

NEWTON ST CYRES PARISH COUNCIL - Forward Agenda Planner 2023-24

CLRs to let the Clerk know if a scheduled item needs to be moved forward or back on the agenda

Lead responsibility reports are quarterly and shown in table at bottom

Month	Issue	Who	Notes
May 2024	Election of Chair and review of roles etc Review of new Cllr training to date and email Review of policies Play equipment	All Clerk JB/JR-W	
June 2024	Quarterly Bank Reconciliation DoE volunteers Annual newsletter Possible housing Action Group	Clerk JB JB/JR-W GB	
July 2024	Twinning Annual review of car park	JR-W JR-W/JB	
September 2024	Quarterly Bank Reconciliation Review of Risk assessments (RA for emptying dog poo bin) EVC point Allotment – possible association	Clerk JB DH	
October 2024	Broadband and internet provision Housing Action Group	GB GB	Ask Pita and Ann to attend
November 2024	Publicity – PC website more informative Volunteers and how to thank them	DH	
December 2024	Quarterly Bank Reconciliation Budget setting and precept (consider zoom)		
February 2025	Quality Council – renewal May 2025	All	

Quarterly Reports Timetable 2024 - 2025

							Feb	DP			FP		TR
Mar	DP			FP		TR	Mar		ER			P	
April		ER		FP	P	TR	April			EC			
May			EC		p		May	DP			FP		TR
June	DP			FP		TR	June		ER			P	
July		ER			P		July			EC			
Sep			EC				Sep	DP			FP		TR
Oct	DP			FP		TR	Oct		ER			P	
Nov		ER			P		Nov			EC			
Dec			EC				Dec	DP			FP		TR

DP Development and Planning to include NHP

ER Emergency and Resilience – to include flood network

EC Environment and Climate

FP Footpaths

P Publicity and Community Engagement

TR Travel and road safety – to include A377 Action Group/RWS/Boniface Trail