

**Minutes of the Council Meeting held 31/08/23, 19:30 at Witheridge Parish Hall**

**PRESENT:**

Cllr Harvey    Chairman                      Cllr Dorow                      Cllr Richardson  
 Cllr Northam    Vice Chairman                      Cllr Fox

**In Attendance:**

District Cllr P Jones

2 Members of the public  
 P G Dunn - clerk

“Minutes of proceedings of a council and of its committees must be kept. They are intended to be formal records of official acts and decisions, not reports, still less verbatim reports of speeches...” Local Council Administration.

**1. To Approve Apologies for Absence.**

**RESOLVED:** Apologies approved from Cllr Smith.

**2. To consider Code of Conduct Matters:-**

**2.1. Written councillor dispensation requests arising.**

None.

**2.2. Declarations of Interests.**

Agenda	Councillor	Reason	Dispensation
	None		

**3. To consider Adventure Playground Refurbishment Project Post Installation Report Update.**

**RESOLVED:** The Chairman proposed, the Vice-Chairman seconded and all were in favour accepting the report and subsequent handover of the refurbished playground. ***Clerk to action.***

**RESOLVED:** Cllr Richardson proposed, Cllr Northam seconded and all were in favour acceptance signed electronic copy of the JCT Contract returned by email by Kompan. ***Clerk to print, sign and send copy to Kompan.***

**4. Dates of Next meetings recommended:-**

**4.1. Parish Council                      - 07/09/23.**

Noted.

Meeting closed 19:50.