

## WASHFIELD PARISH COUNCIL

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**Councillors: I hereby give notice that a meeting of the Parish Council will take place on Wednesday 27th March 2024 in Washfield Memorial Hall commencing at 7.30pm. Your attendance is requested.**  
Jill Larcombe 22<sup>nd</sup> March 2024

### AGENDA

1. To receive apologies
2. Disclosure of interest in item on the agenda. *Councillors are reminded of the need to disclose or declare an interest in the item to be discussed.*
3. To agree the minutes of the meeting held on 17<sup>th</sup> January 2024 as an accurate record of the meeting.
4. Matters arising from the minutes (not already covered by the agenda).
5. Public questions.
6. Footpaths:
  - a) P3 Report
  - b) Any other footpaths matters.
7. Planning
  - a) To make a recommendation on any planning applications received before the meeting. No applications received when the agenda was published.  
24/00314/CLU Certificate of Lawfulness for the continued use of access track for training and recreational cycling and motorcycling for a period in excess of 10 years. Location: Land at NGR 290572 117023 (North of Little Haydon) Stoodleigh
  - b) To note any decisions on planning applications made by MDDC  
23/01876/Full Erection of 2 dwellings and erection of workshop for private use following demolition of agricultural buildings, change of use of outbuilding to mixed farm/domestic workshop and associated works. Location: Land and Buildings at NGR 291941 116618 Winbow Farm, Washfield. Decision: conditional approval granted.

- c) Any other planning matters.
8. Highways
    - a) To report on any highways work carried out in the parish and to note any highways work needed
    - b) Update on letter sent to SWW requesting notice of road closures and for workable diversions to be in place for as short a time as possible
    - c) Any other highways matters
  9. Reports
    - a) County Cllr
    - b) District Cllr
  10. Finance:
    - a) To approve any payments.
    - b) To report any receipts and the bank balances.
    - c) To amend the Financial Regulations for online banking and changes to the Procurement Regulations.
    - d) To amend the Standing Orders for changes to the Procurement Regulations.
    - e) Annual Review of the Effectiveness of Internal Controls and Internal Audit
    - f) Review of the Annual Business Risk Assessment
    - g) Appointment of Internal Auditor
  11. To make arrangements for a working party to tidy up the Village Green.
  12. To discuss arrangements for the Annual Parish Meeting
  13. Chair's Announcements and Correspondence:  
MDDC – Review of Town and Parish Council Charter
  14. Date of the next meeting: 15<sup>th</sup> May 2024