

# BOW PARISH COUNCIL

A meeting of BOW PARISH COUNCIL will be held at the close of the Annual Assembly on Wednesday 10 April 2024 at the Community Room of Bow Village Hall, Station Road, Bow.

*BOW PARISH COUNCILLORS are hereby summoned to attend*

for the purpose of transacting the business itemised in the agenda set out below.

Signed ...*Brenda Ware*... (Parish Clerk)

## A G E N D A

Members are reminded of the need to declare any interest, including the nature and reason for that interest, prior to any discussion which may take place.

1. **To Receive Apologies for Absence.**
2. **Public Open Forum** (max. 10 minutes).
3. **Minutes.** To agree the minutes of the meeting held on 13 March 2024 as a complete and accurate record.
4. **Matters Arising:-**
  - (i) Lychgate structure, entrance to Iter Park.
  - (ii) Planning status for mobile home (field east of Burston Caravan Sales).
5. **Planning**

APPLICATIONS

[24/00309/CAT](#)  
Proposal: Notification of intention to remove two Elm trees and reduce one Corkscrew Willow tree within the Conservation Area  
Location: Kenaden House Bow Crediton  
Site Vicinity Grid Ref: 272207 / 101748  
Information conveyed electronically to Bow Parish Councillors on 18/03/2024

[24/00310/HOUSE](#)  
Proposal: Retention of replacement windows and back doors  
Location: Kenaden House Bow Crediton  
Site Vicinity Grid Ref: 272207 / 101748  
Information conveyed electronically to Bow Parish Councillors on 18/03/2024

[24/00310/HOUSE](#)  
Proposal: Erection of veranda at rear elevation  
Location: 14 Iter Park Bow Crediton  
Site Vicinity Grid Ref: 272613 / 101591  
Information conveyed electronically to Bow Parish Councillors on 03/04/2024

[24/00529/FULL](#)  
Proposal: Conversion of workshop to dwelling and erection of single storey extension  
Location: Land and Buildings at NGR 270259 99591 Coxmoor Bow Crediton  
Site Vicinity Grid Ref: 270207 / 99652  
Information conveyed electronically to Bow Parish Councillors on 03/04/2024

[24/00525/HOUSE](#)

Proposal: Erection of annex following removal of outbuildings

Location: Nymet Cottage Bow Crediton

Site Vicinity Grid Ref: 273359 / 100836

Information conveyed electronically to Bow Parish Councillors on 05/04/2024

[24/00526/LBC](#)

Proposal: Listed Building Consent for erection of annex following removal of outbuildings

Location: Nymet Cottage Bow Crediton

Site Vicinity Grid Ref: 273359 / 100836

Information conveyed electronically to Bow Parish Councillors on 05/04/2024

For Information (Parish Council is not being consulted)

24/00522/PNCOU

Proposal: Prior Notification for the change of use from Commercial, Business and Service (Use Class E) to a dwelling under Class MA

Location: Building at NGR 273316 100828 (Nymet Cottage) Bow Devon

Site Vicinity Grid Ref: 273316 / 100828

MDDC DECISIONS

Nil

6. **DCC Report.**
7. **MDDC (Upper Yeo & Tav) Report.** Cllr Mrs Letch's monthly report for March 2024 circulated to Members, please refer to email dated 21 March 2024.
8. **Annual Audit, Annual Governance and Accountability Return (AGAR) 2023-2024 Form 2.** To consider self-certifying as exempt from external auditor's Limited Assurance Review.  
\*Please refer below for qualifying criteria.
9. **Police and Crime Commissioner's Election, for the Devon and Cornwall Police Area.** Election contested, poll will take place on Thursday, 2 May 2024. Plymouth City Council acting as the Police Area Returning Officer for the whole of Devon and Cornwall. Timetable of dates issued. Notice of Election posted and Statement of Persons Nominated posted. Poll cards issued.
10. **MDDC's State of the District Debate (20 March 2024), Feedback.**
11. **MDDC's Town and Parish Charter Review.** Please refer to email dated 9 February 2024.
12. **Bow United Eleemosynary Committee.** To appoint representatives to the Committee.
13. **Bow Village Field Footpath, Faulty Electric Light No.2.**
14. **D.C.C. Highways Matters.**  
Including:-  
Speeding A3072 western approach to village. DCC response to Cllr Letch's enquiry re Burston Cross still awaited.  
Vehicle Activated Speed Sign (VAS).
15. **Monitoring of Services**  
D.C.C.  
M.D.D.C.

## 16. Correspondence

Crediton Town Council, Crediton Cluster Group, request for representatives to attend a Parish Council meeting.

DCC Integrated Public Transport Manager, changes to bus Service 5 and Service 5A, effective 14/4/24.

MDDC, Mid Devon police staff update.

MDDC Press Release, Mid Devon Leisure set for more energy upgrades.

MDDC Press Release, Mid Devon's waste and recycling ranking at all-time high (ranked 2<sup>nd</sup> in county).

MDDC Press Release, Residents reminded re. registering to vote in the elections and that they have eligible photo ID, prior to April deadlines.

MDDC Press Release, Revised parking charges recommended following new consultation.

MDDC Press Release, Nesting in Tiverton, The Flock That Rock - Tiverton Swan Trail

MDDC Press Release, Business Support Surgery - Boniface Centre, Crediton Wednesday 20 March 2024

MDDC Press Release, Residents move into Council's new social housing in Cullompton.

Devon Communities Together, Opportunity to share experiences about online/telephone health services - £50 voucher available.

Devon and Cornwall Alert, Alison Hernandez, final report of the term, see

[devonandcornwall.s3.amazonaws.com/Documents/Our information/KeyDocs2024/15638 PCC %28Police & Crime Plan Review 2021-](https://devonandcornwall.s3.amazonaws.com/Documents/Our%20information/KeyDocs2024/15638%20PCC%20Police%20&%20Crime%20Plan%20Review%202021-2025%20DIGITAL.pdf?fbclid=IwAR08DXJTnBx2TAEExoDk1VPO55NmweHHbTa73br68KvU3NWP72IfQ-KV1f3w)

[25%29 DIGITAL.pdf?fbclid=IwAR08DXJTnBx2TAEExoDk1VPO55NmweHHbTa73br68KvU3NWP72IfQ-KV1f3w](https://devonandcornwall.s3.amazonaws.com/Documents/Our%20information/KeyDocs2024/15638%20PCC%20Police%20&%20Crime%20Plan%20Review%202021-2025%20DIGITAL.pdf?fbclid=IwAR08DXJTnBx2TAEExoDk1VPO55NmweHHbTa73br68KvU3NWP72IfQ-KV1f3w)

Devon and Cornwall Alert, newsletter for Neighbourhood Watch supporters [OUR NEWS](#) April edition.

Devon and Cornwall Alert, New Police Sector Inspector, Mark Arthurs, for Mid Devon.

Devon and Cornwall Alert, Impersonation scams, info and advice.

Devon and Cornwall Alert, mini museum opens in Tavistock to celebrate policing history in Devon & Cornwall.

Devon and Cornwall Alert, collaborative action impacts drugs gangs across the South West, info.

Devon and Cornwall Alert, Spate of burglaries, Cullompton, Exeter, Sidmouth, Chulmleigh, Thorverton, info.

Devon and Cornwall Alert, Theft of agricultural GPS system East Devon, security advice.

Devon and Cornwall Alert, Spring into action with crime prevention webinars.

Devon and Cornwall Alert, Devon & Cornwall Police warn young people about dangerous, illegal vaping liquid

Devon and Cornwall Alert, Devon & Cornwall Police launch 'Take The Lead' Campaign to help prevent livestock attacks.

*Publications:* DALC E-bulletin, Healthwatch Devon E-bulletin, NALC newsletter, NALC chief executive bulletin, NALC Events, One Devon Bulletin March 2024, Devon Climate Emergency March & April newsletters and DCC news round-up Connectme.

## 17. Finance.

Bank balances brought forward: Deposit a/c £8,023.74, Current a/c £19,162.54

ACCOUNTS FOR PAYMENT

MDDC (Non-Domestic Rate Bill 2024/2025 Jackman Car Park) £0.00 (invoice issued at £454.09, Small Business Relief reduced to nil)

EDF Energy (electricity for DAA community landing light) £0.00 (account in credit)

## 18. Any Other Business.

19. **Date of Next Meeting.** ? Wednesday 8 May 2024 at 7:30pm at the Community Room of Bow Village Hall.

\* Extract from Annual Governance and Accountability Return 2023/24 Form 2,  
Page 3 of 6, Certificate of Exemption – AGAR 2023/24 Form 2

“There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority is **unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of **£210 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2020
- In relation to the preceding financial year (2022/23), the external auditor **has not**:
  - issued a public interest report in respect of the authority or any entity connected with it
  - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
  - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 (“the Act”), and has not withdrawn the notice
  - commenced judicial review proceedings under section 31(1) of the Act
  - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If the above statements apply and the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).”