

## WITHERIDGE PARISH COUNCIL



## NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 7<sup>th</sup> December 2023 19:30**. All members\* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

29/11/23

* Cllrs:	Harvey (Chairman)	North
	Bibby	Richardson
	Dorrow	Smith
	Fox	2 Vacancies
	Northam	

**Peter Dunn**

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- [parishclerk@witheridgepc.org](mailto:parishclerk@witheridgepc.org), Web:- [www.witheridgepc.org](http://www.witheridgepc.org) \*)

**Members of the public are welcome to attend.**

**Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website\*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.**

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**AGENDA**

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**  
(Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).
2. **To Approve Apologies for Absence.**
3. **To consider any application(s) for co-option.**
4. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting):-**
  - 4.1. **Police update - <https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>.**
  - 4.2. **District and County.**
  - 4.3. **Parish Groups with Council Representatives.**
5. **Minutes.**
  - 5.1. **02/11/23.** To sign if approved, minutes of the Council.
  - 5.2. **16/11/23.** To sign if approved, minutes of the Council.
6. **To consider Code of Conduct Matters:-**
  - 6.1. **Written councillor dispensation requests arising.**
  - 6.2. **Declarations of Interests.**  
(Code of Conduct available on website under Finance & Policy\*).
7. **To consider the following Planning & Licensing Matters.**
  - 7.1. **Planning list (appended).**
  - 7.2. **Planning applications received following agenda publication.**
  - 7.3. **Enforcement Issues Arising.**
  - 7.4. **NDC - New Landscape Character Assessment for North Devon and Torridge.**
8. **To consider the following Finance & Policy matters:-**
  - 8.1. **Finance update circulated to councillors' for review.**
  - 8.2. **Sanction payment schedule appended & instruct signatories.**

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- 8.3. 2024 Grounds Maintenance Specification.
- 8.4. VAT126 Reclaim.
- 8.5. Grant Applications (Wetheridge in Bloom).
- 8.6. Parish Hall Playground responsibility – Cllr Dorow.
- 8.7. Section 106 Project Funding.
9. To consider the following Property/Environment matters:-
  - 9.1. Highways, Drainage & Public Rights of Ways Issues.  
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
  - 9.2. Wallgate - Service Report.
  - 9.3. Lakelands Bus Shelter – Cllr Richardson.
  - 9.4. Toilet Block Building – Exterior Cleaning Requirements.
  - 9.5. Vehicular Weight Restriction on Mill Lane update (raised 03/12/20 Council, chased 08/12/21, raised again 01/12/22 with Cty Councillor - no response to date).
  - 9.6. Request to hang Christmas Wreath outside hairdressers.
10. Correspondence / Consultations Received for consideration:-
  - 10.1. NDC WK202303356 - Noise complaint Wetheridge Church bells.
  - 10.2. Resident - Apple Tree Close path to school maintenance.
  - 10.3. Resident – Sale of Amenity Land Cannington Road.
  - 10.4. Knights of Wetheridge – Grant Thanks.
  - 10.5. NDC - Changes to Postal and Proxy Voting
11. Dates of Next meetings recommended:-
  - 11.1. Parish Council - 04/01/24 – agenda deadline noon 22/12/23.
  - 11.2. Agenda Items for consideration by the next meeting.

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**Planning List** (Cllrs can access the Local Plan [here](#) , applications [here](#) )

Application No.	Description
<b>77800</b>	Erection of garage (revised garage design from approved application ref 74001) at East Betham Witheridge Tiverton Devon EX16 8QE Grid Ref: 282202; 115401
<b>APP/X1118/W/22/3310242</b>	Hazy Valley Glamping EX16 8QD APPEAL DECISION - 3310242

### Payment Schedule

Item	Payee	Purpose	£
8.2.1.	Hoopers (SW) Ltd	Grounds Maintenance 0135	708.00
8.2.2.	S Sandland	Toilet Management & Cleaning Contract	300.00
8.2.3.	J Brown Tree Care	Drayford Green Tree Works 417	1620.00
8.2.4.	Easily Ltd	Domain name annual renewal *385	19.80
8.2.5.	MDDC	09/11 Parking	1.50
8.2.6.	Libraries Unlimited	09/11 Printing	3.90
8.2.7.	Libraries Unlimited	02/11 Printing	1.60
8.2.8.	Tiverton Community Transport	Donation	100.00
8.2.9.	South West Heritage Trust	Donation – Records Office	100.00
8.2.10.	C Northam	Mileage Christmas Tree Selection – 52 miles	23.40
8.2.11.	J Harvey	Mileage Christmas Tree Selection – 57 miles	25.65
8.2.12.	Staff Salaries & Expenses		TBC
	<b>To Ratify:-</b>		
8.2.13.	Dropbox	Cloud storage Annual Renewal	95.88
8.2.14.	MDDC	Parking Crediton	1.50
8.2.15.	Libraries Unlimited	28/09 Printing	7.80
8.2.16.	Libraries Unlimited	17/10 Printing	1.10
8.2.17.	Libraries Unlimited	26/10 Printing	1.80
8.2.18.	RBL Poppy Appeal	Remembrance Wreath	18.00
8.2.19.	Knights of Witheridge	Grant for Children’s Christmas Gifts	300.00