

SILVERTON PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that the annual meeting of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 8th APRIL 2024** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 1st day of April 2024

Signed..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. Consider any applications to be co-opted onto Parish Council
3. To note any Declarations of Interest
 - 2.1 To declare any personal interests in items on the agenda and their nature
 - 2.2 To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
4. Meeting open to any questions from members of the public – 10 minutes
5. Minutes of the meeting held on the 4th March 2024
6. Review of Action Plan*
7. Discussion with District County Councillor M Squires, and District Councillors J Wright & R Roberts any relevant issues

8. Planning:

(a) **Applications:**

24/00462/LBC – Listed Building Consent for replacement of polycarbonate glazing to existing extension with Velux rooflights and slating and installation of replacement windows and door to rear ground floor with double glazing – 9 Newcourt Road, Silverton

24/00428/FULL – Erection of an agricultural storage building – Land at NGR 294894 103201 – road from Jennys Portion to Little Pitt, Silverton

Any applications received since date of Agenda

(the above applications can be viewed at <https://planning.middevon.gov.uk/online-applications/>)

(b) **Approvals/Refusals (received from MDDC)**

(c) **Any other planning matters**

None

9. Finances:

(a) Monthly invoices:

- (i) Mrs S Woodland – Clerk’s wages - £671.76 + expenses (ink £21.99, Microsoft payment for period 1.2.2024 to 29.2.2024 (£12.36)
- (ii) Mr D Marsden – Contractor’s monthly invoice - £625.00
- (iii) HMRC – Clerk’s NI + Income Tax = £421.08
- (iv) Re-issue cheque to Silverton Football Club - £200 contribution to set up costs – Football Club Bank would not accept cheque as amendment made to it and despite signatories initially amendment
- (v) Westcotts – Accountant’s annual fee - £288.00

Any other invoices since date of Agenda

(b) Other Financial Matters

- (i) Consider revised quotations re Parish Noticeboard at Ellerhayes and to note MDDC’s consent that this can be affixed to the play area fencing.
- (ii) Donation to Room 4U re Broad Oak Working Group meetings
- (iii) Consider purchase of “brands” for Broad Oak Working Group use – circa £110.00
- (iv) To note Internal Audit will take place on 8th May 2024
- (v) To note Accountant’s fee for financial year 2024/2025 as £225 + VAT if paid by Direct Debit or £250.00 + VAT if paid annually.

- 10 Weeding of the Leat (requested by Cllr Kennard)
- 11 Large log on cobbled path in Newbarn Lane (requested by Cllr Kennard)
- 12 Update re Broad Oak Working Group – Chair to report
- 13 Update re Lime Tree Regeneration Programme
- 14 April Mini Market report
- 15 Correspondence

- (i) None

- 16. Matters brought forward by the Chairman

NB: The documents shown with a “*” can be viewed with the Agenda on the Parish Council Website found at <https://middevonparish.gov.uk>