**DOWN ST MARY VILLAGE HALL**

**MINUTES OF MEETING HELD ON**

**MONDAY, 20th NOVEMBER, 2023**

**Present:** Alan Clarke, Tessa Pluck, Audrey Cook, Anthony Martin, Tom Samson, Christine Tonkin and Jude Milton

**Apologies:** Denise Appleyard and Nigel Fidock

**Minutes:** The minutes of the Meeting held on the30th October, 2023 were shared, read and agreed.

**Matters Arising:** Alan has framed the original photo of the installation of the clock.The box housing for the clock is being mended by the Carpenter who has now returned from holiday.

The colour of the wooden accessories of the clock were discussed and colours agreed.

**Chairman’s Report:** Alan informed the Committee quote “Last Thursday, 16th November, 2023, I attended the Devon Communities Together AGM. I was impressed with how diverse their activities were and how they helped people in all spheres of society, arranging such activities as days outings by train or bus to those who are too nervous to use these forms of transport without external help, to financially assisting a cycle hub in Totnes, supporting Village Halls and shops and helping with food banks and Community fridges to stop food wastage. Our contact details and photo are now on their website” end of quote.

**Treasurer’s Report:** As Nigel was unable to attend this meeting, no Treasurer’s Report was submitted but due to this meeting being quicker than usual there was no change to the finances.

**Christmas Event:** The Christmas event details were discussed so that everybody knows what they are doing. Jude to organise hampers and gave a list of required items. She is also getting any more presents that we need and Tessa to give her the ones that are remaining. Mark has agreed to do the bar, Denise to make mulled wine and Christmas cake, Audrey to make mulled cider, Maralyn Cooper to make some sausage rolls and the Committee making remaining sausage rolls and mince pies. The Committee agreed to purchase a 12 foot non drop tree from Tuckers, Audrey to organise this.

Date for erecting tree 6th December at 2 p.m., decorating the Hall 7th December at 2 p.m. with greenery and festive decorations.

**Any Other Business:**None.

**DATE OF NEXT MEETING:**

**15th JANUARY, 2024 AT 7.30 P.M**