

BRAMPFORD SPEKE PARISH COUNCIL

c/o 11a Hillcrest Road

Silverton

EX5 4JS

Tel: 07811938614

I hereby give notice of a meeting of Brampford Speke Parish Council to be held on **Wednesday 8th November 2023 at 7.30pm at Brampford Speke Village Hall**, to which Councillors are summoned.

Members of the public are welcome to attend the meeting and may speak at the Public Question Time. Members of the public wishing to ask a question at public question time can send the question to the Clerk 24 hours before the commencement of the meeting and the Chairman will read this out on your behalf if you cannot attend in person.

Tracy Watkins
Parish Clerk
Brampford Speke Parish Council

3rd November 2023

Brampford Speke Parish Council: Cllr A Birmingham, Cllr S Luxton, Cllr E Hollingsworth, Cllr R Tillett, Cllr N Vickers, Cllr W Honan and Cllr B Hillson

As detailed in the Council's Press & Media policy:

Most papers that have been circulated to councillors will be available (on request) to members of the public at or after the council meeting.

AGENDA

1. Apologies - To receive any apologies for absence

2. Declarations of Interest Under the Code of Conduct

Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

3. Minutes

To adopt the minutes of the Parish Council Meeting held on 6th September 2023.

4. Public Question Time

Up to 5 minutes **Public Question Time** for members of the public to bring forward any issues not on the agenda (where a matter is already on the agenda members of the public will be given an opportunity to speak when that item is considered, within the framework of the Council's standing orders). Where a decision is required, the issue will be placed on the following agenda.

5. Asset Register

To **REVIEW** and **AGREE** the Asset Register.

6. Health & Safety Policy and Equality and Diversity Policy

To **REVIEW** and **ADOPT** a Health & Safety and an Equality and Diversity Policy.

7. Financial Regulations Policy

To **REVIEW** and **ADOPT** an updated Financial Regulations Policy

8. Adoption of the Power of Competence

To **ADOPT** a General Power of Competence as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. It was already established and **MINUTED** in the meeting held on 6th September 2023 that the Council meets the criteria to adopt.

9. Lead Councillor Updates

To receive an update from the Lead Councillors on the following:

- Finance – Cllr Birmingham
- Verges – Cllr Luxton
- Trees & Natural Environment – Cllr Hollingsworth
- Highways and Traffic Management – Cllr Tillett
- Planning and Development – Cllr Honan
- Communications – Cllr Vickers
- Footpaths – Update from the Footpath Warden/Cllr Hillson

10. Village Hall

To receive an update from Councillors Tillett and Honan.

11. Financial Items

To receive the account summary to October 31st 2023 (previously approved by Cllr A Birmingham)

To **NOTE** the following payments were approved remotely in accordance with Financial Regulations

2 x Payments to Tracy Watkins (September and October)

2 x Payments to HMRC (September and October)

2 x Payments of £11.73 to BT for Village Hall WiFi (paid by DD on 28.09.2023 and 28.10.2023)

1 x payment of £40 to ICO for GDPR subscription

1 x payment to Zurich for Council Insurance Policy of £264.00

1 x payment for the reimbursement of payment for Defibrillator pads of £65.64

1 x payment to BHSVT as the annual donation of £2000.00

1 x payment to Bernaville Nurseries for the Coronation Bench of £499.00

1 x receipt of Precept payment from EDDC of £4000.00

Note: Payments approved by Councillors S Luxton, A Birmingham and R Tillett in accordance with the Financial Regulations

12. EDDC Update

To receive an update from Cllr Jamie Kemp, East Devon District Council

13. DCC Update

To receive an update from Cllr Sara Randall-Johnson and Cllr Henry Gent, Devon County Council

14. Village Community Space Proposal

To receive a report from the Chair on a proposal for a designated Village Community Space Area in the village.

15. Affordable and Open Market Housing

To receive a report from the Chair regarding a potential planning application for housing development on Stonilands field.

16. Other information/correspondence received for possible action/discussion/attendance and review of Action Points

- Action Points review (as circulated)
- Speke Up Submissions
- Coronation Bench and plaque update
- The Agricultural Inn
- Silage Contractors
- Update on first responder training

17. Date of the next meeting(s)

- Next Meeting on Wednesday 10th January 2024 – Village Hall.