

5.2. Declarations of Interests.

Agenda	Councillor	Reason	Dispensation
7.2.8	Cllr Richardson	Recipient	n/a
7.2.9	Cllr Fox	Recipient	n/a

6. To consider the following Planning Matters.

6.1. Planning applications received following agenda publication.

See planning report appended.

6.2. Enforcement Issues Arising.

Correspondence addressed to NDC dated 29/06/23 confirming locations of caravans was noted.

Cllr Jones arrived. Item 3.2 taken here but minuted above.

7. To consider the following Finance & Policy matters:-

7.1. Finance update circulated to councillors' for review.

RESOLVED: Cllr Smith proposed, Cllr Dorow seconded and all were in favour to note 30/06/23 Report and Bank Reconciliation including online banking payments raised reviewed with no issues.

7.2. Sanction payment schedule appended & instruct signatories.

Cllrs Fox & Richardson left for this item.

RESOLVED: Cllr Northam proposed, Cllr Smith seconded and all were in favour settlement accounts 7.2.1 through 7.2.18, clerk to setup online payments, Cllr Smith to authorise. **Cllr Smith and clerk to action.**

It was agreed Covid cleaning and remaining Open Space Funds be included on the agenda for consideration. **Clerk to action.**

It was clarified the NDC Community Toilet Grant was awaited. **Clerk to follow-up again.**

7.3. Note LGPS Annual Allowance Declaration.

Noted.

7.4. Note Bank FSCS Protection.

Correspondence dated 31/05/23 was noted.

7.5. Note EDF Deemed Energy Tariff.

Correspondence dated 31/05/23 was noted.

8. To consider the following Property/Environment matters:-

8.1. Highways, Drainage & Public Rights of Ways Issues.

<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

DCC FOI Request response dated 22/06/23 reference pothole report W231610360 - B3137 was noted. It was agreed to request DCC enhance their recording of pothole details when reviewing. **Clerk to action.**

DCC Overgrown Vegetation Emerging from Willow Rise report W231600897 response dated 22/06/23 noted.

8.2. Review & Note Litter Pick Risk Assessment 10/06/23.

Noted with thanks to Cllr Northam.

8.3. Approve NDC Concessionary Green Waste Bin Application.

RESOLVED: Cllr Richardson proposed, Cllr Fox seconded and all were in favour approval. **Cllr Northam to action.**

8.4. Review Knights of Witheridge Adventure Playground BBQ pre-requisites.

RESOLVED: Cllr Richardson proposed, Cllr Northam seconded and all were in favour, excepting abstentions from Cllrs Fox and Dorow, noting Risk Assessment dated 20/06/23.

Minutes of the Council Meeting held 06/07/23, 19:30 at Witheridge Parish Hall**8.5. Adventure Playground Refurbishment Project Post Installation Report Update.**

Contractor correspondence dated 30/06/23 confirmed larger panels would be ordered and fitted to the Multi Play Toddler Unit to mitigate the incorrect installed height.

8.6. Parish Clock Update.

It was noted the scheduled works were unable to be completed in the allotted time and the outstanding works would be completed later in the month.

It was agreed to maintain the current office lease arrangements as per previous years. **Chairman, Vice Chairman and clerk to action.**

9. Correspondence / Consultations Received for consideration:-**9.1. 20s Plenty Campaign.**

Agreed to re-agenda. **Clerk to action.**

9.2. Parish Hall open day - table top presentation.

Agreed to re-agenda. **Clerk to action.**

10. Dates of Next meetings recommended:-**10.1. Parish Council - 03/08/23 11:00 - recess meeting if required TBC.**

Agreed. Clerk to post Notice/Agenda to confirm.

10.2. Parish Council - 07/09/23 – agenda deadline noon 28/08/23.

Noted

10.3. Agenda Items for consideration by the next meeting.

Request site meeting with Devon County Council Highways to review pedestrian safety at the junction of Church St, North St, West St and Fore St. **Clerk to action.**

Meeting closed 21:15

WITHERIDGE PARISH COUNCIL

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Minutes of the Council Meeting held 06/07/23, 19:30 at Witheridge Parish Hall

Planning

Application No.	Description
77237	Erection of 3 dwellings following the demolition of the existing agricultural building, using Class Q permitted development rights as the fallback position at West Hilltown Rackenford Tiverton Devon EX16 8DX Grid Ref: 285195; 116540 RECOMMENDED: The council considered the proposal overdevelopment and the size of the dwellings proposed not suited to the needs of the local community.
	An application for the grant of a premises licence has been made by Littledart Fulfilment Limited in respect of Littledart Fulfilment, Unit 2, Drayford Lane, Witheridge, Devon, EX16 8PR: To enable the supply of alcohol off the premises Monday to Friday from 09:30 hours to 17:00 hours. The closing date for any representations is 24 July 2023. RECOMMENDED: Noted.

Payments

Item	Ref	Payee	Purpose	£
7.2.1.	OB	Hoopers (SW) Ltd	Grounds Maintenance 30/05 0064	1194.00
7.2.2.	OB	S Sandland	Toilet Management & Cleaning Contract	300.00
7.2.3.	DD	EDF Energy	Electricity charges 01/06/23 28/02-31/05	373.49
7.2.4.	OB	Source for Business	Water & Sewerage charges 03/02-31/05	149.49
7.2.5.	OB	The Community Heartbeat Trust (Solutions) Ltd	Defib Adult Pads	73.14
7.2.6.	OB	Witheridge Parish Hall Committee	Meeting Venue Bookings Apr/May/Jun 095	90.00
7.2.7.	CC	Tesco	Stationary – A4 Pockets/Paper	10.00
7.2.8.	OB	C Richardson	Mileage Tiverton Cllr Training – 24 miles	10.80
7.2.9.	OB	W Fox	Mileage Tiverton Cllr Training – 24 miles	10.80
** Staff Salaries & Expenses **				
7.2.10.		Redacted under GDPR	Total:-	1154.85
7.2.11.				
7.2.12.				
7.2.13.				
7.2.14.				
To Ratify:-				
7.2.15.	OB	S Sandland	Youth Shelter Cleaning	60.00
7.2.16.	OB	The Play Inspection Co. Ltd	Post Installation Report (2) 61466	360.00
Invoices Received after Agenda compilation - To Be Ratified				
7.2.17.	CC	Easily Limited	Webmail service annual renewal *0462	11.99
7.2.18.	OB	Hoopers (SW) Ltd	Grounds Maintenance 22+28/06 0082	1412.10

Signed:

Chairman.

Date: