

DOWN ST MARY VILLAGE HALL
MINUTES OF MEETING HELD ON
MONDAY, 30th OCTOBER, 2023

- Present:** Alan Clarke, Tessa Pluck, Denise Appleyard, Audrey Cook, Nigel Fidock, Anthony Martin, Tom Samson, Christine Tonkin and Jude Milton
- Minutes:** The minutes of the Meeting held on the 11th September, 2023 were shared, read and agreed.
- Matters Arising:** Tom has scanned the original photograph of the installation of the clock. Alan to frame. The box housing for the clock is being mended by the carpenter in Copplestone, who has now moved to Morchard Bishop, but he is on holiday until mid November. Tom suggested we ask the Crediton Courier to come and photograph the installation of the new clock when it is ready.
- Nigel has contacted Michael Tapp re replacing the tiles on the Village Hall and he informed Nigel that scaffolding may be needed as the roof pitch is very steep. Michael to investigate.
- Nigel to give Tessa Martin Weeks' email so she can contact him re the damp work that needs to be done.
- Chairman's Report:** Alan informed the Committee that we are now members of the Devon Communities Together and we can benefit from their services. Devon Communities Together supports Trustees, Management Committees and provides training and advice on a whole range of issues such as Charity Structures and Constitutions, Operational Requirements e.g. Hire Agreements, Health and Safety Policies, Safeguarding, Licensing, Fire Regulations, Funding and Project Planning for upgrading, extensions and new build projects. You can book 12 hours of free online enterprise and project support.
- With regard to Broadband, Withernet were contacted by telephone as their website will not accept the Hall's postcode. The Business Team called back to say that they cannot currently offer anything in this Area. Airband do not currently offer services in our Area.
- I have started reviewing our Conditions of Hire and searching for a suitable accident form and a plan for a Health & Safety audit.
- I was pleased with the Quiz and Curry night and the attendance which I thought was about the right number in view of the limited space. The Quiz Master was superb and obviously enjoyed the night.

Treasurer's Report: Nigel supplied an up to date Treasurer's Report for the period 12th September, 2023 to the 29th October, 2023.

Tessa gave Nigel £22.50 for Pilates rental and £25 for rental by Charlotte Carpenter. Rhonda, our cleaner, has been paid £31.25, Colin £24.55 for materials for the Clock and Tessa £42.97 for paint and varnish for the Clock.

Quiz & Curry Night The Quiz & Curry Night made a profit of £677.40 which was an excellent result.

Massive thank you to all those that helped with cooking, setting up and putting away, namely Denise, Tessa, Nigel, Audrey, Chris, Di, Eddie and our waitresses Ella and Becca. Also, thanks for all the donations for the draw.

The winning team was Alan, Barbara and Philippa Muggleston, Emma Bull and Eddie and Julie Barnes who were presented with cups.

Christmas Event: After considerable discussion, the Christmas event is to be held on Saturday the 9th December, 2023 at 4 p.m. The festive fayre to consist of Mulled Wine, mince pies and sausage rolls. Mark to be asked to run the bar as John unable to attend. Denise is also away but will make a Christmas cake which was decided to be a prize in the Draw. Jude suggested hampers this year for the draw so a bigger hamper and smaller one to be made up. Jude to supply a list of items that she wants included so the Committee can contribute. Father Christmas will be in attendance from 4.30 p.m. The usual reindeer racing will be organised. It was decided to get a 12 foot non drop tree so Audrey to get a quote from Tuckers and Tessa to get a quote from Mole Avon. Jude has a red post box so that the children can write a letters to Father Christmas and then post them in the box. Big thank you to Dave Cooper who is going to do posters and flyers.

Date for erecting tree 6th December at 2 p.m., decorating the Hall 7th December at 2 p.m. with greenery and festive decorations.

Any Other Business: None.

DATE OF NEXT MEETING:

20th NOVEMBER, 2023 at 7.30 PM.

