

PARISH OF _____

**DECLARATION OF ACCEPTANCE OF OFFICE OF PARISH
COUNCILLOR**

I, _____ having been elected to the office of Councillor for the Parish of _____, HEREBY DECLARE that I take the said office upon myself, and will duly and faithfully fulfil the duties thereof according to the best of my judgement and ability.

I undertake to observe the code as to the conduct which is expected of members of the Parish Council.

(Signature) _____

Dated _____

This declaration was made and subscribed before me.

(a) _____ or (b) _____
(Member of the Parish Council) (Clerk to the Parish Council)

Notes :

1. A person elected to the office of _____ shall make the above Declaration before or at the first meeting of the Parish Council after their election or, if the Council at that meeting so permit, before or at a later meeting of the Council.
2. The Declaration shall be made in the presence of a member of the Parish Council or the Clerk to the Parish Council and signed by that person at (a) or (b) above.
3. The completed Declaration must be handed to the Clerk of the Parish Council for their retention immediately after completion.
4. If an elected member of a Parish Council fails to comply with 1 and 2 above, their office shall become vacant.