

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 4th January 2024 19:30**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

29/12/23

* Cllrs:	Harvey (Chairman)	North
	Bibby	Richardson
	Dorrow	Smith
	Fox	2 Vacancies
	Northam	

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
(Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).
2. **To Approve Apologies for Absence.**
3. **To Consider any Application(s) for Co-Option.**
4. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting):-**
 - 4.1. **Police update - <https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>.**
 - 4.2. **District and County.**
 - 4.3. **Parish Groups with Council Representatives.**
5. **Minutes.**
 - 5.1. **07/12/23.** To sign if approved, minutes of the Council.
6. **To consider Code of Conduct Matters:-**
 - 6.1. **Written councillor dispensation requests arising.**
 - 6.2. **Declarations of Interests.**
(Code of Conduct available on website under Finance & Policy*).
7. **To consider the following Planning & Licensing Matters.**
 - 7.1. **Planning list (appended).**
 - 7.2. **Planning applications received following agenda publication.**
 - 7.3. **Enforcement Issues Arising.**
 - 7.4. **NDC - Planning Forum 31/01/24 18:00.**
8. **To consider the following Finance & Policy matters:-**
 - 8.1. **Finance update circulated to councillors' for review.**
 - 8.2. **Sanction payment schedule appended & instruct signatories.**
 - 8.3. **LGPS Employer Meetings and an important update for all Devon Fund employers.**

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- 8.4. DALC charges increase.
- 8.5. Internal Auditor Appointment Yr Ending 31/03/24.
- 8.6. Willow Rise Northern Public Open Space Transfer Update & Appointed Signatories.
- 8.7. Section 106 (73742) Funding Projects Proposal – Dist Cllr Jones.
(Section 106 available here: <https://www.middevonparish.co.uk/witheridge/willow-rise-development/>).
- 8.8. 2024 Meeting Dates & Venue(s).
(Meeting Schedule here: <https://www.middevonparish.co.uk/witheridge/meetings/2024/>).
9. To consider the following Property/Environment matters:-
 - 9.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
 - 9.2. Vehicular Weight Restriction on Mill Lane update (raised 03/12/20 Council, chased 08/12/21, raised again 01/12/22).
 - 9.3. NDC - Enforcement pertaining to clock chimes nuisance.
 - 9.4. Parish Hall Playground.
 - 9.4.1. Lease of footprint.
 - 9.4.2. New Railings.
10. Correspondence / Consultations Received for consideration:-
 - 10.1. Resident - Adventure Playground dog access.
11. Dates of Next meetings recommended:-
 - 11.1. Parish Council - 01/02/24 – agenda deadline noon 19/01/24.
 - 11.2. Agenda Items for consideration by the next meeting.

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Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

Application No.	Description
77893	Erection of a roofing structure over existing livestock loafing yards at New Hole Farm Witheridge Tiverton Devon EX16 8QD Grid Ref: 281847; 115418
77989	Side Extension to dwelling at East Betham Witheridge Tiverton Devon EX16 8QE Grid Ref: 282197; 115406
78020	Variation of condition 2 (external finishing materials) attached to Listed Building consent 77408 (retrospective listed building works for removal of chimney, replacement of roof tiles, replacement of door and replacement windows (amended description)) to allow for change of roof material to synthetic slate or artificial slate at 25 West Street Witheridge Tiverton Devon EX16 8AA Grid Ref: 280324; 114461

Payment Schedule

Item	Payee	Purpose	£
8.2.1.	S Sandland	Toilet Management & Cleaning Contract	220.00
8.2.2.	Libraries Unlimited	Printing 07/12	2.00
8.2.3.	Staff Salaries & Expenses		TBC
	To Ratify:-		
8.2.4.	S Sandland*	Cleaning toilet block exterior	40.00
8.2.5.	Source for Business	Public Toilet Block Water & Sewerage Charges 25/8-23/11	82.11
8.2.6.	Wetheridge Parish Hall Committee	Meetings Oct-Dec 123	90.00
8.2.7.	EDF Energy	Public Toilet Block Electricity Charges 30/8-24/11	311.57
8.2.8.	Devon Association of Local Councils	Training 5296	36.00
8.2.9.	Tesco	Book 2 nd Class Stamps	6.00
8.2.10.	Libraries Unlimited	Printing 30/11	3.70
8.2.11.	Wetheridge in Bloom	Grant	£570