

# ANNUAL PUDDINGTON PARISH COUNCIL

Parish Clerk: Katie Vallance, Appletree House, Puddington, Tiverton, EX16 8LW

Phone: 07961604543 E-mail: [puddingtonpc@gmail.com](mailto:puddingtonpc@gmail.com)

Website: <https://middevonparish.co.uk/Puddington>

Dear Councillors, you are duly summoned to attend the 291<sup>st</sup> Puddington Parish Council Meeting on **Tuesday 5th March 2024 at 7.30pm**, at the Village Hall, to which members of the public are invited and welcome to attend.

## AGENDA

1. **Public Session** – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself except with the Chairman’s permission.
2. **Apologies** – To receive apologies and approve reasons for absence.
3. **Declarations of Interest not declared in the Register of Interests.** To declare any personal interests and any prejudicial interests in items on the agenda and their nature.
4. **Minutes:** -
  - 4.1. 09/01/2023. To sign if approved, minutes of the Parish Council.
5. **Correspondence:** - All relevant emails have been circulated.
  - 5.1. State of the District Debate - confirmed - Wednesday 20 March
  - 5.2. MDDC will not be collecting side waste from Monday 26 February 2024
  - 5.3. Parish Charter Review
6. **Playground Insurance:** -
  - 6.1. Approval of quote
7. **Matters arising from previous minutes:** -
  - 7.1. Shipping Container,
  - 7.2. Additional Grit Bin Request,
  - 7.3. 20 is Plenty Signage,
  - 7.4. Menchine Farm Plantation discussion,
  - 7.5. Flooding at Smiths Farm & Littleborough Cross
  - 7.6. Damage Created by Large Agricultural Vehicles.
8. **To receive the following reports/ updates:** -
  - 8.1. Parish,
  - 8.2. District,
  - 8.3. County.
9. **Current Business:** -
  - 9.1. Financial Report: Receipts and Payments since last meeting,

Details	Receipt	Payment
9.1.1. Staff PAYE Nov/ Dec Payment		£73.40
9.1.2.HMRC Payments		£18.40
9.1.3.Playground Grass Cutting – Annual Invoice		£119.00
9.1.4.Old Notice Board Sale Profits	£50	£164.95

9.2. Payments for approval,

Details	Receipt	Payment
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9.2.1. Staff PAYE July/ Aug Payment		£136.96
9.2.2. HMRC Payments		£34.40
9.2.3. Clerks Expenses – Office 365 Annual Subscription		£59.99
9.2.4. Playground Insurance		£235.00
9.2.5. Village Hall Hire for Meetings – Annual Invoice		£30
9.2.6. Playground Inspection		£94.25

9.3. Current Financial Situation.

Bank Balance	Precept	Playground	Signage	Contingency
£5228.39	£1650.02	£2252.04	£524.10	£802.23

10. **Confirm Date of next meeting: -**

- 1.1. AGM - Parish Council Tuesday 7th May 2024 at 7.30pm – (Provisional Date - TBC).
- 1.2. Agenda Items for consideration by the next meeting.