

# **HITTISLEIGH PARISH COUNCIL**

## **Minutes of the Annual Meeting of the Parish Council held on Wednesday 15<sup>th</sup> May 2024 in the village hall**

Present: Cllrs Darrell Chidley, Chris Dack, Madeleine MacDonald, Andrew Shervington, Mike Tootell, Beryl Watson; Cathy Wetherden; Ruth Curtis (clerk); MDDCllr Binks and 4 members of the public

1. Election of Parish Council Chair - Cllr Watson was re-elected, nominated by Cllr Wetherden, seconded by Cllr Dack and agreed by all. The Declaration of Acceptance of Office was signed.
2. Election of Parish Council Vice Chair – Cllr Dack was re-elected, nominated by Cllr Watson, seconded Cllr Wetherden and agreed by all. The Declaration of Acceptance of Office was signed.
3. Apologies – DCllr Frank Letch and MDDCllr Sandy Chenore
4. Declarations of interest – to declare any interests in items on the agenda and their nature. There were no declarations of interest.
5. Public discussion – a member of public commented on the planning application in item 11 and the parish council’s response and confirmed MDDC Planning Officer is due to visit this week.
6. Minutes of the last meeting 20<sup>th</sup> March 2024 approved and signed as a correct record.
7. Receive reports from MDDC and DCC councillors – DCllr Letch’s report had been circulated. MDDCllr Binks reported that James McInnes has been appointed DCC Leader as John Hart is retiring after 15 years. The paddling pool in Newcombes, Crediton is due to be reopened (the first time since Covid). A new café has opened in Lords Meadow leisure centre. Parking charges in Crediton for short stay & overnight have increased. It is almost certain that Devon will become a Unitary Authority within the next 4-5 years.
8. Confirm the signatories for cheque payments – Cllr Watson and Dack were re-confirmed as signatories.
9. Appoint the Planning Sub Committee – Cllrs Dack, Watson and Wetherden were unanimously re-elected.
10. Review and confirm the following roles:
  - Footpaths – Cllr Wetherden
  - Drains and pot-holes liaison – Cllrs Shervington & Chidley
  - Parish magazine deliveries – no change to current arrangements
  - Defibrillator caretaker – Cllrs Dack and MacDonald
11. Matters arising
  - Signpost at Dennis Down – Cllr Binks has contacted a letter manufacturer/supplier, each letter cost around £3.50 and the total cost for all the lettering will be approx. £200-£250. Due to other commitments, Cllr Binks is no longer able to undertake repairs. Cllr Watson to contact the parishioner who had previously volunteered to help with the work.
  - Defibrillator training – Saturday 6<sup>th</sup> July 11 am.
  - Emergency plan update – update to be given at the next meeting.
  - Highways matters – pothole repair material has been ordered and road warden is waiting delivery. Cllr Watson to update the road warden with urgent potholes. Cllr

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Shervington has collected the salt (without the grass snakes!) and it is now stored at Davylands.

- 24/00392/FULL Change of use of part of the land to residential use and erection of ancillary accommodation with decking, Mapstone – waiting decision.
12. Review the asset register – councillors reviewed the register. There were no changes.
  13. Review the insurance policy – councillors reviewed the policy and approved it.
  14. Payments
    - Insurance – the clerk confirmed the 2024 rates - £207.88 for one year and £197.49 fixed for 3 years. It was resolved to sign up for the three-year fixed term rate.
    - DALC renewal £116.56 – it was resolved to renew membership and make payment.
  15. Correspondence
    - 11.1 For information – there was no comments on the correspondence circulated.
    - 11.2 New correspondence – there was no new correspondence.

**The next meeting is Wednesday 26<sup>th</sup> June 2024. All welcome**