

## UPLOWMAN PARISH COUNCIL

Clerk to the Council : Robert Hodgson  
Lower Beer,  
Uplowman,  
Tiverton EX16 7PF  
Tel: 01884-821239  
E-mail : UplowmanPC@btconnect.com

15/03/24

All Parish Councillors

Dear Councillors,

### **UPLOWMAN PARISH COUNCIL - NOTICE OF MEETING THURSDAY 21<sup>st</sup> March 2024, at 7.30pm IN UPLOWMAN VILLAGE HALL**

The next meeting of this Council will be on **THURSDAY 21<sup>st</sup> March 2024 IN THE VILLAGE HALL, UPLOWMAN**, starting at 7.30pm.

Please note that Mr Jeffrey Curd of the Tiverton Harriers will be with us to outline arrangements for this year's 10k road race, planned for the late spring bank holiday, 27 May.

I attach a list of updates and proposals for decision, which I hope will be useful. There is quite a lot to consider this month!

I have booked the hall for the following dates in 2024 (all Thursdays): 16<sup>th</sup> May, 25<sup>th</sup> July (note – this will be the fourth week of July rather than third as usual), 19<sup>th</sup> September, and 21<sup>st</sup> November.

Yours sincerely,

Robert

Robert Hodgson (Clerk to Uplowman Parish Council)

**UPLOWMAN PARISH COUNCIL**  
**AGENDA FOR MEETING on THURSDAY 21st March 2024**  
**To be held in Uplowman Village Hall, starting at 7.30pm**

*The meeting will start with an open session, when parishioners may raise matters of concern. Jeffrey Curd of Tiverton Harriers will outline plans for this year's 10k road race on 27 May.*

1. Attendance & Apologies for absence.
2. Reports from DCC and MDDC.
3. Minutes of last meeting (18 January 2024).
  - 3.1 Matters arising from Minutes of previous meeting not covered elsewhere.

4. Finance and procedures

4.1 Current position :

Bank balance at last meeting :	<b>£3,945.56</b>
Income since last meeting (donation)	£30.40
Expenditure authorised on 18 Jan:	£759.40
<b>Current balance:</b>	<b>£3,216.56</b>

- 4.2 Payments for approval:
  - UHRA, Hire of Hall, £48)
  - R Hodgson, Clerk's salary (£750.00) and expenses (£5.50)
  - Playsafe (RoSPA), £104, for trim trail inspection (to be paid on invoice)
- 4.3 Review provisional year end balance. Agree Mr Clark as Internal Auditor
- 4.4 UPC Chair elect for 2024/5: offers to serve.
- 4.5 Annual Parish Meeting
- 4.6 Approval of Town & Parish Charter

5. Planning

- 5.1 23/00354/FULL: Willow Barn, erect holiday cottage. UPC objected, MDDC refused permission
- 5.2 DCC/4358/2023: Greenway landfill. UPC objected on grounds of access. Revised proposals
- 5.3 23/01916/Full: Redwoods Inn, change use to residential. MDDC refused permission
- 5.4 24/00032/HOUSE: Twin Oaks single storey extn UPC no obj, MDDC approved
- 5.5 22/02102/MFUL Bycott Fm Halberton – anaerobic digester, revised proposals

6. Community Projects and matters.

- 6.1 Village signs have been finished and erected, with thanks to Cllrs Westerman & Adcock.
- 6.2 Supporting the Redwoods Inn development
- 6.3 Proposals for use of £275 from Parish Magazine plus £250 held from 2022-3 (Cllr Adcock)
- 6.4 Fruit trees on council Green
- 6.5 Offer of portrait of HM the King for Hall

7. Environment & Healthy living

- 7.1 Taking a lead on reducing Uplowman's carbon footprint

8. Correspondence (See attached list plus any correspondence received after this notice)

- 8.1 Environment, SWW, etc:
- 8.2 Local Plans and Surveys.
- 8.3 General Correspondence
- 8.4 Village projects

9. Hall & Recreation Association Report

10. Emergency Planning & Neighbourhood Watch

- 10.1 Update

11. Parish Roads/Paths.

- 11.1 Whitnage road repairs completed, thanks to DCC Highways.
- 11.2 Signage to reduce use of Whitnage Lane by large vehicles
- 11.3 Speeding at Crossways,

12. Date of next meeting (Thursday 16<sup>th</sup> May 2024).

## CORRESPONDENCE SINCE LAST MEETING (18 Jan 2024)

### 5. Finances

Ser No	Date received	From/to	Subject	Date replied/sent
915		MDDC	Parish Precept Request	20/01/24
916	23/01/24	Mr O Furphy	Invoice for replace rails, £950.	05/02/24

### 6. PLANNING & LICENSING

Ser No	Date received	From/to	Subject	Date replied/sent
1017	15/12/23	MDDC	23/01916/F: Redwoods convert to 3 dwellings. UPC Object	21/01/24
1018	22/01/24	MDDC	24/00032/HOUSE: Twin Oaks single storey extn UPC no obj	05/02/24
1019	30/01/24	Cllr Slade	Greenway landfill application to be heard on April 30th	
1020	08/02/24	MDDC	23/01916/F: Redwoods convert to 3 dwellings. refused	
1021	15/02/24	MDDC	23/00354/FULL: Willow Barn holiday let - refused	
1022	21/02/24	DCC	DCC/4358/2023: Greenway Landfill revised. UPC objection	12/03/24
1023	13/03/24	MDDC	22/02102/MFUL Bycott Fm Halberton – anaerobic digester	
1018A	15/03/24	MDDC	24/00032/HOUSE: Twin Oaks single storey extn Approved	

#### 7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers, Healthy living

Ser No	Date received	From/to	Subject	Date replied/sent
409	08/02/24	MDDC	State of District agenda – forwarded to UPC	
<b>410</b>	<b>12/02/24</b>	<b>MDDC</b>	<b>Offer of portrait of HM the King, forwarded to UPC</b>	

#### 7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
338	05/03/24	DCT	Survey of Mid Devon village halls – circulated to UPC	
339	06/03/24	DCT	Grants for village halls – forwarded to UHRA	

#### 7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1737	28/01/24	Cllr Adcock	Report to visit to field near E Mere Cross, to all UPC	
1738	05/02/24	J Curd	Requesting address UPC to outline 10k Race 27 May	05/02/24
1739	19/02/24	Littlethorpe	Bus shelter catalogue	
1740	29/02/24	C&CD	Clerks & Councils Direct	

#### 7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
363	18/01/24	Cllr Adcock	Info on map conservation	
364	18/01/24	Mrs S Lewis	Broadband update	
365		To All parish	Info about Greenway Landfill circulated	02/03/24
366	08/03/24	MDDC	Fruit trees will be planted on green 19 March, ceremony 20th	
367		To all parish	Survey of Redwoods Inn usage	11/03/24

## UPDATES AND DECISIONS NEEDED

### **Item 4.3 Year end accounts**

See next page. These are provisional, for information and clarification if needed. The final accounts will need to be signed at the May meeting.

### **Item 4.4 Chair for 2024-5**

The Chair of the UPC is elected annually at the May meeting. Two years ago it was agreed to rotate this honour each year. Offers to succeed Cllr Moore will be welcomed.

### **Item 4.5 Town and Parish Charter**

This will be forwarded separately. It is an important document that describes how MDDC will interact with the town and parish councils and they ask that you consider it and either offer revisions or approve it.

### **Item 5.3: Inert Landfill & Waste recycling at Greenway**

Understood that decision will be made by DCC at meeting on 30 April. Revised proposals have been submitted that would reroute most traffic through Uplowman. UPC has objected. Councillors attended a public meeting of Residents against Greenway Landfill and are engaged with planning consultant in drafting objections. See recent emails for more details.

### **Item 5.5 Bycott Farm anaerobic digester**

This is in Lower Town Halberton. UPC has been consulted as a parish neighbouring an infrastructure project. If accepted, this proposal would generate considerable large vehicle movements, some of which would interact with traffic to/from Greenway (if accepted).

### **Item 6.2 Redwoods Inn**

Following the last meeting a public meeting was called by concerned residents on 29 February. 36 people attended and about a dozen offered to assist in exploring options for supporting the Redwoods as a going concern and community asset. A survey of parish wishes in this regard is being conducted.

### **Item 6.3: Use of grants from parish magazine**

The SP & U parish magazine has generously sent us £275 as our grant in 2023. £250 remains unspent from last year. **Cllr Adcock to inform meeting of proposals for large map display for decision.**

### **Item 6.5 Portrait of HM the King**

The PC can apply for a framed portrait to be hung in a public place (such as the Hall) if councillors wish. There is no charge and application must be by 28 March. **Do we want one?**

### **Item 10.1 Emergency Plan**

Contents of resident-friendly output have been discussed and are being drafted.

### **11.2 Whitnage Lane signage**

Contact made with Halberton PC, who have already addressed this issue with police specialists. In process of following up with Police.

### **11.3 Speeding at Crossways - Signs**

Cllr Thomas has spoken to Uplowman school and they are keen to develop additional road safety signs and would get the children to design them as a homework project. Could be a good opportunity to have very unique and fun safety signs in the village. Diamond Estate Agents might fund. **Decide next steps**

Summary Receipts and Payments Account for the year ended 31 March 2022

Prev. Year 2022/23		Curr. Year 2023/24
	<b>RECEIPTS :</b>	
3300.00	Precepts	3500.00
1100.00	DCC Locality/other grant for Trimtrail	3000.00
	Interest on investments	
	Hall lettings	
275.00	National Lottery for trimtrail	8000.00
	Grants from Parish Magazine	
40.00	Playing field lettings	
	Support for trim trail maintenance	255.00
	Capital moneys – Sect 106	7185.00
	Other receipts	30.40
	VAT reclaim	2048.57
<b>4715.00</b>	<b>TOTAL RECEIPTS</b>	<b>24018.97</b>

400.95	General Administration	480.71
1450.00	Staff costs	1500.00
100.00	S137 Payments to charities	100.00
75.00	Membermojo contact system	75.00
	Loan repayments	
	Specific costs :	
316.80	Village Halls (defib, etc)	127.35
	Elections	350.00
350.00	Burial grounds	
200.00	Parish Meeting	
30.40	Road signs /Christmas tree	
	Trimtrail + tabletennis	23246.00
740.80	Other payments: Grass cutting	548.69
	Repairs TO rails by leat	950.00
56.18	VAT to be reclaimed	1915.00
<b>3663.95</b>	<b>TOTAL PAYMENTS</b>	<b>27377.75</b>

**RECEIPTS AND PAYMENTS**

**Summary**

	£.p
Balance brought forward 1st April 2023	5437.94
Add : Total Receipts	24018.97
	<u>29456.91</u>
Less : Total Payments	( 27377.75 )
Balance carried forward 31st March 2024	2079.16

These cumulative funds are represented by :  
Current Account £.p 2078.76

Add : After date bankings  
Less : unrepresented cheques  
Net Bank Balance 2078.76  
Other Deposits/Investments Nil

**RECONCILIATION**

2078.76

Signed : ..... (Responsible Financial Officer)  
(Chairman)

Date : ..... Date : .....

Uplowman Parish Council

THESE ACCOUNTS ARE DRAFT AND SUBJECT TO AUDIT