FULL

Proposal: Erection of a replacement dwelling following demolition of existing

Location: The Claddagh Pennymoor Tiverton

Site Vicinity Grid Ref: 285496 / 109031

Parish: Poughill 40 – 20th May – Application supported

9.1.2 Ref No 22/01863/HOUSE

Proposal: Erection of a garage with home office above following removal of existing store

Location: Honey Cottage Poughill Crediton Devon

Grid Ref: 285817:108458

Parish: Poughill 40 – 23rd May – No Objections to application

9.2 Determined applications –

9.2.1 Ref No 23/00388/FULL

Proposal: Erection of an agricultural building to form covered washbay and animal handling system (742 sq. m.)

Location: Land and Building at NGR 284930 108594 (Park Farm) Poughill Devon

Mid Devon District council hereby grants full planning permission for the above development

9.3 Enforcement – Update on Enforcement Issues - Noted

9.3.1 Stabling at Crediton Cross – Clerk to send email to the enforcement officer

9.3.2 Summerwell Farm – Resolved application 23/00280/FULL submitted

10. District Councillor Report

DCllr Colthorpe reported the election results for Mid Devon: 33 Liberal Democrats, 5 Conservatives, 3 Greens and 1 Independent. Mid Devon will be a very different place from the past 4 years which, not to put a fine point on it, have been difficult' because they were 'No overall control', administration took various forms over four years with Bob Deed as Leader, variously supported – initially by the Lib.Dems and the Greens; then by the Conservatives and finally by a coalition of the disenchanted but resigning an hour before the (budget) Full Council meeting in February and succeeded by Barry Warren – who was appointed, not elected to the role - for the remainder of the term. Luke Taylor was presently the Lib.Dem leader so might be expected to be the next Leader of the Council but we don't know much more than that, not even whether he proposed to keep the cabinet system – of which, in the past, the Lib.Dems have been highly critical.

County Councillor Report - None

11. Correspondence

General correspondence emailed to Councillors - None

12. Chair's Report

There have been a couple of changes on the personnel front again this year. Denise Kingdon joined us as our Parish Clerk in July. Denise is also Parish Clerk in Cheriton Fitzpaine, where she lives. Melanie English joined us as a Councillor in September, following the resignation of Cllr. Paul Mapp. The 'all out' elections for all Parish and District Councils in Devon took place at the beginning of this month. I would like to congratulate Cllr. Polly Colthorpe on her election as District Councillor for the Way Ward and my fellow Parish Councillors for their election uncontested to Poughill Parish Council. Although the rate of inflation is still high, we are happy to report that we have been able to keep the Poughill precept element of your Council Tax for 2023/24 at the same level as it was last year. We would like to thank our residents who give up so much of their free time to help run our local community organisations. The work they do is appreciated by all and goes towards making Poughill such a special place to live in. To assist them with this valuable work we have a small amount of grant funding available this year, which we would encourage them to apply for. Finally, we would like to thank those residents who have attended our council meetings and contacted us with their concerns. We hope we have been of some help. We are looking forward to continuing to represent our residents and doing what we can to improve the well-being of our community over the coming year.

Next meeting – **13th July 2024**

Future dates for the diary

Parish Council Meetings:

13th July 2023, 14th September 2023, 09th November 2023, 11th January 2024, 14th March 2024