

HITTISLEIGH PARISH COUNCIL

Annual Parish Meeting Wednesday 15th May 2024 7.30 pm to be followed by the Annual Meeting of the Parish Council

Annual Parish meeting AGENDA

1. Parish Council Chairperson's report
2. Village Hall
3. St Andrew's Church
4. Any matters electors of the parish wish to raise

Annual meeting of the Parish Council AGENDA

1. Election of Parish Council Chair; receive Declaration of Acceptance of Office
2. Election of Parish Council Vice Chair; Declaration of Acceptance of Office
3. Apologies
4. Declarations of interest
 - To declare any interests in items on the agenda and their nature
5. Public discussion
6. Minutes of the last meeting 20th March 2024 - to approve and sign as a correct record
7. Receive reports from MDDC and DCC councillors
8. Confirm the signatories for cheque payments
9. Appoint the Planning Sub Committee
10. Review and confirm the following roles
 - Footpaths
 - Drains and pot-holes liaison
 - Parish magazine deliveries
 - Defibrillator caretaker
11. Matters Arising
 - Signpost at Dennis Down
 - Defibrillator training
 - Emergency plan update
 - Highways matters
 - 24/00392/FULL Change of use of part of the land to residential use and erection of ancillary accommodation with decking, Mapstone
 - MDDC Town & Parish Charter and MDDC Planning Charter
12. Review the asset register
13. Review the insurance policy
14. Payments
 - Insurance £164.60
 - DALC renewal £116.56
15. Correspondence
 - 1) For information:
 - DALC bulletins #28 and #17 (email)
 - Rural Services Network bulletin 8th May (email) and Rural Services Funding Digest (email)
 - 2) New correspondence

Date of next meeting w/c 24th June TBC

Ruth Curtis, Parish Clerk