

WITHERIDGE PARISH COUNCIL

NOTICE OF MEETING



A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 4th April 2024 19:30**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

29/04/24

| | | |
|----------|-------------------------|------------|
| * Cllrs: | Harvey (Chairman) | Fox |
| | Northam (Vice Chairman) | Goodwin |
| | Bibby | North |
| | Cunningham | Richardson |
| | Dorow | Smith |

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
(Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).
2. **To Approve Apologies for Absence.**
3. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting):-**
 - 3.1. **Police update - <https://www.police.uk/your-area/devon-and-cornwall-police/south-molton/>.**
 - 3.2. **District and County.**
 - 3.3. **Parish Groups with Council Representatives.**
4. **Minutes.**
 - 4.1. **07/03/24.** To sign if approved, minutes of the Council.
5. **To consider Code of Conduct Matters:-**
 - 5.1. **Written councillor dispensation requests arising.**
 - 5.2. **Declarations of Interests.**
(Code of Conduct available on website under Finance & Policy*).
6. **To consider the following Planning & Licensing Matters.**
 - 6.1. **Planning list (appended).**
 - 6.2. **Planning applications received following agenda publication.**
 - 6.3. **Enforcement Issues Arising.**
7. **To consider the following Finance & Policy matters:-**
 - 7.1. **Finance update circulated to councillors' for review (to include Cllrs Richardson & Smith's trial payments update).**
 - 7.2. **Sanction payment schedule appended & instruct signatories.**
 - 7.3. **Audit Year Ending 31/03/24.**
 - 7.3.1. **PKF Littlejohn - External Audit Notification.**
 - 7.3.2. **Local Council Admin Services - Internal Audit Notification.**

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- 7.4. **AJG - Insurance claim closed.**
- 7.5. **Allison Homes Development (Juniper Way) Section 106 Funding Projects (Dist. Cllr Jones).**
- 7.6. **Parish Councillor Training Courses <https://devonalc.org.uk/events/> .**
8. **To consider the following Property/Environment matters:-**
- 8.1. **Highways, Drainage & Public Rights of Ways Issues.**
(To include Temporary Footpath Closure Notice FP 1 & 4 & Path Survey Update)).
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
- 8.2. **Willow Rise Northern Public Open Space Transfer Update.**
- 8.3. **Playgrounds.**
- 8.3.1. **Skateramp Repairs Update (Cllr Dorow).**
- 8.3.2. **BMX Track Restorations Update (Cllr Cunningham).**
- 8.3.3. **Parish Hall Playground Lease.**
- 8.3.4. **Adventure Playground Path (Cllr Northam).**
- 8.4. **Public Defibrillator Provision Update (Cllr Fox).**
- 8.5. **Electrical Works Certificate – Parish Church Tower.**
9. **Correspondence / Consultations Received for consideration:-**
- 9.1. **DCC - Surface dressing programme.**
10. **Dates of Next meetings recommended:-**
- 10.1. **Annual Parish Council - 02/05/24 – agenda deadline noon 19/04/24.**
- 10.2. **Agenda Items for consideration by the next meeting.**

Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

| Application No. | Description |
|------------------------|--|
| 78410 | Removal of existing conservatory and replacing with extension to the dwelling at 26 Greenslade Road Witheridge Tiverton Devon EX16 8AX Grid Ref: 280465; 114105 |
| APP/X1118/W/23/3324956 | Planning Inspectorate APP/X1118/W/23/3324956: Cross Park, North Street, EX16 8AG - Appeal Dismissed |

Payment Schedule

| Item | Payee | Purpose | £ |
|---------|----------------------------------|---|---------|
| 7.2.1. | Cowell Plumbing & Heating Ltd | Public Toilet Blockage | 100.00 |
| 7.2.2. | UK Debt Management Office | ½ Yr Loan Repayment – Public Toilet Refurbishment | 1173.51 |
| 7.2.3. | Cumbria Clock Co. Ltd | Church Clock Chimes Silencer 18471 | 2664.00 |
| 7.2.4. | Dart Electrics Ltd | Installation electrical point for chime silencer | 95.53 |
| 7.2.5. | S Sandland | Toilet Management & Cleaning Contract | 220.00 |
| 7.2.6. | Staff Salaries & Expenses | | TBC |
| | To Ratify:- | | |
| 7.2.7. | Libraries Unlimited | 27/02 Printing | 1.90 |
| 7.2.8. | EDF Energy | Toilet Block electricity charges 25/11-14/03 | 465.17 |
| 7.2.9. | MDDC | 23/02 Car Park Library Printing | 1.50 |
| 7.2.10. | Wetheridge Parish Hall Committee | Bookings 137 | 90.00 |