

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A Meeting of the Council will be held at Witheridge Parish Hall on **Thursday 1st February 2024 19:30**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

26/01/24

* Cllrs:	Harvey (Chairman)	North
	Bibby	Richardson
	Dorow	Smith
	Fox	2 Vacancies
	Northam	

Peter Dunn

Clerk to the Parish Council

(Contact:- 07922 926017, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
(Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).
2. **To Approve Apologies for Absence.**
3. **To Consider any application(s) for co-option.**
4. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting):-**
 - 4.1. **Police update - <https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>.**
 - 4.2. **District and County.**
 - 4.3. **Parish Groups with Council Representatives.**
5. **Minutes.**
 - 5.1. **04/01/24.** To sign if approved, minutes of the Council.
6. **To consider Code of Conduct Matters:-**
 - 6.1. **Written councillor dispensation requests arising.**
 - 6.2. **Declarations of Interests.**
(Code of Conduct available on website under Finance & Policy*).
7. **To consider the following Planning & Licensing Matters.**
 - 7.1. **Planning list (appended).**
 - 7.2. **Planning applications received following agenda publication.**
 - 7.3. **Enforcement Issues Arising.**
8. **To consider the following Finance & Policy matters:-**
 - 8.1. **Finance update circulated to councillors' for review.**
 - 8.2. **Sanction payment schedule appended & instruct signatories.**
9. **To consider the following Property/Environment matters:-**
 - 9.1. **Highways, Drainage & Public Rights of Ways Issues.**

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<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

- 9.2. DCC – Public Rights of Way Annual Survey Parish Paths Partnership P3 Scheme Grant.
- 9.3. Grounds Maintenance Tenders 2024.
- 9.4. Parish Clock.
 - 9.4.1. Representations pertaining to North Devon District Council Abatement Notice.
 - 9.4.2. Quote for works to suppress strike between defined hours.
- 9.5. Defibrillator.
 - 9.5.1. Deployment access code issues update.
 - 9.5.2. Additional Provision.
- 9.6. Parish Hall Playground Lease update.
- 9.7. AJG - Insurance Claim - JLS1H955-1123651 update.
- 9.8. Section 106 (73742) Funding Projects Proposal – Dist Cllr Jones.
(Section 106 available here: <https://www.middevonparish.co.uk/witheridge/willow-rise-development/>).
10. Correspondence / Consultations Received for consideration:-
 - 10.1. Mid Devon Mobility - donation thanks.
 - 10.2. Witheridge in Bloom - grant thanks.
 - 10.3. NALC – Legal Note – Power To Fund Works To Property For An Ecclesiastical Charity.
11. Dates of Next meetings recommended:-
 - 11.1. Parish Council - 07/03/24 – agenda deadline noon 16/02/24.
 - 11.2. Annual Parish Meeting - 04/04/24.
 - 11.3. Agenda Items for consideration by the next meeting.

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Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

Application No.	Description
78062	Change of use of former church rooms to single dwelling at The Church Rooms Tracey Green Witheridge Devon EX16 8AD Grid Ref: 280335; 114416
78043	Two storey extension to existing dwelling together with addition of a canopy porch at Hollyfield Farm Rackenford Tiverton Devon EX16 8EU Grid Ref: 286998; 116009

Payment Schedule

Item	Payee	Purpose	£
8.2.1.	Information Commissioners Office	Data Protection Registration – Annual Renewal	40.00
8.2.2.	S Sandland	Toilet Management & Cleaning Contract	300.00
8.2.3.	North Devon District Council	Dog Waste Bins Servicing 10/23-12/23 *079	249.60
8.2.4.	Wicksteed Leisure Ltd	Qtly Operation Playgrounds Inspection *138	338.58
8.2.5.	Libraries Unlimited	02/12 Printing	2.10
8.2.6.	Staff Salaries & Expenses		TBC
	To Ratify:-		
8.2.7.	S Sandland	Cleaning toilet block exterior	40.00
8.2.8.	Source for Business	Public Toilet Block Water & Sewerage Charges 25/8-23/11	82.11
8.2.9.	Wetheridge Parish Hall Committee	Meetings Oct-Dec 123	90.00
8.2.10.	EDF Energy	Public Toilet Block Electricity Charges 30/8-24/11	311.57
8.2.11.	Devon Association of Local Councils	Training 5296	36.00
8.2.12.	Tesco	Book 2 nd Class Stamps	6.00
8.2.13.	Libraries Unlimited	Printing 30/11	3.70
8.2.14.	Wetheridge in Bloom	Grant	£570