

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 2024" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Poughill Parish Council**

County area (local councils and parish meetings only): **Devon**

### Financial year ending 31 March 20xx

Prepared by (Name and Role): **Denise Kingdon Clerk/ RFO**

Date: **27/04/2024**

	£	£
<b>Balance per bank statements as at 31/3/24:</b>		
Current Account	1,677.85	
Savings Account	<u>1,656.70</u>	
		3,334.55
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 <b>(enter these as negative numbers)</b>	<u>                    </u>	-
Add: any un-banked cash as at 31/3/24	<u>                    </u>	-
<b>Net balances as at 31/3/24</b>		<u><u>3,334.55</u></u>