

DOWN ST MARY VILLAGE HALL
MINUTES OF MEETING HELD ON
MONDAY, 24th APRIL, 2023

- Present:** Alan Clarke, Tessa Pluck, Denise Appleyard, Nigel Fidock, Audrey Cook, Anthony Martin, Roger and Viv Thomas, Tom and Frances Samson and Jude Milton
- Minutes:** The minutes of the Meeting held on the 13th March, 2023 were shared, read and agreed.
- Matters Arising:** The problem of the damp is hoping to be underway in May, 2023. Tessa informed the Committee that Roman Glass had completed the replacing of the broken glass on the Village Hall. The windows need painting to protect the putty so Tessa to see whether Mike our Handyman is interested in carrying out the work. The disability access ramps and platform are completed ready for the Election day.
- Anthony has altered the Village Hall rental charges on the Parish Council website.
- Tessa and Denise have checked the other small tables and have marked the ones that are not good. The Committee decided to order another three small tables from Office Furniture on Line. Tessa to place order.
- Chairman's Report:** Alan informed the Committee that although we do not pay Business Rates at the moment, MDDC are looking into implementing it, therefore, by next year we will have more information.
- Alan said he would like to see the hallway tiles replaced in the old style but this would need approval by the Conservation Department.
- Treasurer's Report:** Nigel supplied an up to date Treasurer's Report for the period 14th March, 2023 to the 24th April, 2023.
- The Quiz and Darts night made a profit of £290.69.
- Pilates is providing a regular income and DSM Parish Council have paid the rent for 2023.

Future Events:

The Summer Fayre is scheduled for the 15th July, 2023. Audrey has contacted Roger Column and his charge is now £140 to attend the Fayre. The Committee asked Audrey to book him and Jude said she thought that it was a very reasonable charge. Jude informed the Committee that she had some trophies we could present as prizes and we also have other prizes in stock, therefore, none will need to be purchased. The format of the Fayre will be similar to previous years, details of which will be discussed at the next meeting.

Any Other Business:

Tom raised the subject of the Drinks Licence charge of £21 and questioned whether it would be beneficial to apply for a years licence. Alan informed the Committee that as we only hold four events per annum, it works out cheaper to apply for individual licences.

Tessa and Denise informed the Committee that when serving food one should have a Food Hygiene Certificate. This fact was substantiated after talking to members of Bow Village Hall and Coldridge Village Hall. Tessa, Denise and Audrey to do the course and obtain the relevant certificate.

The clock has been taken down to ascertain the condition of the motor. Audrey informed the Committee that she has the spare clock stored in her barn. Tessa will take it to Roger to see whether the motor on this clock is working. Update at next meeting.

Colin has located roofing tiles that are a match for the Village Hall tiles at no charge. Tom gave the number of his roof tiler but there is a man that has moved to Down St. Mary who is a roof tiler who will be approached to see whether he will replace the tiles on the Village Hall. Update at next meeting.

Tessa raised the subject of the electric switch that needs to be installed for the Clock. After abortive local attempts, she contacted her electrician from Bow who came out and looked at the work and also agreed to check all the appliances. Whilst he was looking at the work, he removed the clock from its housing so we could ascertain what needs doing. He is to carry out appliance testing on the 19th May, 2023 and will put the clock in place if it is ready to be installed as he is possession of his own tower. If not, he will do it a later date coupled with an electric check on the Clock.

DATE OF NEXT MEETING: 15TH MAY, 2023