

SILVERTON PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that the meeting of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 5th June 2023** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 27th day of June 2023

Signed..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. To consider any nominations to be co-opted to the Parish Council
3. To note any Declarations of Interest
 - 3.1 To declare any personal interests in items on the agenda and their nature
 - 3.2 To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
4. Meeting open to any questions from members of the public – 10 minutes
5. To approve Minutes of the Meeting held on the 15th May 2023
6. Review of Action Plan
8. Discussion with District County Councillor M Squires, and District Councillors J Wright & R Roberts any relevant issues
9. Planning:

(a) **Applications:**

23/00741/HOUSE – Erection of link extension to rear following removal of existing door canopy – 1 Fore Street, Silverton

23/00742/LBC – Listed Building Consent for the erection of link extension to rear following removal of existing door canopy – 1 Fore Street, Silverton

Any applications received since date of Agenda

(the above applications can be viewed at <https://planning.middevon.gov.uk/online-applications/>)

(b) **Approvals/Refusals (received from MDDC)**

Listed Building Consent for alterations to bathroom to include removal of stud wall – 1 High Street, Silverton

APPROVAL – 23/00435/HOUSE – erection of a side extension – 24 Silverdale, Silverton

(c) **Any other planning matters**

None

10. Finances:

(a) Monthly invoices:

- (i) Mrs S Woodland – Clerk’s wages - £691.76)
- (ii) Mr D Marsden – Contractor’s monthly invoice - £300
- (iii) Marbles FD Limited – Internal Audit - £480.00

Any other invoices since date of Agenda

(b) Other Financial Matters

- (i) Review purchase of Silverton Parish Council Banner
- (ii) To consider Report by Internal Auditor for year ended 31st March 2023
- (iii) To appoint Parish Councillor to carry out quarterly financial checks
- (iv) To complete:
 - (a) Section 1 of the Annual Governance Audit Return for year ended 31.3.2023
 - (b) Section 2 of the Annual Governance Audit Return for year ended 31.3.2034
- (v) Financial update by Chairman
- (vi) To review quotation received from Evolution Skate Parks

11. Annual Review of Statement on Internal Control

12. Annual review of Policies

13. Neighbourhood Plan update

14. June Mini-Market report

15. Complaint received relating to youths behaviour in the Recreation Field and in particular in the area of the pergola.

16 Correspondence

- (i)

17. Matters brought forward by the Chairman

NB: The documents referred to and highlighted in red can be viewed with the Agenda on the Parish Council Website found at <https://middevonparish.gov.uk>