

Action Points from the NSCPC Neighbourhood Plan Steering Group Meeting on the 2nd of August 2023 at the Village Hall Club Room.

Before the Meeting the following Agenda was set.

AGENDA

- 1. Apologies**
- 2. Notes of meeting 5th July 2023 (attached)**
- 3. School Engagement -report attached (Gail Meldrum)**
- 4. Meeting with Stuart Todd-Follow up**
 - a. Engagement with MDDC Forward Planning Team
 - b. Key themes and priorities-further work
 - c. Project Plan
- 5. Stakeholders Day 13th September 6-8pm-preparation**
 - a. Invitations and publicity (draft list of invitees and draft invitation letter attached)
 - b. Presentations and information
 - c. Interaction
 - d. Holding the ring
 - e. Recording
 - f. Equipment
- 6. Budget**
- 7. Date of next meeting 6th September**

Attendees and apologies.

Present- Graeme Barnell, Dave Rowell, Tom Langdon-Davies, Peter Hawksley, Andrew Broadhead, Gail Meldrum, and Marcus Iles.

Apologies - Mark Phillips, Estelle Honebon, and Tom Bailey.

Welcome

Graeme welcomed everyone to the meeting.

Notes of previous Meeting on the 5th of July with Stuart Todd the Planning Consultant joining us.

All agreed as correct.

Action Points

Firstly, the group feedback on the learning from the last Meeting with Stuart.

- 1) Peter had reflected on the previous Meeting with Stuart and shared that we should have started a year ago using the document in the Locality Roadmap Guide as a template. He expressed the need for him to understand the potential policies for Open Spaces.
- 2) Graeme asked the fundamental question of what a “policy” and a “plan” in Planning terminology is. We need to have an aspirational plan for the Village with policies for example supporting the Rec to fund the purchase of the land from the church for community use.
- 3) Tom reflected on the importance of the sequencing of the consultations and the plan’s development.
- 4) Gail reinforced the importance of environmental sustainability as the “golden thread” that would be at the forefront of the next Mid-Devon Plan. Stuart was also very positive on the consultation with the school.

School Engagement

- 5) Gail shared her report on the school visit and was thanked with Helen Iles for their great work.
- 6) Graeme agreed to write to Mr Akhurst to thank him for the opportunity and co-operation. **ACTION GB.**
- 7) Gail to compose an article for the Newton Wonder to share the feedback with the Village. The school will need to sign off the article and use of any work or photos. **ACTION GM.**
- 8) How to communicate and glean views on the village’s future from secondary school children was discussed. Various alternatives were reviewed. Graeme to look at option of asking them to their own “consultation” in the village hall by using the local communication groups and social media. **ACTION GB**
- 9) Gail asked about the best process to feedback the children’s views on how some of the Village’s facilities could be improved. Graeme shared the Parish Council’s work on the need to enable organisations to better communicate and share. At the end of the consultations, we need a mechanism to record and share all the learning.

Follow up from Meeting with Stuart Todd

- 10) Graeme shared that he has met recently with Steve Keable the Mid-Devon Portfolio Holder for Planning about the preparation of the new LP and its potential impact on Crediton. Graeme had stressed the importance of working with other local councils Crediton, Sandford and Crediton Hamlets on any plans and proposed that Steve to set up a Crediton and District joint planning group. We need to understand that Cowley and Brampford Speke are in East Devon not Mid Devon and that Thorverton faces towards Tiverton rather than Crediton. Steve Keable had advised Graeme that significant discussion is ongoing on the strategy for development in and around Crediton. Steve advises that we hold off from setting up any meeting with Mid Devon Forward Planning until after the September Steering Group Meeting. GB to set up meeting with MDDC Forward Planning Team when advised by Steve Keable. **ACTION GB.**

- 11) Next followed a discussion to share what a “policy” under planning looks like and sharing examples to see how the actions and project plans cascade from this. Various examples given and group members encouraged to review existing plans published. We now need to start to build policies for each of the topic areas.
- 12) Dave agreed to construct a “Project Plan” based on the Locality Roadmap Guide.
ACTION DR.

Stakeholder Meeting planning for 13th of September

- 13) Proposed letter to stakeholders from Mark reviewed. Graeme agreed the invitation needed to come on headed paper from himself as Chair of the Parish Council and he agreed to liaise with Jane to enable this to happen asap. **ACTION GB.**
- 14) Peter to update the stakeholder list and share with Steering Group for final comments. **ACTION PH.**

Other Actions

- 15) Each topic “owner” to start to develop “policies” for own area. These to be shared by the 11th of August with all Steering Group Members. **ACTION ALL** (NB TOM LD has previously shared that he does not wish to carry on with the Housing brief. This work of drafting policies for housing to be done by GB).
- 16) **An extra meeting to discuss these “policies” and to plan the format for the Stakeholder Meeting to be held at 7pm on the 16th of August 2023.** Draft Policies need to be with GB by 14th of August.
- 17) Please see Mark’s update on the future funding of the Steering Group.
- 18) Graeme to book the Parish Hall Club for the 16th August and check with Jane on the availability of the data projector and screen for the Stakeholder Meeting.

The next Steering Group Meeting is on the 16th of August 2023 at the Club Room in the Village Hall at 7.00pm and the following Meeting is as planned on 6th of September 2023 at 7pm in the Club Room in the Village Hall.

Marcus Iles.