

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2024

Prepared by (Name and Role):

Date: 02/04/2024

| | £ | £ |
|--|-----------|----------------------------------|
| Balance per bank statements as at 31/3/24: | | |
| Current Account | 13,329.63 | |
| Resurfacing Account | 7,355.67 | |
| | <hr/> | £ 20,685.30 |
| Petty cash float (if applicable) | | - |
| Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers) | | |
| | <hr/> | - |
| Add: any un-banked cash as at 31/3/24 | | |
| | <hr/> | - |
| Net balances as at 31/3/24 (Box 8) | | <u><u>£ 20,685.30</u></u> |