

MINUTES POUGHILL ANNUAL PARISH COUNCIL MEETING
held in the Village Hall at 7:30pm on Wednesday 8th May 2024
following the Annual Parish Meeting

Clerk: D Kingdon. Email: Poughillparishclerk@gmail.com

Attendees: Cllr Wellerd (Chair), Cllr English, DCllr Colthorpe, Cllr Wild.

1. Election of Chair and signing of Declaration of Office – P Colthorpe proposed K Wellerd, seconded by J Wild, all-in favour. Motion carried. Declaration was signed and witnessed by Mel English and the Parish Clerk.

2. Election of Vice Chair and signing of Declaration of Office – K Wellerd proposed J Wild, seconded by P Colthorpe, all in favour. Motion carried. Declaration was signed and witnessed by K Wellerd and the Parish Clerk.

3. Apologies – Cllr Clark.

4. Declaration of Interests – None.

5. Minutes of Meeting held on 14th March 2024.

5.1 Minutes from meeting held on 14th March 2024 agreed as a true record of the meeting.

6. Finance

6.1 Annual Governance and Accounting Return 23/24.

6.1.1 Certificate of Exemption – AGAR – Approved.

6.1.2 Approval of Annual Internal Audit Report – Approved.

6.1.3 Approval of Annual Governance Statement – Approved.

6.1.4 Approval of Accounting Statements – Approved.

6.1.5 Approval of Bank Reconciliation – Approved.

6.1.5 Approval of Explanation of Variances – Approved.

6.1.5 Approval of Exercise of Public Rights Notice – Approved.

6.2 FY 2023/24 - The Current Account balance at 31/03/2024 was £1,677.85, plus £1,656.70 in the Instant Access Savings Account.

6.3 Notification of payments and receipts since the last meeting and current financial status.

Date	Details	Interest	Receipt	Payment	Balance	Savings Bal
03-Mar	Balance				£2,015.70	£1,654.87
11-Mar	IAS Account Interest	£1.83				
13-Mar	A Cheriton			£45.00		
13-Mar	Poughill Village Hall			40.00		
18-Mar	D Kingdon			136.85		
28-Mar	Poughill Recreation ground			108.00		
28-Mar	Poughill Village Hall			8.00		
31-Mar	Balance				£1,677.85	£1,656.70

6.4 Purchase of a Public Access Trauma Bleed Control Kit – Approved.

7. Governance

7.1 Governance Working Group – Cllr Wellerd, Cllr Colthorpe, Cllr English, Cllr Wild.

7.2 Finance & Risk Working Group – Cllr Wellerd, Cllr English, Parish Clerk.

7.3 Assets & Amenities Working Group - Cllr Wellerd, Cllr Wild.

7.4 Planning Committee - Cllr Wellerd, Cllr Colthorpe, Cllr English, Cllr Wild, Cllr Clark

7.5 Cllr Wild has been nominated as a member of the Poughill Village Hall Trust Committee for a period of 1 year.

8. Planning

8.1 New applications – None

8.2 Determined applications – None

9. District Councillor/County Councillor Report

9.1 District Council – PDG Group has decided to add another PDG, Mid Devon District Council have received 3 planning applications for Pod houses (affordable Housing) and 1 for affordable Housing in Cheriton Fitzpaine.

9.2 County Councillor - None

10. Correspondence

10.1 West End Poughill sign tractor tyre – A request has been received to reposition the tractor tyre, councillors to see if this is possible.

11. Chair's Report

11.1 I'm happy to say that for the first time in quite a few years there have been no changes in personnel over the last 12 months. I would like to thank my fellow councillors and our Clerk for your commitment, it is much appreciated.

During the year we have been able to award grants to the Village Hall, for a Coronation event and to assist with general repairs, and to the Playpark for their RoSPA inspection. Once again, we would like to thank our residents who give up so much of their free time to help run our local community organisations. The work they do is appreciated by all and goes towards making Poughill such a special place to live in. To assist them with this valuable work we have a small amount of grant funding available again this year, which we would encourage them to apply for.

We would like to thank those residents who have attended our council meetings and contacted us with their concerns. Our responses have included arranging to lift the crown of a tree in the churchyard to allow better access to the graves and liaising with Highways to carry out a repair to a damaged drain outside the Glebe.

We have continued to produce the quarterly newsletter, which is still delivered free of charge to all households in the Parish. Although the sharp increase in the cost of postage stamps has meant we have had raise the postal subscription rate to £8 per annum.

Looking to the year ahead, we will be working with a couple of residents who have approached us with a proposal to 'wild' the churchyard. This will be on a trial basis in small areas of the churchyard in the first instance, with a view to expanding the areas if it proves to be successful.

Finally, we are looking forward to continuing to represent our residents and doing what we can to improve the well-being of our community over the coming year

Next meeting – **9th July 2024**

Future dates for the diary

05.09.24

07.11.24

08.01.24 (Weds)

06.03.24